

**CANADA
PROVINCE OF QUEBEC
MRC LA VALLÉE-DE-LA-GATINEAU
MUNICIPALITY TOWNSHIP OF LOW**

At a regular Council meeting of the Municipality Township of Low, held on March 4th, 2019 at 7:00 pm in the Council Chamber, located at 4C, Chemin d'Amour, Township of Low and in accordance with the Municipal Code, are present her honor the Mayor, Carole Robert, Councilors Joanne Mayer, Maureen Rice and Councilors Luc Thivierge, Matthew Orlando and Ghyslain Robert forming a quorum under the presidency of the Mayor.

Absent: Councillor Lucie Cousineau

Mr. Pierre Gagnon, Director General, also present, acts as secretary.

1. ADMINISTRATION

OPENING OF THE REGULAR MEETING OF MARCH 4TH, 2019 - 1

Mayor Carole Robert opens the regular meeting at 7:01 pm after finding a quorum.

BUSINESS ARISING FROM THE PREVIOUS MEETING - 2

#028-03-2019

ADOPTION OF THE AGENDA - REGULAR MEETING OF MARCH 4TH, 2019 -3

Regular meeting of Council March 4th, 2019

Agenda

1. Administration

1. Opening of the regular meeting of March 4th, 2019;
2. Business arising from the previous meeting;
3. Adoption of the agenda - regular meeting of March 4th, 2019;
4. Adoption of the minutes for the regular meeting of February 4th, 2019;
5. Filing the Mayor's report;
6. Filing the report for the Administrative Committee;
7. Budget transfers;
8. Acceptance of accounts payable from January 22nd to February 21st, 2019;
9. Request to increase the credit line for the current operation;
10. Filing declarations of pecuniary interests;
11. Purchase property roll number 4181-83-5791;
12. Bins for recovery for textiles
13. Grant - Infrastructure Program Seniors-Friendly Municipality (PRIMADA);
14. Publication fees for the information meeting of March 15, 2019;
15. Information and questions relating to the administration;

2. Public safety

1. Tabling of the report for the public safety committee;
2. Part 2 – financial aid request;
3. Request to the Quebec Ministry of Transport to reduce the speed limit on Route 105 on three (3) sections
4. Information and questions related to public safety;

3. Public works

1. Tabling of the report for the public works committee;
2. Adoption of By-law No. 02-2019 concerning the establishment of a local fund for the repair and maintenance of certain roads;
3. Winter sand purchase;
4. Information and questions relating to public works;

4. Environment (Environmental health)

1. Tabling of the report for the environment committee;

2. Mandate Marc Tremblay of the legal firm Deveau Avocats to analyze the agreement for garbage collection and recycling and submit to the Municipality a legal opinion
Low-Denholm Intermunicipal sanitary Committee - Garbage and Recycling Agreement;
3. Information and questions related to the environment;

5. Urbanism

1. Tabling the report of the planning department;
2. Buildings maintenance;
3. Information and questions related to urban planning;

6. Recreation, culture and communications

1. Tabling the report for the Recreation, Culture and Communications Committee;
2. Information and questions relating to Recreation, Culture and Communications;

7. Varia

8. Correspondence

9. Question period

10. Closing and adjournment of the regular meeting of March 4th, 2019

Given to the Municipality township of Low, this 4th day of March 2019.

PROPOSED by Councilor Ghyslain Mayer

SUPPORTED by Councilor Joanne Mayer

AND RESOLVED to adopt the agenda of the regular meeting of March 4th, 2019 as transmitted by the Director General.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	X			
Joanne Mayer	Seat # 1	X			
Maureen Rice	Seat # 2	X			
Lucie Cousineau	Seat # 3				x
Luc Thivierge	Seat # 4	X			
Matthew Orlando	Seat # 5	X			
Ghyslain Robert	Seat # 6	x			

Adopted

#029-03-2019

ADOPTION THE MINUTES OF THE REGULAR MEETING OF February 4th, 2019-4

PROPOSED by councilor Luc Thivierge

SUPPORTED by councilor Maureen Rice

AND RESOLVED to adopt the minutes of the regular meeting of February 4th, 2019 as tabled by the Director General.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	X			
Joanne Mayer	Seat # 1	X			
Maureen Rice	Seat # 2	X			
Lucie Cousineau	Seat # 3				x
Luc Thivierge	Seat # 4	X			
Matthew Orlando	Seat # 5	X			
Ghyslain Robert	Seat # 6	x			

Adopted

FILING OF THE MAYOR'S REPORT -5

The Mayor presents her report.

