3CANADA PROVINCE OF QUEBEC MRC LA VALLÉE-DE-LA-GATINEAU MUNICIPALITY TOWNSHIP OF LOW

At an ordinary meeting of Council of the Municipality Township of Low, held on May 4, 2020 at 7:00 p.m. behind closed doors and distance in accordance with the ministerial decree concerning meetings of municipal councils behind closed doors, present are her honor the mayor Carole Robert, Councilors Joanne Mayer, Maureen Rice, Anne Bélisle and Councilors Matthew Orlando and Ghyslain Robert forming a quorum under the chairmanship of Mayor Carole Robert.

Absent: Councilor Luc Thivierge

Mr. Pierre Gagnon, Director General acts as clerk and advises the Council that:

- Under decree 2020-008 of March 22, 2020, any procedure that involves the movement or assembly of citizens that is part of the decision-making process of a municipal body must be suspended or replaced.
- The meeting is recorded as prescribed by law and that this recording will be available to citizens on the website of the Municipality.

1. ADMINISTRATION

OPENING OF THE REGULAR MEETING OF MAY 4, 2020 - 1

Mayor Carole Robert opens the ordinary meeting at 7:04 p.m. after quorum has been established.

BUSINESS ARISING FROM THE PREVIOUS MEETING – 2

080-05-2020

ADOPTION OF THE AGENDA - ORDINARY MEETING OF MAY 4, 2020 -3

Regular meeting of Council May 4, 2020

Agenda

1- Administration

- 1. Opening of the regular meeting of May 4, 2020;
- 2. Business arising from the previous meeting;
- 3. Adoption of the agenda regular meeting of May 4, 2020;
- 4. Adoption of the minutes for the regular meeting of April 6, 2020;
- 5. Adoption of the minutes for the special sitting of April 16, 2020
- 6. Support for owners affected by the health emergency arising from the COVID-19 pandemic;
- 7. Resolution to designate two Desjardins credit card holders and purchase orders;
- 8. Information and questions relating to the administration;

2 - Public safety

- 1. Tabling of the report for the public security committee;
- 2. Renewal of license agreement and technical support of the ICO software;
- 3. Information and questions relating to public security;

3 - Public works

- 1. Tabling of the report for the public works committee;
- 2. Culvert installation and drainage O'Sullivan Road;
- 3. Change in the work schedule for TECQ 2014-2018 (version 4);
- 4. Municipality Township of Low - TECQ 2014-2018 (version 4);
- 5. Rental of a woodchipper;
- 6. Renew the resolution for mowing # 157 07 2019;
- 7. Municipality Township of Low -TECQ 2019-2023;
- 8. Deposit of the programming of the gas tax and the contribution of Quebec (TECQ) for the years 2019 to 2023;
- 9. Information and questions relating to public works;

4 - Environment (Environmental health)

- 1. Tabling of the report for the environment committee;
- 2. Ask the MRC de La Vallée-de-la-Gatineau for an English version of the composting survey;
- 3. Information and questions relating to the environment;

5 - Planning

- 1. Tabling of the report for the planning committee;
- 2. Online training on permits issued without rights;
- 3. Notice of motion and tabling of draft by-law number 03-2020 entitled "By-law number 03-2020 by-law concerning the evacuation and treatment of wastewater from isolated residences";
- 4. Notice of motion and tabling of draft by-law number 04-2020 entitled "By-law 04-2020 by-law relating to the registration of dogs";
- 5. Supporting Mr. Brian Cahill for his request to the CPTAQ
- 6. Information and questions relating to planning;

6 - Recreation, culture and communications

- 1. Tabling of the report for the Recreation, Culture and Communications committee;
- 2. Information and questions relating to Recreation, Cultures and Communications;
- 7 Varia
- 8 Correspondence
- 9 Question period
- 10 Closure and adjournment of the regular meeting of May 4, 2020

Given to the Municipality Township of Low, this 4th day of May 2020.

