

**CANADA
 PROVINCE OF QUEBEC
 MRC LA VALLÉE-DE-LA-GATINEAU
 MUNICIPALITY TOWNSHIP OF LOW**

At a extraordinary meeting of the Council of the Municipality of Canton de Low, held on March 15, 2019 at 6:00 pm in the Council Chamber, located at 4C, Chemin d'Amour, Township of Low and in accordance with the Municipal Code are present his honor the Mayor , Carole Robert, Councilors Joanne Mayer, Maureen Rice and Councilors Luc Thivierge. Matthew Orlando and Ghyslain Robert forming a quorum under the presidency of the Mayor.

Ms. Hélène Desjardins, Assistant Secretary-Treasurer, also present, acts as secretary.

OPENING OF THE EXTRAORDINARY MEETING OF MARCH 15, 2019 - 1

Mayor Carole Robert opens the special meeting at 6:00 pm after finding a quorum

044-03-2019

ADOPTION OF THE AGENDA - EXTRAORDINARY MEETING OF 15 MARCH 2019

- 2Agenda

- 1- Opening of the session;
- 2- Approval of the agenda;
- 3- Reception notice of meeting - extraordinary meeting;
- 4- Acceptance of accounts payable from January 22, 2019 to February 21, 2019;
- 5- Retain the services of an architect for preliminary design of plans to redefine the building of 400, route 105;
- 6- Public election notice;
- 7- Partial municipal election of July 7, 2019 - delegation of power to the returning officer to incur expenses and disburse the remuneration of the election staff;
- 8- Personal electoral remuneration;
- 9- Training
- 10- Question period;
- 11- Closing of the special meeting of March 15, 2019;
- 12- Adjournment of the special meeting of March 15, 2019;

Given to the Municipality Township of Low, this 15th day of March 2019.

PROPOSED BY Councilor Joanne Mayer
SUPPORTED BY Councilor Luc Thivierge

AND RESOLVED to adopt the agenda of the extraordinary meeting of March 15th, 2019 as conveyed by the Director General.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	X			
Joanne Mayer	Seat # 1	X			
Maureen Rice	Seat # 2	X			
	Seat # 3				
Luc Thivierge	Seat # 4	X			
Matthew Orlando	Seat # 5	X			
Ghyslain Robert	Seat # 6	x			

Adopted

RECEIPT OF NOTICE FOR THE SECOND EXTRAORDINARY MEETING -3

The present members of the council acknowledge having received their notice of meeting for the special meeting of March 15, 2019 between 10:00 and 17:00 on March 6, 2019 in accordance with the Quebec municipal code. The notice of meeting was sent to all members of the Board. A public notice has also been published.

045-03-2019

ACCEPTANCE OF ACCOUNTS PAYABLE FROM JANUARY 22, 2019 TO FEBRUARY 21, 2019 - 4

WHEREAS the members of the council attest that they have received the list of accounts payable for this meeting and have read it;

WHEREAS the verification of accounts payable was made for the meeting of March 2019;

THEREFORE, it is

PROPOSED by Councilor Joanne Mayer,
SUPPORTED by Councilor Maureen Rice

AND RESOLVED by the present Council members, to approve the accounts payable as deposited by the Director General in the amount of \$ 96,398.62, the salaries in the amount of \$ 32,713.63 and the incompressible expenses in the amount of \$ 16,367.54 for a total of \$ 149,166.02.