REPORT OF THE ADMINISTRATION AND FINANCE COMMITTEES – 6

The administrative committee presents the report

BUDGET TRANSFERS - 7

#030-03-2019

ACCEPTANCE OF ACCOUNTS PAYABLE FROM JANUARY 22nd TO FEBRUARY 21st, 2019 - 8

WHEREAS council members have not reviewed the list of accounts payable for this meeting;

THEREFORE, it is

Proposed by Joanne Mayer,
Supported by Ghyslain Robert

AND RESOLVED by the present members of the Council, to hand over the accounts to be paid next month.

THAT there will be a special meeting on March 15 at 6:00 pm to pay the accounts for the period from January 22 to February 21, 2019.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	X			
Joanne Mayer	Seat # 1	X			
Maureen Rice	Seat # 2	X			
Lucie Cousineau	Seat # 3				x
Luc Thivierge	Seat # 4	X			
Matthew Orlando	Seat # 5	X			
Ghyslain Robert	Seat # 6	x			

Adopted

#031-03-2019

REQUEST TO INCREASE THE MARGIN OF CREDIT FOR CURRENT OPERATIONS OF THE MUNICIPALITY - 9

WHEREAS the first payment from the citizens for taxes is in April;

WHEREAS the credit line granted by the Caisse Desjardins de Gracefield is only \$ 600,000;

WHEREAS this line of credit is clearly insufficient to guarantee the payment of the current operations of the Municipality;

WHEREAS the financial resources are currently insufficient to allow current operations;

WHEREAS it is appropriate to increase the line of credit to \$ 990,000;

WHEREAS interest will only be calculated on the amount required to cover the expenses authorized by the council;

THEREFORE, it is

Proposed by Luc Thivierge,
Supported by Ghyslain Robert

AND RESOLVED by the current members of Council, to authorize the filing of a request to increase the line of credit from \$ 600,000 to \$ 990,000 at the Caisse populaire Desjardins de Gracefield

.THAT the Director General, Pierre Gagnon and the Mayor, Carole Robert be authorized to sign for and on behalf of the Municipality of Canton de Low all the documents relating to this request for a credit line increase.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	X			
Joanne Mayer	Seat # 1	X			
Maureen Rice	Seat # 2	X			
Lucie Cousineau	Seat # 3				x
Luc Thivierge	Seat # 4	X			
Matthew Orlando	Seat # 5		X		
Ghyslain Robert	Seat # 6	x			

Adopted

FILING THE DECLARATIONS OF PECUNIARY INTEREST – 10

The director general files the declarations of pecuniary interests of the elected officials in the municipal archives.

#032-03-2019

PURCHASE OF THE PROPERTY BUILDING 4181-83-5791 - 11

AND RESOLVED unanimously to authorize the Director general to proceed with the purchase of the building bearing the number 4181-83-5791, all according to the email of Mr. Patrice Sauvé, Bailiff received on February 4, 2019 at 3:20 pm.

THAT the Municipal Council authorize the Director general, Mr. Pierre Gagnon to sign for and in his name any document relating to the purchase of the building bearing the number 4181-83-5791

THAT the free surplus be affected by this expense.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	X			
Joanne Mayer	Seat # 1	X			
Maureen Rice	Seat # 2	X			
Lucie Cousineau	Seat # 3				X
Luc Thivierge	Seat # 4	X			
Matthew Orlando	Seat # 5		X		
Ghyslain Robert	Seat # 6	x			

Adopted

#033-03-2019

BINS FOR RECYCLING TEXTILES - 12

WHEREAS the Municipality had already expressed an interest in receiving a bin for the recovery or salvage of textiles on its territory;

WHEREAS the deployment of textile recovery or salvage bins on the territory of the MRCVG is now available;

WHEREAS the recovery or salvage of textiles will reduce the tonnage of residual materials intended for landfilling since all recovered textile materials will be sent to the Center for Learning, Recovery, Recycling Outaouais (CARRO) associated with the Center Jean-Bosco Maniwaki;

