

**CANADA  
 PROVINCE OF QUÉBEC  
 MRC VALLÉE-DE-LA-GATINEAU  
 MUNICIPALITY TOWNSHIP OF LOW**

At a special sitting of Council of the Municipality Township of Low, held on May 19, 2020 at 7:00 PM behind closed doors and remotely and in accordance with the ministerial decree concerning meetings of municipal councils behind closed doors, Present are her honor the mayor Carole Robert, councilors Joanne Mayer, Maureen Rice, Anne Bélisle and councilors Luc Thivierge, Matthew Orlando and Ghyslain Robert forming a quorum under the chairmanship of the mayor.

Absent: Counselor, Joanne Mayer for the duration of the session and Counselor, Anne Bélisle from 7:47 p.m.

Mr. Pierre Gagnon, Director General, also present, acts as Secretary.

**OPENING OF THE SPECIAL SITTING OF MAY 19, 2020 - 1**

Mayor Carole Robert opens the special sitting at 7:15 pm after the quorum has been declared.

**# 095-05-2020**

**ADOPTION OF THE AGENDA- SPECIAL SITTING MAY 19, 2020-2**

Special Council Meeting - May 19, 2020

**Agenda**

- 1- Opening of the special sitting of May19,2020
- 2- Adoption of the agenda – special sitting May 19, 2020
- 3- Reception notice of meeting – special sitting;
- 4- Grass cutting / landscaping;
- 5- Contract for municipal office carpet;
- 6- Salary increase - Sylvia Levett;
- 7- Communication system infrastructure;
- 8- Radio and other purchases for the Fire Department;
- 9- Posting for the position of general manager and termination of the general manager's contract
- 10- Posting for replacement on sick leave;
- 11- Authorization to the general director to check prices and suggestions for options for solutions for the Fieldville aqueduct;
- 12- Authorization to start the process for adding a use - Principal road;
- 13- Authorization to begin the process for minor derogation on the Farm Road peninsula;
- 14- Questions;
- 15- Closure and adjournment of the special sitting of May 19, 2020;
- 16- Adjournment of the special sitting of May 19, 2020

Given to the Township of Low, this 19th day of May 2020.

**APPROVED** by Councilor Maureen Rice

**SUPPORTED** by Councilor Ghyslain Robert

**AND RESOLVED** by the present members of council to adopt the agenda of the special sitting of May 19, 2020 as transmitted by the Director General.

		Yes	No	Abstain	Absent
<b>Carole Robert</b>	Mayor	X			
<b>Joanne Mayer</b>	Seat # 1				X
<b>Maureen Rice</b>	Seat # 2	X			
<b>Anne Bélisle</b>	Seat # 3	X			
<b>Luc Thivierge</b>	Seat # 4	X			
<b>Matthew Orlando</b>	Seat # 5	X			
<b>Ghyslain Robert</b>	Seat # 6	x			

**Adopted**

**RECEIPT OF NOTICE FOR THE SPECIAL SITTING -3**

The present members of council acknowledge that they have received their notice of meeting for the special sitting of May 19<sup>th</sup>, 2020 in accordance with the Municipal Code of Québec and agree to continue this special sitting.

**GRASS CUT / LANDSCAPE - 4**

Postponed to a later meeting.

**CONTRACT FOR CARPET MUNICIPAL OFFICE – 5**

Postponed to a later meeting.

**# 096-05-2020**

**SALARY INCREASE - SYLVIA LEVETT - 6**

**WHEREAS** Ms. Levett's tasks have increased;

**THEREFORE**, it is

**PROPOSED** by Councilor Ghyslain Robert

**SUPPORTED** by Councilor Luc Thivierge

**AND BE IT RESOLVED** by the present members of Council to authorize the salary increase as recommended by the Human Resources committee, retroactive to April 1, 2020.

		Yes	No	Abstain	Absent
<b>Carole Robert</b>	Mayor	X			
<b>Joanne Mayer</b>	Seat # 1				X
<b>Maureen Rice</b>	Seat # 2	X			
<b>Anne Bélisle</b>	Seat # 3	X			
<b>Luc Thivierge</b>	Seat # 4	X			
<b>Matthew Orlando</b>	Seat # 5	X			
<b>Ghyslain Robert</b>	Seat # 6	x			

**Adopted**

**# 097-05-2020**

**COMMUNICATION SYSTEM INFRASTRUCTURE - 7**

**WHEREAS** the fire chief, Mr. Michel Lemieux has prepared a project for the renewal of the communication infrastructure for the Municipality;

**WHEREAS** the council agrees to change the infrastructure of the Municipality's communication system;

**WHEREAS** the company Excel / Radio has submitted a very favorable proposal;

**CONSIDERING** the favorable recommendation of the public security committee;

**THEREFORE**, it is

**PROPOSED** by Councilor Luc Thivierge

**SUPPORTED** by Councilor Maureen Rice

**AND BE IT RESOLVED** by the present members of Council to authorize the purchase of 2 Kenwood repeaters, 2 power supplies; 4 C2037 filters, 2 battery systems, 2 cellular modems and 2 internet network interfaces as described in the proposal from Exel Radio inc. for a total amount of \$ 17,074.00 plus applicable taxes with financing over 48 months in the amount of \$ 414.22, monthly before taxes.