DRAFT

# chèque	fournisseur	montant	
3988	Gagnon, Pierre	1 910.88 \$	timbres
3989	Groupe Brunet	1 241.73 \$	barrières béton New Jersey
3990	CRSBP	67.68 \$	livres endommagés, perdus
3991	Blanchette, Donald	75.00 \$	réparation porte garage municipal
3992	3097-4547 Qc Inc	257.54 \$	vérification extincteur
3993	CNESST	21.49 \$	avis de cotisation
3994	Centre du camion Mont-Laurier	243.55 \$	moteur essuie glace Western 2017
3995	DHC	1 042.37 \$	dossier chemin Higgins
3996	Draper, Ryan	135.00 \$	botte de sécurité
3997	Drumco énergie	1 273.36 \$	entretien,réparation génératrice station de pompage Low
3998	EFKL Inc	2 483.46 \$	visites,échantillonnages test 3 stations de pompage du 6 janv au 16 fév 2019
3999	Électromax	384.02 \$	appel de service,remplacé moniteur
4000	Enseignes Multi graphique	311.58 \$	enseigne chemin et Danger(pont Kelly)
4001	Équipements Lourd Papineau	317.69 \$	ensemble de joint moteur,pièces hydraulique
4002	Eurofins	2 046.33 \$	analyse d'échantillonnage eau
4003	Fédération québécoise des municipalités	943.94 \$	formation zonage agricole réso 336-12-2018
4004	Gagnon, Pierre	97.04 \$	internet et cellulaire
4005	Garage Matthew Chamberlain	2 489.94 \$	inspection PEP et réparation
4006	Garage Roger Johnson	229.85 \$	remorquage roulotte et dispositions ordures-matériels
4007	Gestion USD	1 970.44 \$	financement bac roulant
4008	Gravel Zackary	120.00 \$	nettoyage tapis biblio et entrée bureau
4009	Groupe DL	356.08 \$	Office 365 mensuel
4010	J.R. Brisson équipements	827.67 \$	pneu backoe et pièces hydraulique
4011	Konica Minolta	498.28 \$	photocopieuse bureau,biblio et incendie
4012	Laurentide Re sources	27.12 \$	bac huiles et peintures usées
4013	Lemieux, Michel	228.60 \$	essence petit moteur et cellulaire sept - déc 2018
4014	Levett, Sylvia	50.16 \$	frais de déplacement poste et caisse
4015	Livraison 105	137.96 \$	livraison échantillonnage eau et imprimerie
4016	Malmbert truck	66.12 \$	pare boue
4017	MERN fonds d'information sur le territoire	304.25 \$	plan réforme cadastral
4018	CTM	91.98 \$	temps d'onde voirie
4019	MRC Collines de l'Outaouais	4 290.77 \$	26.09 tonnes janvier
4020	MRC Vallée de la Gatineau	2 045.00 \$	Service génie : ch.Fieldville, Pont Kelly et réfections de chemins routiers
4021	Municipalité de Denholm	18 585.08 \$	entente ordures/recyc janvier et février
4022	Parisien, Simon	1 655.64 \$	visites, échantillonnage test 3 stations pompage 20 janv-16 fév 2019
4023	PG Solutions	1 205.51 \$	compte de taxe/chèques
4024	Pieces d'auto Kelly	322.25 \$	Led - Western 2017 - nettoyant freins
4025	Purolator	41.66 \$	livraison documents et pièces voiries
4026	Qualité Air Outaouais	802.07 \$	entretien annuel nettoyage échangeur
4027	Quincaillerie R-Cube	124.68 \$	tuyaux hydraulique backoe
4028	Radio CHGA	1 817.11 \$	réso 338-12-2018 clé en main

4029		Riobec	181.03 \$	manteau
4030		Rostaing, Christian	135.00 \$	botte de sécurité
4031		Service Pneu Lavoie	650.43 \$	appel de service, backoe
4032		SAAQ	10 624.37 \$	immatriculation véhicules
4033		Sogercom	385.17 \$	7 janv - 7 fév 2019 entretien site web
4034		Solutios	436.91 \$	appel de service station de pompage Fieldville
4035		SOS Plomberie Briand	2 624.88 \$	appel de service installation d'une nouvelle pompe
4036		Staples	482.04 \$	fournitures de bureau
4037		Ville de Gatineau	253.83 \$	analyse eau
4038		Legros, Jean et Éric	29 383.47 \$	contrat de déneigement
4039		Usinages Richard Valières	100.61 \$	réparation bras chasse neige W2015
		Total	96 398.62 \$	
		Dépenses incompressibles		
# prélèvement				
854		Ministère du Revenu Québec (DAS)	11 955.73 \$	
855		Receveur général (DAS)	4 411.81 \$	
		Total	16 367.54 \$	
		RREMQ	1 341.77 \$	REER
		Assurance collective	2 344.46 \$	
		Salaires nets	32 713.63 \$	