THEREFORE, it is

Proposed by Joanne Mayer,
Supported by Matthew Orlando

AND RESOLVED by the Council present, to commit to:

1. Accept the offer by sending this resolution to the MRCVG;
2. Receive the donation bell at our municipal center;
3. Monitor the bin for proper use;
4. Empty the bin when full (possibly monthly) and transport the contents to CARRO.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	X			
Joanne Mayer	Seat # 1	X			
Maureen Rice	Seat # 2	X			
Lucie Cousineau	Seat # 3				X
Luc Thivierge	Seat # 4	X			
Matthew Orlando	Seat # 5	X			
Ghyslain Robert	Seat # 6	x			

Adopted

#034-03-2019

SUBSIDY - INFRASTRUCTURE PROGRAM MUNICIPALITY FRIENDS OF THE SENIORS (PRIMADA) - 13

WHEREAS the Friends of seniors Municipal Infrastructure Program (PRIMADA) provides financial support to municipalities that have adopted a senior citizens policy and the MADA action plan for the carrying out of minor construction, renovation or expansion projects; infrastructure used by seniors. The goal of this program is to improve the quality of life of seniors and, as a result, to promote active aging in their community;

WHEREAS a new call for projects opened on Wednesday, February 20th, 2019;

WHEREAS the municipalities will have thirteen weeks to send their project to the Seniors' Secretariat;

WHEREAS the expenses for the work (direct costs) are eligible from the date of the signature of the final letter of authorization by the ministers;

WHEREAS incidental costs and other costs are eligible, retroactively, for up to two years before the date on which the request for assistance was received by the Ministry;

WHEREAS the instructions for change (CD) associated with eligible work, authorized by the beneficiary or one of its agents, will be considered for financial assistance at a rate of 50% of their cost;

WHEREAS the construction contracts and acquisition of eligible equipment cannot be granted before the ministers signing of the final authorization for financial assistance. Failure to comply with this modality will render the project ineligible for the program;

Proposed by Councilor Joanne Mayer,
Supported by Councilor Luc Thivierge

AND RESOLVED by the present members of the Council, to authorize the Director General to prepare a project to automate the doors of all the buildings of the Municipality, except the one at

4A Chemin D'Amour, as part of the program grant. infrastructures Seniors-friendly municipality (PRIMADA).

THAT the Council authorize the Director General, Mr. Pierre Gagnon to sign for and on his behalf all documents relating to the subsidy of the Municipal Program for the Friends of seniors Program (PRIMADA).

		Yes	No	Abstain	Absent
Carole Robert	Mayor	X			
Joanne Mayer	Seat # 1	X			
Maureen Rice	Seat # 2	X			
Lucie Cousineau	Seat # 3				x
Luc Thivierge	Seat # 4	X			
Matthew Orlando	Seat # 5	X			
Ghyslain Robert	Seat # 6	x			

Adopted

035-03-2019

PUBLICATION FEES FOR INFORMATION MEETING OF MARCH 15, 2019 - 14

AND RESOLVED by the present members of Council, to mandate the Director General to prepare an information meeting following the Kelly Bridge fire on March 15th at 6:30 pm.

THAT the free surplus be affected by this expense.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	X			
Joanne Mayer	Seat # 1	X			
Maureen Rice	Seat # 2	X			
Lucie Cousineau	Seat # 3				x
Luc Thivierge	Seat # 4	X			
Matthew Orlando	Seat # 5	X			
Ghyslain Robert	Seat # 6	x			

Adopted

INFORMATION AND QUESTIONS RELATED TO ADMINISTRATION - 15

2. PUBLIC SAFETY

TABLING THE REPORT FOR THE COMMITTEE ON PUBLIC SAFETY -1

The public safety comity will present the report

#036-03-2019

PHASE 2 FINANCIAL ASSISTANCE – 2

WHEREAS the Regulation respecting alert and mobilization procedures and minimum means of relief to protect the security of persons and property in the event of a disaster was enacted by the Minister of Public Security on April 20, 2018, and will come into force on November 9, 2019;

WHEREAS the municipality wishes to avail itself of Phase 2 of the financial assistance program offered by the Quebec Municipal Agency 9-1-1 to support disaster preparedness actions, whose priority measures to comply with this new regulation;