PROPOSED by Councilor Ghyslain Robert **SUPPORTED** by Councilor Maureen Rice

AND RESOLVED to adopt the agenda of the regular meeting of May 4, 2020 as tabled by the Director general.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat # 1	Х			
Maureen Rice	Seat # 2	Х			
Anne Bélisle	Seat # 3	Х			
Luc Thivierge	Seat # 4				Х
Matthew Orlando	Seat # 5	Х			
Ghyslain Robert	Seat # 6	х			

Adopted

081-05-2020

ADOPTION OF THE MINUTES OF THE REGULAR MEETING OF April 6, 2020 - 4

PROPOSED by Councilor Ghyslain Robert **SUPPORTED** by Councilor Maureen Rice

AND RESOLVED to adopt the minutes of the regular meeting of April 6, 2020 as tabled by the Director general.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat # 1	Х			
Maureen Rice	Seat # 2	Х			
Anne Bélisle	Seat # 3	Х			
Luc Thivierge	Seat # 4				Х
Matthew Orlando	Seat # 5		х		
Ghyslain Robert	Seat # 6	х			

ADOPTION OF THE MINUTES OF THE SPECIAL SITTING OF APRIL 16, 2020 - 5

PROPOSED by Councilor Ghyslain Robert **SUPPORTED** by Councilor Joanne Mayer

AND RESOLVED to adopt the minutes of the special sitting of April 16, 2020 as tabled by the Director general.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat # 1	Х			
Maureen Rice	Seat # 2	Х			
Anne Bélisle	Seat # 3	Х			
Luc Thivierge	Seat # 4				Х
Matthew Orlando	Seat # 5		Х		
Ghyslain Robert	Seat # 6	х			

Adopted

083-05-2020

<u>SUPPORT TO OWNERS AFFECTED BY THE HEALTH EMERGENCY ARISING FROM THE COVID-19 PANDEMIC – 6</u>

WHEREAS the council wishes to offer support to owners affected by the health emergency resulting from the COVID-19 pandemic;

THEREFORE, it is

PROPOSED by Councilor Ghyslain Robert **SUPPORTED** by Councilor Maureen Rice

AND RESOLVED by the present members of council to suspend the interest and penalties for the payment of taxes retroactively to February 2020, until further notice.

The Municipality encourages people to pay their taxes as quickly as possible.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat # 1	Х			
Maureen Rice	Seat # 2	Х			
Anne Bélisle	Seat # 3	Х			
Luc Thivierge	Seat # 4				Х
Matthew Orlando	Seat # 5	Х			
Ghyslain Robert	Seat # 6	х			

Adopted

084-05-2020

<u>RESOLUTION TO DESIGNATE TWO DESJARDINS CREDIT CARD HOLDERS AND PURCHASE ORDERS – 7</u>

WHEREAS the recommendation of the public works committee;

WHEREAS the Municipality already benefits from a Desjardins credit card for the general manager of a maximum of \$ 5000.00;

WHEREAS Mr. Michel Lemieux, fire chief, and Mr. Stephen Kelly, foreman, have a maintenance budget to follow;

THEREFORE, it is

PROPOSED by Councilor Ghyslain Robert **SUPPORTED** by Councilor Maureen Rice

AND RESOLVED by the present members of council to authorize a request to the Desjardins caises for a credit card for Mr. Michel Lemieux, fire chief, and a credit card for Mr. Stephen Kelly, foreman, of a maximum of \$ 1000.00 each.

THAT the council authorizes Mr. Michel Lemieux, fire chief, and Mr. Stephen Kelly, foreman, to issue purchase orders within their respective section budgets

THAT the Director General, Mr. Pierre Gagnon, be authorized to sign for and on behalf of the Municipality any document relating to this request.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat # 1	Х			
Maureen Rice	Seat # 2	Х			
Anne Bélisle	Seat # 3	Х			
Luc Thivierge	Seat # 4				Х
Matthew Orlando	Seat # 5	Х			
Ghyslain Robert	Seat # 6	х			

Adopted

INFORMATION AND QUESTIONS RELATING TO THE ADMINISTRATION-9

2. PUBLIC SAFETY

TABLING OF THE REPORT FOR THE PUBLIC SAFETY COMMITTEE -1

The public safety committee presents their report.

