

**CANADA
PROVINCE OF QUÉBEC
MRC VALLÉE-DE-LA-GATINEAU
MUNICIPALITY TOWNSHIP OF LOW**

At a special sitting of Council of the Municipality Township of Low, held on November 18th , 2019 at 7:00PM in the Council Chamber, located at 400 Route 105, Township of Low and in accordance with the Municipal Code are present her honor the Mayor, Carole Robert, Councilors Joanne Mayer, Maureen Rice and Anne Bélisle and Councilors Luc Thivierge, Matthew Orlando and Ghyslain Robert forming a quorum under the presidency of the Mayor.

Mr. Pierre Gagnon, Director General, also present, acts as Secretary.

OPENING OF THE SPECIAL SITTING OF NOVEMBER 18th, 2019 - 1

Mayor Carole Robert opens the special sitting at 7:00PM after the quorum has been declared.

274-11-2019

ADOPTION OF THE AGENDA- SPECIAL SITTING OF NOVEMBER 18th, 2019 -2

Special sitting of the Council – November 18th, 2019

Agenda

1. Opening of the meeting;
2. Approval of the agenda;
3. Reception notice of meeting;
4. Notice of motion - By-law 07-2019 decreeing the winter maintenance for the private roads Promenade du Soleil Nord and Promenade du Soleil Sud;
5. Tabling of By-law 07-2019 decreeing the winter maintenance for the private roads Promenade du Soleil Nord and Promenade du Soleil Sud;
6. Contract award for the 2019-121 tender for the opening of the roads in the winter as well as for sanding/de-icing
7. Snow removal and sanding for Monette, Kelly, Driscoll and Lilly Roads on the territory of the Township of Low;
8. Amendment to Resolution # 225-08-2018 "Policy on Performance Evaluation and Annual Salary Revisions for Employees of the Township of Low";
9. Question period;
10. Closing of the special sitting of November 18, 2019;
11. Adjournment of the special sitting of November 18, 2019;

Given to the Township of Low, this 18th day of November 2019

APPROVED by Councilor Ghyslain Robert

SUPPORTED by Councilor Luc Thivierge

AND RESOLVED to adopt the agenda of the special sitting of November 18th, 2019 as transmitted by the Director General.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	X			
Joanne Mayer	Seat # 1	X			
Maureen Rice	Seat # 2	X			
Anne Bélisle	Seat # 3	X			
Luc Thivierge	Seat # 4	X			
Matthew Orlando	Seat # 5	X			
Ghyslain Robert	Seat # 6	x			

Adopted

RECEIPT OF NOTICE FOR THE SPECIAL SITTING -3

The present member of council acknowledge they have received their notice of convocation for the special sitting of November 18th, 2019 in accordance with the Municipal Code of Quebec and that all agree to continue the special sitting of November 18th, 2019.

NOTICE OF MOTION - BY-LAW 07-2019 DETERMINING THE WINTER MAINTENANCE OF PRIVATE ROADS PROMENADE DU SOLEIL NORD AND PROMENADE DU SOLEIL SUD- 4

The Mayor, Carole Robert, gives notice of motion for the adoption, at a later meeting of council, for by-law number 07-2019 decreeing the winter maintenance of the private roads Promenade du Soleil Nord and Promenade du Soleil Sud with dispensing of reading.

DEPOSIT OF DRAFT BY-LAW 07-2019 DECREEING THE WINTER MAINTENANCE OF PRIVATE ROADS PROMENADE DU SOLEIL NORD AND PROMENADE DU SOLEIL SUD- 5

The Mayor, Carole Robert, deposits the draft by-law number 07-2019 decreeing the winter maintenance of the private roads Promenade du Soleil Nord and Promenade du Soleil Sud. The said draft by-law 07-2019 will be available for consultation at least two days before its final adoption at a separate meeting of the council.

275-11-2019

CONTRACT AWARD FOR THE TENDERS 2019-121 SPECIFICATIONS FOR THE OPENING OF WINTER ROADS AND SANDING/ DE-ICING – 6

WHEREAS the Municipality has proceeded to a public call for tender, bearing the number 2019-121, for the purpose of granting a contract for the opening of the roads during the winter as well as for the sanding / de-icing for a minimum duration of three years, ie for the years 2019-2020, 2020-2021, 2021-2022 with the possibility of an additional period of two years;

CONSIDERING THAT the contract must be awarded to the bidder who has submitted the lowest compliant bid within the prescribed time;

WHEREAS the Municipality has received one (1) bid from Jean and Éric Legros;