With the mention that 7 checks will be held until the waiting for additional information and satisfactory at this time they will be released.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	X			
Joanne Mayer	Seat # 1	X			
Maureen Rice	Seat # 2	X			
	Seat # 3				
Luc Thivierge	Seat # 4	X			
Matthew Orlando	Seat # 5	X			
Ghyslain Robert	Seat # 6	x			

Adopted

I, Hélène Desjardins, Assistant Secretary-Treasurer, certify having the necessary credits in the 2019 budget as a whole, in order to make the payment of the expenses mentioned above.

Hélène Desjardins
Assistant Secretary-Treasurer

046-03-2019

RETAIN THE SERVICES OF AN ARCHITECT FOR DESIGN PRELIMINARY PLANS TO REDEFINE THE BUILDING OF 400, ROUTE 105 - 5

WHEREAS there is possibility of subsidy for the repair and construction of municipal infrastructures (RÉCIM);

WHEREAS the Council has asked the Director General to retain the services of an architect for the preliminary design of plans;

WHEREAS the Director General contacted the firms A4 architecture and Lapalme Rheault architecture as well as the architect Dagenais;

WHEREAS the architect Dagenais told us that she was not available at the moment and that only Mrs. Boivin from the A4 architecture firm answered in the affirmative;

PROPOSED by Councilor Ghyslain Robert,
SUPPORTED by Councilor Joanne Mayer

AND RESOLVED by the present members of the Council, to authorize the Director General to retain the services of Mrs. Karine Boivin, architect to schedule a meeting with the members of the Council for the design of preliminary plans for the future City Hall project and barracks.

AND that this meeting will not generate any cost but that the firm A4 architect will submit a service offer following this meeting.

THAT the free surplus be affected by this expense.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	X			
Joanne Mayer	Seat # 1	X			
Maureen Rice	Seat # 2	X			
	Seat # 3				
Luc Thivierge	Seat # 4	X			
Matthew Orlando	Seat # 5	X			
Ghyslain Robert	Seat # 6	x			

Adopted

PUBLIC NOTICE OF ELECTION - 6

Following the resignation of Councilor Lucie Cousineau seat number 3;

IN VIEW OF THE VACANCY FOR SEAT NUMBER 3, July 7, 2019. will be election day

All nomination papers for this position must be submitted to Mr. Pierre Gagnon, Election President or to Mrs. Sylvia Levett, his assistant and will be accepted at the Municipal office from May 24th, 2019 to June 7th, 2019 to the days and following hours:

Tuesday from 10AM to 11:30AM and 1:30 to 3PM

Wednesday from 10AM to 11:30AM and 1:30PM to 3PM

Thursday from 10AM to 11:30AM and 1:30PM to 3PM

On June 7th, 2019, the office will be open from 9AM to 4:30PM to receive applications.

Election day: July 7th, 2019

047-03-2019

PARTIAL MUNICIPAL ELECTION OF JULY 7, 2019 - DELEGATION OF AUTHORITY TO THE PRESIDENT OF ELECTION TO COMMIT EXPENSES AND DISBURSEMENT OF REMUNERATION OF ELECTION STAFF - 7

WHEREAS the General Manager, Mr. Pierre Gagnon, is ex officio the returning officer and that July 7, 2019 is the date set for the next by-election;

WHEREAS the advance poll will be June 30, 2019;

CONSIDERING that, as returning officer, the incumbent is responsible for incurring a certain number of expenses, such as the cost of publications, the printing of ballot papers, the remuneration of election officers, and the cost of meals etc. ;

WHEREAS the returning officer asks the municipal council for a delegation of authority allowing him to incur expenses;

THEREFORE, it is

PROPOSED by Councilor Joanne Mayer,
SUPPORTED by Councilor Ghyslain Robert

AND RESOLVED by the members present of the Council, to attribute to the returning officer, Mr. Pierre Gagnon, Director General, a delegation of authority enabling him to incur the expenses necessary for the smooth running of the partial municipal election of July 7, 2019 ;

THAT the Council authorize the disbursement of the remuneration of all the election staff following the approval of the returning officer.