085-05-2020

RENEWAL OF LICENSE AGREEMENT AND TECHNICAL SUPPORT OF ICO SOFTWARE (Beyond emergency) - 2

CONSIDERING the recommendation of the public security committee;

THEREFORE, it is

PROPOSED by Councilor Ghyslain Robert **SUPPORTED** by Councilor Joanne Mayer

AND RESOLVED by the present members of council to authorize the renewal of the license and technical support contract for the ICO software, in the amount of \$500.00, plus taxes.

To authorize the director general to sign for and on behalf of the Municipality the license renewal and technical support contract for the ICO software (Beyond emergency)

THAT budget item 02 22000 454 be allocated to this expenditure.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat # 1	Х			
Maureen Rice	Seat # 2	Х			
Anne Bélisle	Seat # 3	Х			
Luc Thivierge	Seat # 4				Х
Matthew Orlando	Seat # 5	Х			
Ghyslain Robert	Seat # 6	х			

Adopted

INFORMATION AND QUESTIONS RELATED TO THE PUBLIC SAFETY COMMITTEE-3

The Municipality asks citizens to register in the MY FILE form on the municipal website. This will allow the Municipality to notify you as soon as possible when there is an emergency.

3. PUBLIC WORKS

TABLING OF THE REPORT FOR THE PUBLIC WORKS COMMITTEE-1

Tabling of report from public works committee.

086-05-2020

CULVERT INSTALLATION AND DRAINAGE - O'SULLIVAN ROAD - 2

WHEREAS the foreman of public works has determined that the culvert on O'Sullivan Road must be replaced;

WHEREAS part of the drainage must be done on O'Sullivan Road;

THEREFORE, it is

PROPOSED by Councilor Maureen Rice **SUPPORTED** by Councilor Joanne Mayer

AND RESOLVED by the present members of council to authorize the installation of a culvert and drainage works for the amount of \$ 4570.00 plus taxes, chemin O'Sullivan;

To authorize the Director General of the Municipality to make an over-the-counter service agreement with a local contractor for this project.

THAT the free surplus be allocated in the amount of \$4570.00, plus taxes for the realization of this project.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat # 1	Х			
Maureen Rice	Seat # 2	Х			
Anne Bélisle	Seat # 3	Х			
Luc Thivierge	Seat # 4				Х
Matthew Orlando	Seat # 5	Х			
Ghyslain Robert	Seat # 6	х			

Adopted

087-05-2020

<u>CHANGE TO THE WORK PROGRAM IN THE FRAMEWORK OF TECQ 2014</u> (VERSION 4) -2018 - 3

WHEREAS the members of Council of the Municipality Township of Low have received and read the revised work program in the gas tax and Québec contribution program (TECQ) for the years 2014 to 2018;

FOR THIS REASON, it is

PROPOSED by Councilor Ghyslain Robert **SUPPORTED** by Councilor Joanne Mayer

AND BE IT RESOLVED THAT the Municipal Council, within the framework of the TECQ 2014-2018, approve the schedule of revised works and authorize the Director General, Mr. Pierre Gagnon, to submit to the Ministry of Municipal Affairs and Land Occupancy the programming of revised works.

THAT the Council of the Municipality Township of Low authorize the Director General, Mr. Pierre Gagnon, to sign for and on behalf of the Municipality any document relating to the gas tax program and the contribution of Quebec (TECQ) for the years 2014 to 2018.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat # 1	Х			
Maureen Rice	Seat # 2	Х			
Anne Bélisle	Seat # 3	Х			
Luc Thivierge	Seat # 4				Х
Matthew Orlando	Seat # 5	Х			
Ghyslain Robert	Seat # 6	х			

Adopted

088-05-2020

MUNICIPALITY OF TOWNSHIP OF LOW -- TECQ 2014-2018 (VERSION 4) - 4

WHEREAS the municipality has read the Guide relating to the terms for payment of the government contribution under the gas tax program and the Quebec contribution (TECQ) for the years 2014 to 2018;

WHEREAS the municipality must respect the terms of this guide which apply to it to receive the government contribution which was confirmed to it in a letter from the Minister of Municipal Affairs and Land Occupancy; (MAMH)