PROPOSED by Councilor Ghyslain Robert
SUPPORTED by Councilor Luc Thivierge

AND RESOLVED THAT the present members of Council:

THAT the preamble is an integral part of this resolution;

THAT the contract for opening of the roads during the winter as well as sanding / de-icing of roads for a period of three years for the years 2019-2020, 2020-2021, 2021-2022 be, and is granted to Jean and Éric Legros, for an annual amount of \$ 82,926.25 plus taxes and in the event of a renewal for a period of two years, the amount of the contract will be increased by a value equivalent to the consumer price index (CPI) established by Statistics Canada as of December 31, 2022 as stipulated in the contract;

THAT Mr. Pierre Gagnon, Director General, be authorized to sign for and in the name of the Municipality, the contract presented herein;

AND THAT these amounts be withdrawn from account 0060050-ES1 until item 02 33000 443 is refloated.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	X			
Joanne Mayer	Seat # 1	X			
Maureen Rice	Seat # 2	X			
Anne Bélisle	Seat # 3	X			
Luc Thivierge	Seat # 4	X			
Matthew Orlando	Seat # 5	X			
Ghyslain Robert	Seat # 6	x			

Adopted

276-11-2019

SNOW REMOVAL AND SANDING OF MONETTE, KELLY, DRISCOLL AND LILLY ROADS IN THE TERRITORY OF THE MUNICIPALITY TOWNSHIP OF LOW - 7

WHEREAS the Municipality has proceeded to a public call for tender, bearing the number 2019-121;

WHEREAS there is only 2.2 kilometers in distance for the snow removal and sanding of Monette, Kelly, Driscoll and Lilly roads;

WHEREAS it is a private contract (less than \$ 25,000.00);

PROPOSED by Councilor Ghyslain Robert

SUPPORTED by Councilor Luc Thivierge

THAT the preamble is an integral part of this resolution;

THAT the contract for the opening of the roads during the winter as well as for the sanding / de-icing of roads for a period of two years for the years 2019-2020, 2020-2021 be, and is granted to Jean and Eric Legros, for an amount of \$ 4,075.00 plus taxes per kilometer and in the event of a renewal for a period of two years, the amount of the contract will be increased by a value equivalent to the Consumer Price Index (CPI) of Canada prepared by Statistics Canada as of December 31, 2021 as specified in Specification 2019-122;

THAT Mr. Pierre Gagnon, Director General, be authorized to sign for and in the name of the Municipality, the contract presented herein;

AND THAT these amounts be withdrawn from account 0060050-ES1 until item 02 33000 443 is refloated.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	X			
Joanne Mayer	Seat # 1	X			
Maureen Rice	Seat # 2	X			
Anne Bélisle	Seat # 3	X			
Luc Thivierge	Seat # 4	X			
Matthew Orlando	Seat # 5	X			
Ghyslain Robert	Seat # 6	x			

Adopted

277-11-2019

REPEAL OF THE RESOLUTION # 225-08-2018 PERFORMANCE EVALUATION POLICY AND ANNUAL SALARY REVIEWS OF EMPLOYEES FOR THE MUNICIPALITY TOWNSHIP OF LOW - 8

PROPOSED by Councilor Luc Thivierge

SUPPORTED by Councilor Anne Bélisle

AND RESOLVED by the present members of Council to repeal resolution # 225-08-2018.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	X			
Joanne Mayer	Seat # 1		X		
Maureen Rice	Seat # 2	X			
Anne Bélisle	Seat # 3	X			
Luc Thivierge	Seat # 4	X			
Matthew Orlando	Seat # 5	X			
Ghyslain Robert	Seat # 6	x			

Adopted

QUESTION PERIOD-9

278-11-2019

CLOSURE OF THE SPECIAL SITTING OF NOVEMBER 18, 2019 - 10

PROPOSED by Councilor Luc Thivierge

SUPPORTED by Councilor Joanne Mayer

AND RESOLVED THAT Council adjourns the special sitting of November 18, 2019 at 7:16 pm.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	X			
Joanne Mayer	Seat # 1	X			
Maureen Rice	Seat # 2	X			
Anne Bélisle	Seat # 3	X			
Luc Thivierge	Seat # 4	X			
Matthew Orlando	Seat # 5	X			
Ghyslain Robert	Seat # 6	x			

Adopted

ADJOURNMENT OF THE SPECIAL SITTING OF NOVEMBER 18th, 2019 – 11

The agenda items being exhausted, the Mayor, Carole Robert, adjourn the special sitting of November 18th, 2019.

Pierre Gagnon
Director general

Carole Robert
Mayor