WHEREAS the municipality certifies that it has now completed the self-diagnosis tool provided by the Ministère de la Sécurité publique in November 2018 and that it deems it necessary to improve its state of disaster preparedness;

THEREFORE, it is

Proposed by Councilor Ghyslain Robert,
Supported by Councilor Maureen Rice

AND RESOLVED the following:

THAT the municipality submit a request for financial assistance to the Municipal Agency 9-1-1 of Quebec in the amount of \$ 10,000.00, under Phase 2 of the program mentioned in the preamble and undertakes to respect the conditions, to carry out the actions described in the form attached to this resolution as an integral part of it, totaling \$ 12,000.00, and confirming that the municipality's contribution is \$ 2,000.00;

THAT the municipality authorize the Director General, Mr. Pierre Gagnon to sign for and on his behalf any document for Phase 2 of the financial assistance program offered by the Municipal Agency 9-1-1 of Quebec and certifies that the information that it contains are accurate.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	X			
Joanne Mayer	Seat # 1	X			
Maureen Rice	Seat # 2	X			
Lucie Cousineau	Seat # 3				X
Luc Thivierge	Seat # 4	X			
Matthew Orlando	Seat # 5	X			
Ghyslain Robert	Seat # 6	x			

Adopted

#037-03-2019

REQUEST TO THE MINISTRY OF TRANSPORTATION OF QUÉBEC TO REDUCE THE SPEED LIMIT ON HIGHWAY 105 AT THREE (3) SECTIONS - 3

WHEREAS the citizens of the Township of Low claim that the speed limit should be reduced on three sections of Route 105;

WHEREAS the municipal council feels concerned by this problem;

WHEREAS the municipal council is sensitive to requests concerning public safety;

WHEREAS these security measures will only add another six (6) minutes to cross the municipality on Route 105;

Proposed by Councilor Ghyslain Robert,
Supported by Councilor Luc Thivierge

AND RESOLVED the following

TO REQUEST that the ministry of transport (MTQ) reduce the speed limit on three sections of Route 105 as follows:

On Highway 105, at the crossing of Bernard Lake North Road (in the hamlet of Brennan's Hill) the speed is currently 70 km / h to Brennan Road, we would like this speed to be changed to 50 km / h.

Still on Route 105, from Martindale Road to Kealey Road, the speed is currently 70 km / h, we would like to change the speed to 50 km / h.

Still on Route 105 (Venosta sector), from the address of 904, Highway 105 to Burrough Road, the speed is currently 70 km / h, we would like to change the speed to 50 km / h.

TO TRANSMIT a copy of this resolution to the Ministère des Transports du Québec, as well as to the office of the Deputy Member of Gatineau.

THAT the Council authorize the Director General, Pierre Gagnon to sign for and on his behalf all documents relating to this request for speed reduction from the Ministry of Transport.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	X			
Joanne Mayer	Seat # 1	X			
Maureen Rice	Seat # 2	X			
Lucie Cousineau	Seat # 3				x
Luc Thivierge	Seat # 4	X			
Matthew Orlando	Seat # 5	X			
Ghyslain Robert	Seat # 6	x			

Adopted

#038-03-2019

PURCHASE OF A 5 GAS DETECTOR –4

WHEREAS the Fire Chief recommends the purchase of a gas detector;

WHEREAS Council members have received a copy of the submissions;

WHEREAS the credits necessary for the purchase of the gas detector are not in the 2019 budget;

THEREFORE, it is

Proposed by Councilor Ghyslain Robert,
Supported by Councilor Luc Thivierge

AND RESOLVED by the present members of the Council, to authorize the purchase of the Gas Detector (MSA) as described in the ARÉO-FEU submission bearing number S-00006297 in the amount of \$ 6,806.50 plus taxes.

THAT the purchase of the gas detector be made in March but that the delivery be scheduled for the month of April.

THAT the free surplus be affected by this expense.

THAT the resolution # 324-12-2018 be canceled (purchase of a 4-gas detector).

