

**CANADA  
 PROVINCE OF QUEBEC  
 MRC LA VALLÉE-DE-LA-GATINEAU  
 MUNICIPALITY TOWNSHIP OF LOW**

At an extraordinary meeting of the Council for the Municipality Township of Low, held on February 11, 2021 at 5:00 p.m. remotely and in accordance with the ministerial decree concerning meetings of municipal council, the mayor is present. Carole Robert, Councilors Joanne Mayer, Maureen Rice, Anne Bélisle and Councilor Luc Thivierge forming a quorum under the chairmanship of Mayor Carole Robert

Absent: Councilor Ghyslain Robert

Madame Joanne Owens, Director General is also present, acting as secretary and advises the Council that:

- The meeting on zoom is recorded as prescribed by law and that this recording will be available to citizens on the Municipality's website.

**OPENING OF THE EXTRAORDINARY MEETING OF FEBRUARY 11, 2021 - 1**

Mayor Carole Robert opens the extraordinary meeting at 5:06 p.m. after quorum has been established.

**# 47-02-2021**

**ADOPTION OF THE AGENDA - EXTRAORDINARY MEETING OF FEBRUARY 11, 2021 - 2**

Extraordinary meeting of council-February 11,2021

**Agenda**

**1- Administration**

- 1- Opening of the extraordinary meeting for February 11, 2021.
- 2- Adoption of the agenda for February 11,2021
- 3- Receipt of notice of meeting - extraordinary meeting
- 4- Rental authorization for a postage stamping machine.
- 5- Authorization for the purchase of a paper folding machine.
- 6- Training of the Director general to chair a municipal election.
- 7- Change of time for the March 1 council meeting.
- 8- Question period
- 9- Closure of the extraordinary meeting of February 11, 2021.
- 10- End of the extraordinary meeting of February 11, 2021.

Given to the Municipality Township of Low, this 11th day of February 2021.

**PROPOSED** by Councilor Anne Bélisle  
**SUPPORTED** by Councilor Joanne Mayer

**AND RESOLVED** to adopt the agenda of the extraordinary meeting of February 11, 2021 as tabled by the Director general.

		Yes	No	Abstain	Absent
<b>Carole Robert</b>	Mayor	X			
<b>Joanne Mayer</b>	Seat # 1	X			
<b>Maureen Rice</b>	Seat # 2	X			
<b>Anne Bélisle</b>	Seat # 3	X			
<b>Luc Thivierge</b>	Seat # 4	X			
<b>Vacant</b>	Seat # 5				
<b>Ghyslain Robert</b>	Seat # 6				X

**Adopted**

**RECEIPT OF MEETING NOTICE - EXTRAORDINARY MEETING -3**

The present members of council acknowledge having received their notice of meeting for the extraordinary meeting of February 11, 2021 in accordance with the municipal code of Quebec and agree to continue this extraordinary meeting.

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**RENTAL AUTHORIZATION OF A STAMPING POSTAL MACHINE- 4**

Council decided not to discuss this point at this meeting.

# 48-02-2021

**AUTHORIZATION TO PURCHASE A PAPER FOLDING MACHINE – 5**

**WHEREAS** a folding machine will reduce costs and increase the efficiency of mailings,

**THEREFORE**, it is

**PROPOSED** by Councilor Joanne Mayer

**SUPPORTED** by Councilor Anne Bélisle

**AND RESOLVED** by the present members of Council, to authorize the expenditure for an amount not exceeding \$ 2300 taxes not included for the purchase of a paper folding machine with a minimum capacity of 250 sheets and types of C, Z folds, V and double parallel.

		Yes	No	Abstain	Absent
<b>Carole Robert</b>	Mayor	X			
<b>Joanne Mayer</b>	Seat # 1	X			
<b>Maureen Rice</b>	Seat # 2		X		
<b>Anne Bélisle</b>	Seat # 3	X			
<b>Luc Thivierge</b>	Seat # 4		X		
<b>Vacant</b>	Seat # 5				
<b>Ghyslain Robert</b>	Seat # 6				x

**Adopted**

# 49-02-2021

**TRAINING OF THE DIRECTOR GENERAL TO PRESIDENT A MUNICIPAL ELECTION - 6**

**WHEREAS** there will be municipal elections in 2021.

**WHEREAS** the Municipality of the Township of Low is a member of the Corporation des Officiers Municipaux Agréés du Québec (COMAQ)

**WHEREAS** the Corporation des Officiers Municipaux Agréés du Québec offers training to preside over an election.

**WHEREAS** the “presiding over an election” training will be an asset for Ms. Joanne Owens.

**THEREFORE**, it is

**PROPOSED** by Councilor Luc Thivierge

**SUPPORTED** by Councilor Anne Bélisle

**AND RESOLVED** by the present members of Council that Ms. Joanne Owens be able to follow the "presiding over an election" training offered by COMAQ for \$ 395.00 (member fees).

		Yes	No	Abstain	Absent
<b>Carole Robert</b>	Mayor	X			
<b>Joanne Mayer</b>	Seat # 1	X			
<b>Maureen Rice</b>	Seat # 2	X			
<b>Anne Bélisle</b>	Seat # 3	X			
<b>Luc Thivierge</b>	Seat # 4	X			
<b>Vacant</b>	Seat # 5				
<b>Ghyslain Robert</b>	Seat # 6				x

**Adopted**

# 50-02-2021

**CHANGE OF TIME FOR THE COUNCIL MEETING OF MARCH 1, 2021 - 7**

WHEREAS the province has yet to announce an extension of the curfew.

THEREFORE, it is

**PROPOSED** by Councilor Joanne Mayer

**SUPPORTED** by Councilor Maureen Rice

**AND RESOLVED** by Council members present to await Prime Minister François Legault's next announcement regarding the curfew before changing the time of the March 1, 2021 council meeting.

		Yes	No	Abstain	Absent
<b>Carole Robert</b>	Mayor	X			
<b>Joanne Mayer</b>	Seat # 1	X			
<b>Maureen Rice</b>	Seat # 2	X			
<b>Anne Bélisle</b>	Seat # 3	X			
<b>Luc Thivierge</b>	Seat # 4	X			
<b>Vacant</b>	Seat # 5				
<b>Ghyslain Robert</b>	Seat # 6				x

**Adopted**

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**8. QUESTIONS PERIOD**

# 51-02-2021

**9. CLOSURE OF THE EXTRAORDINARY MEETING OF FEBRUARY 11, 2021**

**PROPOSED** by Joanne Mayer

**SUPPORTED** by Luc Thivierge

**AND RESOLVED THAT** Council adjourn the extraordinary meeting of February 11, 2021 at 5:22 pm.

		Yes	No	Abstain	Absent
<b>Carole Robert</b>	Mayor	x			
<b>Joanne Mayer</b>	Seat # 1	x			
<b>Maureen Rice</b>	Seat # 2	x			
<b>Anne Bélisle</b>	Seat # 3	x			
<b>Luc Thivierge</b>	Seat # 4	x			
<b>Vacant</b>	Seat # 5				
<b>Ghyslain Robert</b>	Seat # 6				x

**Adopted**

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**ADJOURNMENT OF THE EXTRAORDINARY MEETING OF FEBRUARY 11, 2021**

The agenda items being exhausted, the Mayor, Carole Robert, adjourn the ordinary meeting of February 11, 2021.

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Joanne Owens  
Director General / Secretary-Treasurer

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Carole Robert  
Mayor