THAT the free surplus be affected by this expense.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	X			
Joanne Mayer	Seat # 1	X			
Maureen Rice	Seat # 2	X			
	Seat # 3				
Luc Thivierge	Seat # 4	X			
Matthew Orlando	Seat # 5	X			
Ghyslain Robert	Seat # 6	x			

Adopted

048-03-2019

ELECTORAL PERSONNEL REMUNERATION - 8

WHEREAS the 2019 municipal by-election will take place on July 7, 2019;

WHEREAS to hold an election, the municipality must hire temporary election staff and remunerate them;

WHEREAS Council wishes to establish by resolution the remuneration of the election officers for the July 7, 2019 by-election;

THEREFORE, it is

PROPOSED by Councilor Ghyslain Robert,
SUPPORTED by Councilor Joanne Mayer

AND RESOLVED by the present members of the Council, to adopt the following table concerning the remuneration of election officers for the election of July 7, 2019:

Poste	Nombre de postes	Nombre d'heures estimées	Taux 2018
Jour du scrutin			
Scrutateur	2	16	165*
Secrétaire	1 +secrétaire d'élection	16	152*
Table de vérification	3	12	150*
Primo	1	16	200*
Membres de la commission de révisions	2	20	800*
Président d'élection			2000.00
Secrétaire d'élection			1500.00
Vote par anticipation			
Scrutateur	1	15	temps et demi
Secrétaire	1	15	temps et demi
Table de vérification	Scrutateur+ Secrétaire d'élection+ Président		temps et demi
* si c'est un employé à temps régulier, le taux sera temps et demi ** le président d'élection et le secrétaire d'élection payé à taux fixes et inclus tous les autres postes qu'ils devront occuper.			

		Oui	Non	Abstention	Absent
Carole Robert	Mairesse	X			
Joanne Mayer	Siège # 1	X			
Maureen Rice	Siège # 2	X			
	Siège # 3				
Luc Thivierge	Siège # 4	X			
Matthew Orlando	Siège # 5	X			
Ghyslain Robert	Siège # 6	X			

Adoptée

049-03-2019
TRAINING - 9

WHEREAS the municipal council was informed of future training only during a meeting of March 11, 2019;

WHEREAS the council had to postpone the payment of the invoices of February due to the lack of available funds;

THEREFORE, it is

PROPOSED by Councilor Maureen Rice,
SUPPORTED by Councilor Luc Thivierge

AND RESOLVED to defer any new request for training until Council finds that the municipality has rectified the financial situation we are currently facing:

		Oui	Non	Abstention	Absent
Carole Robert	Mairesse	X			
Joanne Mayer	Siège # 1	X			
Maureen Rice	Siège # 2	X			
	Siège # 3				
Luc Thivierge	Siège # 4	X			
Matthew Orlando	Siège # 5	X			
Ghyslain Robert	Siège # 6	X			

Adoptée

QUESTION PERIOD - 10

CLOSURE OF THE EXTRAORDINARY MEETING OF MARCH 15th, 2019 - 11

PROPOSED BY Councilor Joanne Mayer
SUPPORTED BY Councilor Maureen Rice

AND RESOLVED THAT Council closes the second extraordinary meeting of March 15th, 2019 at 6:19 PM.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	X			
Joanne Mayer	Seat # 1	X			
Maureen Rice	Seat # 2	X			
	Seat # 3				
Luc Thivierge	Seat # 4	X			
Matthew Orlando	Seat # 5	X			
Ghyslain Robert	Seat # 6	x			

Adopted

ADJOURNMENT OF THE SECOND EXTRAORDINARY MEETING OF MARCH 15th, 2019 – 12

The agenda items being exhausted, the Mayor, Carole Robert, adjourn the second extraordinary meeting of March 15th, 2019.

Hélène Desjardins
Assistant secretary-treasurer

Carole Robert
Mayor