		Yes	No	Abstain	Absent
Carole Robert	Mayor	X			
Joanne Mayer	Seat # 1	X			
Maureen Rice	Seat # 2	X			
Lucie Cousineau	Seat # 3				x
Luc Thivierge	Seat # 4	X			
Matthew Orlando	Seat # 5	X			
Ghyslain Robert	Seat # 6	x			

Adopted

INFORMATION AND QUESTIONS RELATED TO PUBLIC SAFETY - 5

3. PUBLIC WORKS

TABLING OF THE REPORT FOR THE PUBLIC WORKS COMMITTEE-1

The public works comity will presents the report.

#039-03-2019

ADOPTION OF BY-LAW NO. 02-2019 CONCERNING THE ESTABLISHMENT OF A LOCAL FUND RESERVED FOR THE REPAIR AND MAINTENANCE OF CERTAIN PUBLIC ROADS - 2

QUARRY AND SANDPIT

**PROVINCE OF QUEBEC
MRC LA VALLÉE-DE-LA-GATINEAU
MUNICIPALITY OF CANTON OF LOW**

WHEREAS sections 78.1 et seq. Of the Municipal Powers Act (RSQ, c C-47-1), which impose the obligation on any local municipality whose territory includes the site of a quarry or sand pit to be constituted a fund set aside for the repair and maintenance of certain highways;

WHEREAS the presence on the territory of the municipality of sand pits and quarries;

THEREFORE, it is

PROPOSED by
SUPPORTED by

AND RESOLVED by the present members of the Council that it is ruled and ordered, and it is by the present By-Law, ruled and ordered the following, namely:

1. Preamble

The preamble to this By-Law forms an integral part of it as if reproduced

2. Definitions

Operator of a Quarry or sandpit	Person or company that operates a quarry or sand pit who extracts or recycling the substances subject for sale or for his own use.
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Substances subject to this By-law	Substances subject to this by-law are substances, whether processed, that are transported off the site of a quarry or sandpit. These substances include the surface mineral substances listed in section 1 of the Mining Act (RSQ C. M-13, 1), such as sand, gravel, clay, cut stone, crushed stone, ore used for the manufacture of cement and inert mine tailings, but not peat. These substances also include those derived from the recycling of building demolition debris, bridges, roads or other structures.
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3. Establishment of the fund

The council decrees, by the present by-law, the constitution of a local fund reserved for the repair and the maintenance of certain public roads.

4. Destination of the fund

1. In the repair or maintenance of all or part of public roads through which transit or is likely to transit, from quarry or sandpit sites located in the territory of the municipality, substances subject to of which a fee is payable under section.
2. Work to overcome the inconvenience of transporting the subject substances.

The needs of the fund shall be met by a fee payable by each operator of a quarry or sandpit located in the territory of the municipality and the operation of which is likely to cause the transit on municipal public roads of substances subject to this By-Law.

The duty payable by a quarry or sand pit operator is calculated on the basis of the quantity, expressed in metric tons or, where applicable, in cubic meters, of processed or unconverted substances passing through its site and which are substances subject to this By-Law.

5. Right to collect

The needs of the fund shall be met by a fee payable by each operator of a quarry or sandpit located in the territory of the municipality and the operation of which is likely to cause the transit on municipal public roads of substances subject to this By-Law.

The duty payable by a quarry or sand pit operator is calculated on the basis of the quantity, expressed in metric tons or, where applicable, in cubic meters, of substances, whether transformed or not, which transit from its site and which are substances subject to this By-Law.

6. Exclusions

No duty is payable in respect of substances processed in an immovable included in a unit of evaluation comprising the site and listed under "2-3 --- MANUFACTURING INDUSTRIES", except for the entries "3650 "Prepared Concrete Industry" and "3791 Asphalt Concrete Manufacturing Industry", provided for in the manual referred to in the By-Law made under paragraph 1 of section 263 of the *Act respecting municipal taxation (RSQ, c F-2 1)*. The exclusion also applies when the immovable is included in a unit of assessment and is adjacent to the one that includes the site.

When the operator of a quarry or sand pit produces a sworn declaration as provided for in section 8 and that declaration establishes that none of the subject substances is likely to transit through the municipal public roads of its site he is then exempt from all rights in respect of the period covered by the declaration.