**THAT** the amounts to pay for the financing come from working capital.

**THAT** the amounts be reimbursed to the working capital within five years or less if possible.

**THAT** the Director General be authorized to sign any document relating to the proposal by Excel Radio Inc. dated May 8, 2020, for and on behalf of the Municipality Township of Low.

		Yes	No	Abstain	Absent
<b>Carole Robert</b>	Mayor	X			
<b>Joanne Mayer</b>	Seat # 1				X
<b>Maureen Rice</b>	Seat # 2	X			
<b>Anne Bélisle</b>	Seat # 3	X			
<b>Luc Thivierge</b>	Seat # 4	X			
<b>Matthew Orlando</b>	Seat # 5	X			
<b>Ghyslain Robert</b>	Seat # 6	x			

**Adopted**

**# 098-05-2020**

**RADIO AND OTHERS PURCHASES FOR FIRE DEPARTMENT - 8**

**WHEREAS** the council is in agreement to change the fire service telecommunications system if the contractual agreements allow it;

**WHEREAS** the company Excel / Radio has submitted a very favorable proposal;

**CONSIDERING** the favorable recommendation of the public security committee;

**THEREFORE**, it is

**PROPOSED** by Councilor Luc Thivierge

**SUPPORTED** by Councilor Maureen Rice

**AND BE IT RESOLVED** by the present members of Council to authorize the purchase of 22 digital radios, 7 mobile radios; 22 high capacity batteries, 22 antennas and 22 chargers as described in the proposal from Exel Radio inc. for a total amount of \$ 17,493.00 plus applicable taxes with financing over 48 months in the amount of \$ 424.38, monthly before taxes.

**THAT** the amounts to pay for the financing come from working capital;

**THAT** the amounts be reimbursed to the working capital within five years or less if possible.

**THAT** the Director General be authorized to sign any document relating to the proposal by Excel Radio Inc. dated May 8, 2020, for and on behalf of the Municipality Township of Low.

		Yes	No	Abstain	Absent
<b>Carole Robert</b>	Mayor	X			
<b>Joanne Mayer</b>	Seat # 1				X
<b>Maureen Rice</b>	Seat # 2	X			
<b>Anne Bélisle</b>	Seat # 3	X			
<b>Luc Thivierge</b>	Seat # 4	X			
<b>Matthew Orlando</b>	Seat # 5	X			
<b>Ghyslain Robert</b>	Seat # 6	x			

**Adopted**

**# 099-05-2020**

**POSTING OF THE POST OF DIRECTOR GENERAL AND TERMINATION OF CONTRACT OF THE DIRECTOR GENERAL - 9**

**WHEREAS** the Director General plans to retire soon;

**THEREFORE**, it is

**PROPOSED** by Councilor Luc Thivierge

**SUPPORTED** by Councilor Ghyslain Robert

**AND BE IT RESOLVED** by the present members of Council to post the position of general manager and to terminate the contract (end of contract) of the Director general, Mr. Pierre Gagnon, as soon as the position is filled.

		Yes	No	Abstain	Absent
<b>Carole Robert</b>	Mayor		x		
<b>Joanne Mayer</b>	Seat # 1				X
<b>Maureen Rice</b>	Seat # 2	X			
<b>Anne Bélisle</b>	Seat # 3	Refuse to vote			
<b>Luc Thivierge</b>	Seat # 4	X			
<b>Matthew Orlando</b>	Seat # 5	X			
<b>Ghyslain Robert</b>	Seat # 6	x			

**Adopted**

**# 100-05-2020**

**POSTING FOR REPLACEMENT ON SICK LEAVE- 10**

**WHEREAS** the accounting employee is sick;

**WHEREAS** the masculine is used for the sole purpose of lightening the text;

**THEREFORE**, it is

**PROPOSED** by Councilor Luc Thivierge

**SUPPORTED** by Councilor Ghyslain Robert

**AND BE IT RESOLVED** by the present members of Council to authorize the posting for the position of Assistant Director General - Accounting for a replacement for sick leave.