7. Fee payable

For each municipal fiscal year, the fee payable under section 5 is determined on the basis of the following amounts:

1. \$ 0.57 per metric ton for any subject substance;
2. \$ 1.08 per cubic meter for all subject substances except, in the case of dressed stone, where the amount is \$ 1.54 per cubic meter.

7.1 Fee payable per metric ton for subsequent years

For any fiscal year subsequent to the 2019 fiscal year, the amount of duty payable per metric ton for a municipal fiscal year, referred to as the "fiscal year", is the result obtained by indexing the amount by applicable for the previous financial year.

Indexation consists of increasing the amount applicable for the previous fiscal year by a percentage corresponding to the rate of increase, according to Statistics Canada, of the Consumer Price Index for Canada.

To establish this rate:

1. subtract from the index established for the second month of December preceding the fiscal year concerned, the index established for the third month of December preceding that fiscal year;
2. Divide the difference obtained under paragraph 1 by the index established for the third month of December preceding the fiscal year concerned.

When the result of the indexing is a number comprising a decimal part, only the first two decimals are taken into account and, in the case where the third decimal place was a number greater than 4, the second decimal place shall be increased by 1.

The amount applicable for the fiscal year concerned is, in the case where upward indexing is not possible for that year, equal to the amount applicable for the preceding fiscal year.

Indexing considers the ministerial notice published in accordance with the law.

7.2 Fee payable per cubic meter for subsequent years

The amount of the duty payable per cubic meter for a municipal fiscal year is the product obtained by multiplying the amount payable per metric ton, determined in accordance with section 7.1 for that fiscal year, by the conversion factor of 1.9 or, in the case of dressed stone, by a factor of 2.7.

When the product thus obtained is a number comprising a decimal part, only the first two decimals are considered and, in the case where the third decimal place was a number greater than 4, the second decimal place shall be increased by one.

8. Declaration of the operator of a quarry or a sandpit

Every operator of a quarry or sandpit located on the territory of the municipality must declare to him, at the frequency and in the manner determined in this by-law:

1. if subject substances in respect of which a fee is payable under this by-law are likely to transit through municipal highways from each of the sites it operates during the period covered by the declaration;
2. if applicable, the quantity of these substances, expressed in metric tons or cubic meters, that have passed through each site they operate during the period covered by the declaration;
3. If the declaration referred to in the first paragraph of this Article establishes that none of the substances is likely to transit through municipal roads from a site during the period it covers, such declaration shall be sworn and express the reasons.

9. Documents to be produced

The operator of a reporting site must submit, in support of a declaration, a copy of a substance load report on which a fee is payable. This load report must be dated and indicate the quantity or volume of substances and the nature of these substances.

The declaration and the documents prescribed in the first paragraph must be signed by a legally authorized person, dated and sent to the municipality every three months, that is, no later than June 15 for substances that have passed from January 1 to May 31 of that

fiscal year, October 15 for substances that have passed from June 1 to September 30 and January 15 for substances that have passed from October 1 to December 31.

The transmission is done by mail addressed to the office of the municipality. If the transmission deadline is a non-judicial day, it is postponed to the next legal day.

10. Entitlement of the fee payable and transmission of an account

The fee payable by an operator is due as of the 30th day following the sending of an account to that effect by the municipal official charged with the collection of the duty. It bears interest from this day at the rate in effect for interest on the arrears of taxes of the municipality.

The account informs the debtor of the rules provided for in the first paragraph.

The fee payable by an operator for the subject substances that have transited from each of the sites it operates during a municipal fiscal year is not, however, payable before:

1. August 1 of this fiscal year for substances that have passed from January 1 to May 31 of this fiscal year;
2. December 1 of this fiscal year for substances that have passed from June 1 to September 30 of this fiscal year;
3. March 1 of the following fiscal year for substances that have passed from October 1 to December 31 of the fiscal year for which the duty is payable.

11. Account modification

Where the municipal by-law officer is of the opinion, based on the information obtained, that an operator has been falsely exempted from the fee payable on a site as a result of a declaration made in under section 8, or that the quantity of substances that have passed through a site is different from that mentioned in the declaration, he must make mention to the account of any change that he deems necessary to make contained in such a declaration.

The fee and, if applicable, the fee are payable based on the amended information contained in the account, subject to any final judgment resulting from a prosecution under section 78.11 of the Tax Act. municipal skills.

12. Designated municipal official

The council designates, the director general of the municipality or his deputy, as a municipal officer responsible for the application of this by-law, including the collection of fees and the issuing of statements of offense.

13. Penal provisions

As an offense, anyone who:

- (a) failed to file a return on the due date;
- (b) file a statement or documents that are false or erroneous;
- (c) amend a bill of lading or charge report provided in support of a return;

Anyone who commits an offense is liable, in addition to costs, to the following fines:

1. For a first offense, a fine of not less than \$ 500 and a fine of not more than \$ 1,000 for a natural person or a fine of not more than \$ 1,000 and a fine of not more than \$ 2,000 for a legal person;

2. In the case of a second offense, a fine of not less than \$ 1,000 and a fine of not more than \$ 2,000 for a natural person or a minimum fine of \$ 2,000 and a fine of not more than \$ 4,000 for a legal person;
3. For any subsequent offense, a fine of not less than \$ 1,000 and a fine of not more than \$ 2,000 for a natural person or a minimum fine of \$ 2,000 and a fine of not more than \$ 4,000 for a corporation.

1. Entry into force and effect

This By-Law comes into force in accordance with the Act.

Given to the Township of Low Township this 4th day of March 2019.

Pierre Gagnon
Director general

Carole Robert
mayor

Notice of motion: January 7, 2019
 Adoption of the draft by-law January 7, 2019
 Adoption of the By-Law: March 4th, 2019
 Coming into force: March 4th, 2019

		Yes	No	Abstain	Absent
Carole Robert	Mayor	X			
Joanne Mayer	Seat # 1	X			
Maureen Rice	Seat # 2	X			
Lucie Cousineau	Seat # 3				x
Luc Thivierge	Seat # 4	X			
Matthew Orlando	Seat # 5	X			
Ghyslain Robert	Seat # 6	x			

Adopted

#040-03-2019

PURCHASE OF WINTER SAND - 3

WHEREAS there was a call for tender for the purchase of abrasives for the seasons 2018-2019 and 2019-2020 bearing the low-1803 tender number;

WHEREAS the Municipality reserves the right to add tonnage as described in the call for tender low-1803 if the need arises;

WHEREAS the extra tonnage will be paid at the bid price;

THEREFORE, it is

Proposed by Councilor Joanne Mayer,
Supported by Councilor Maureen Rice

AND RESOLVED by the present members of the Council to authorize the purchase of 500 tonnes of winter sand (abrasive that contains sand and salt) as described in the low-1803 call for tender and the bid price that the found in resolution # 272-10-2018, for the winter maintenance of its road network.

THAT the free surplus be affected by this expense.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	X			
Joanne Mayer	Seat # 1	X			
Maureen Rice	Seat # 2	X			
Lucie Cousineau	Seat # 3				x
Luc Thivierge	Seat # 4	X			
Matthew Orlando	Seat # 5	X			
Ghyslain Robert	Seat # 6			x	

Adopted

INFORMATION AND QUESTIONS RELATING TO PUBLIC WORKS - 4

4. ENVIRONMENT

REPORT OF THE ENVIRONMENT COMMITTEE -1

The environment comity will present report

#041-03-2019

APPOINT MARC TREMBLAY OF THE LAW FIRM DEVEAU TO ANALYZE THE GARBAGE REMOVAL AND RECYCLING AGREEMENT AND SUBMIT THE MUNICIPALITY A LEGAL NOTICE - 2

WHEREAS Council members took note of the garbage removal and recycling agreement with the Municipality of Denholm;

WHEREAS Council members wish to have a legal opinion on, among other things, the possibility of terminating the garbage collection and recycling agreement with the Municipality of Denholm;

WHEREAS the estimate of Mr. Marc Tremblay for the legal opinion is in the amount of plus or minus five hundred dollars;

THEREFORE, it is

Proposed by Councilor Joanne Mayer,
Supported by Councilor Luc Thivierge

AND RESOLVED THAT the present members of council mandate the Director general to ask Me Marc Tremblay, from the legal firm Deveau Lawyers, to analyze the garbage collection and recycling agreement and ask him for a legal opinion for the two scenarios:

1- The possibility of withdrawing from the garbage collection and recycling agreement with the municipality of Denholm.