		Yes	No	Abstain	Absent
<b>Carole Robert</b>	Mayor	X			
<b>Joanne Mayer</b>	Seat # 1				X
<b>Maureen Rice</b>	Seat # 2	X			
<b>Anne Bélisle</b>	Seat # 3				x
<b>Luc Thivierge</b>	Seat # 4	X			
<b>Matthew Orlando</b>	Seat # 5	X			
<b>Ghyslain Robert</b>	Seat # 6	x			

**Adopted**

**# 101-05-2020**

**AUTHORIZATION FOR THE DIRECTOR GENERAL TO CHECK PRICES AND SUGGESTIONS FOR SOLUTION OPTIONS FOR THE FIELDVILLE AQUEDUC - 11**

**WHEREAS** the Director General will have to contact specialized firms;

**THEREFORE**, it is

**PROPOSED** by Councilor Ghyslain Robert

**SUPPORTED** by Councilor Matthew Orlando

**AND BE IT RESOLVED** by the present members of Council to authorize the Director General to verify prices and suggestions for options for solutions for the Fieldville aqueduct.

		Yes	No	Abstain	Absent
<b>Carole Robert</b>	Mayor	X			
<b>Joanne Mayer</b>	Seat # 1				X
<b>Maureen Rice</b>	Seat # 2	X			
<b>Anne Bélisle</b>	Seat # 3				X
<b>Luc Thivierge</b>	Seat # 4	X			
<b>Matthew Orlando</b>	Seat # 5	X			
<b>Ghyslain Robert</b>	Seat # 6	x			

**Adopted**

# 102-05-2020

**AUTHORIZATION TO START THE PROCESS FOR ADDING A USE -CHEMIN PRINCIPAL - 12**

CONSIDERING the recommendation of the Planning Advisory Committee;

THEREFORE, it is

PROPOSED by Councilor Ghyslain Robert

SUPPORTED by Councilor Matthew Orlando

AND BE IT RESOLVED by the present members of Council to authorize the beginning of the process for the addition of the H8 use allowing isolated multi-family buildings from 3 to 5 dwellings, in zone U208.

The consultation will be done in writing due to the restrictions of the Covid-19.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	X			
Joanne Mayer	Seat # 1				X
Maureen Rice	Seat # 2	X			
Anne Bélisle	Seat # 3				X
Luc Thivierge	Seat # 4	X			
Matthew Orlando	Seat # 5	X			
Ghyslain Robert	Seat # 6	x			

**Adopted**

# 103-05-2020

**AUTHORIZATION TO START THE PROCESS FOR MINOR DEROGATION ON THE PENINSULA ON CHEMIN FARM - 13**

CONSIDERING the recommendation of the Planning Advisory Committee;

THEREFORE, it is

PROPOSED by Councilor Matthew Orlando

SUPPORTED by Councilor Ghyslain Robert

AND BE IT RESOLVED by the present members of Council to authorize the start of the process for minor derogation on the Farm Road peninsula where the owner wants to build a dwelling on his land to replace his trailer.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	X			
Joanne Mayer	Seat # 1				X
Maureen Rice	Seat # 2	X			
Anne Bélisle	Seat # 3				X
Luc Thivierge	Seat # 4	Refuse to vote did not receive documentation			
Matthew Orlando	Seat # 5	X			
Ghyslain Robert	Seat # 6	x			

**Adoption**

**QUESTION PERIOD 14**

# 104-05-2020

**CLOSING OF THE SPECIAL SITTING OF MAY 19 2020 - 15**

THEREFORE, it is

PROPOSED by Councilor Maureen Rice

SUPPORTED by Councilor Luc Thivierge

AND BE IT RESOLVED City Council closes the special sitting of May 19, 2020

At 7:57 pm

		Yes	No	Abstain	Absent
<b>Carole Robert</b>	Mayor	X			
<b>Joanne Mayer</b>	Seat # 1				X
<b>Maureen Rice</b>	Seat # 2	X			
<b>Anne Bélisle</b>	Seat # 3				X
<b>Luc Thivierge</b>	Seat # 4	X			
<b>Matthew Orlando</b>	Seat # 5	X			
<b>Ghyslain Robert</b>	Seat # 6	x			

**Adopted**

**ADJOURNMENT OF THE SPECIAL SITTING OF MAY 19<sup>th</sup>, 2020**

The agenda items being exhausted, the Mayor, Carole Robert, adjourn the special sitting of May 19<sup>th</sup>, 2020.

\_\_\_\_\_  
 Pierre Gagnon  
 Director general

\_\_\_\_\_  
 Carole Robert  
 Mayor