2- The possibility that the Municipality of Denholm withdraw from the garbage collection and recycling agreement with the Township of Low Municipality.

THAT the free surplus be affected by this expense.

THAT resolution number 006-01-2019 be canceled.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	X			
Joanne Mayer	Seat # 1	X			
Maureen Rice	Seat # 2	X			
Lucie Cousineau	Seat # 3				x
Luc Thivierge	Seat # 4	X			
Matthew Orlando	Seat # 5	X			
Ghyslain Robert	Seat # 6	x			

Adopted

INFORMATION AND QUESTIONS RELATING TO ENVIRONMENTAL ISSUES - 4

Councilor Joanne Mayer brings to the attention of council that there was a typing error in the adoption of resolution 235-08-2018. The regulation 05-2018, in article 3.1.4, it is mentioned a maximum of 1 bin and that it should have read a maximum of 2 bins.

5. PLANNING

DEPOSIT OF THE REPORT OF THE URBANISM SERVICE -1

the planning committee's will present the report report

#042-03-2019

MAINTENANCE OF BUILDINGS OF A BUILDING – 2

WHEREAS the members of council wish to alleviate the bureaucratic burden for the citizens of the Municipality when they maintain their buildings;

Proposed by Councilor Luc Thivierge,
Supported by Councilor Ghyslain Robert

AND RESOLVED by the Council present, to authorize the municipal inspector to issue Building Maintenance Permits, which will be free of charge, for the following work:

- (a) The replacement or repair of the roof covering provided that the materials used are identical, of an equivalent nature;
- b) The installation of air vents;
- c) Painting, plastering walls, water leakage protection membrane, roof tarring, changing drainage along the wheelbase;
- d) Chimney consolidation work;
- e) Insulation and ventilation work provided the structure is not modified or manipulated;
- f) installation or replacement of gutters;
- g) repair of mortar joints;
- h) The replacement of only one window or window;
- i) The repair of damaged or deteriorated elements of a balcony such as handrail, steps, floor provided that it does not remade completely, enlarged or modified;
- j) Replacement of electrical input, addition of electrical outlet, switch, fixture, lighting;
- k) installation of an alarm system (fire, theft);
- l) Change of an existing indoor heating system;
- m) The installation of a residential smoke evacuator (stove hood) and the installation of an indoor residential air exchanger;
- n) Repair or construction of a shelf or storage cabinet and in the case of a complete renovation of a kitchen;
- o) The replacement or modification of flooring of a floor.

THAT this resolution be reviewed at the next meeting of the Planning Committee.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	X			
Joanne Mayer	Seat # 1	X			
Maureen Rice	Seat # 2	X			
Lucie Cousineau	Seat # 3				X
Luc Thivierge	Seat # 4	X			
Matthew Orlando	Seat # 5	X			
Ghyslain Robert	Seat # 6	x			

Adopted

INFORMATION AND QUESTIONS RELATING TO URBANISM - 2

6. RECREATION CULTURE AND COMMUNICATIONS

DEPOSIT OF THE REPORT ON RECREATION, CULTURE AND COMMUNICATIONS -1

Verbal report given by Councilor Matthew Orlando.

INFORMATION AND QUESTIONS RELATED TO RECREATION, CULTURE AND COMMUNICATIONS - 2

7. VARIA

8. CORRESPONDENCE

9. QUESTION PERIODS

The question periods lasted approximately 30 minutes

#043-03-2019

CLOSURE OF THE REGULAR MEETING OF MARCH 4TH, 2019

PROPOSED by Councilor Luc Thivierge

SUPPORTED by Maureen Rice

AND RESOLVED THAT Council adjourn the regular meeting of March 4th, 2019.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	X			
Joanne Mayer	Seat # 1	X			
Maureen Rice	Seat # 2	X			
Lucie Cousineau					x
Luc Thivierge	Seat # 4	X			
Matthew Orlando	Seat # 5	X			
Ghyslain Robert	Seat # 6	x			

Adopted

ADJOURNMENT OF THE ORDINARY MEETING OF MARCH 4TH, 2019

The agenda items being exhausted, the Mayor, Carole Robert, adjourned the regular meeting of March 4th, 2019.

Pierre Gagnon
Director General

Carole Robert
Mayor