FOR THESE REASONS,

PROPOSED by Councilor Ghyslain Robert **SUPPORTED** by Councilor Maureen Rice

AND RESOLVED THAT:

- The municipality agrees to comply with the terms of the guide that apply to it;
- the municipality undertakes to be solely responsible and to release Canada and Quebec as well as their ministers, senior officials, employees and agents from all responsibility for claims, demands, losses, damages and costs of all kinds having as basis for personal injury, death, damage to property or loss of property due to willful or negligent action resulting directly or indirectly from investments made through the financial assistance obtained in the part of the TECQ 2014-2018 program;
- the municipality approves the content and authorizes the sending to the Ministry of Municipal Affairs and Land Occupancy of the work schedule attached to this letter and all other documents required by the Ministry in order to receive the government contribution which was confirmed to him in a letter from the Minister of Municipal Affairs and Land Occupancy;
- the municipality undertakes to reach the minimum threshold for municipal infrastructure fixed at \$ 28 per capita per year, for a total of \$ 140 per capita for the entire five years of the program;
- the municipality undertakes to inform the Ministry of Municipal Affairs and Land Occupancy of any modification that will be made to the work schedule approved by this resolution;
- the municipality certifies by this resolution that the attached work schedule includes true costs realized and reflects the forecast of expenses for eligible work until next March 31. For more details, see the attached work schedule.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat # 1	Х			
Maureen Rice	Seat # 2	Х			
Anne Bélisle	Seat # 3	Х			
Luc Thivierge	Seat # 4				Х
Matthew Orlando	Seat # 5	Х			
Ghyslain Robert	Seat # 6	Х			

089-05-2020

RENTAL OF A WOODCHIPPER -5

WHEREAS the recommendation of the public works committee;

CONSIDERING the following prices from rental companies for woodchipper:

	Per day (\$)	Per week (\$)
Location Mont-Laurier	175	770
Réparation Aylmer	195	780
Location Bouladier	375	1250

FOR THESE REASONS, it is

PROPOSED by Councilor Ghyslain Robert **SUPPORTED** by Councilor Maureen Rice

AND BE IT RESOLVED THAT the Municipal Council authorizes the expenditure in the amount of \$ 770.00 / week, plus taxes, for the rental of a woodchipper for a period of one week

THAT budget item 02 32000 515 be allocated to this expenditure.

THAT the Council of the Municipality of Canton de Low authorize the Director General, Mr. Pierre Gagnon, to sign for and on behalf of the Municipality the rental contract.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat # 1	Х			
Maureen Rice	Seat # 2	Х			
Anne Bélisle	Seat # 3	Х			
Luc Thivierge	Seat # 4				Х
Matthew Orlando	Seat # 5	Х			
Ghyslain Robert	Seat # 6	х			

Adopted

090-05-2020

RENEWING THE MOWING RESOLUTION #157-07-2019-6

WHEREAS the recommendation of the public works committee;

WHEREAS Mr. Justin Meunier will honor the 2019 price of \$ 100.00 an hour;

FOR THESE REASONS, it is

PROPOSED by Councilor Ghyslain Robert **SUPPORTED** by Councilor Maureen Rice

AND BE IT RESOLVED by the present members of council to renew the resolution # 157-07-2019.

THAT budget item 02 32000 515 be allocated to this expenditure.

THAT the Council of the Municipality Township of Low authorize the Director General, Mr. Pierre Gagnon, to sign for and on behalf of the Municipality any document relating to the mowing of roads in the Municipality Township of Low for the year 2020.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat # 1	Х			
Maureen Rice	Seat # 2	Х			
Anne Bélisle	Seat # 3	Х			
Luc Thivierge	Seat # 4				Х
Matthew Orlando	Seat # 5	Х			
Ghyslain Robert	Seat # 6	х			

<u>TABLING OF THE QUÉBEC FUEL TAX PROGRAM AND CONTRIBUTION (TECQ)</u> <u>FOR THE YEARS 2019 TO 2023 - 7</u>

Counselor, Ghyslain Robert, tables the gas tax and Quebec contribution (TECQ) programming for the years 2019 to 2023.

INFORMATION AND QUESTIONS RELATED TO PUBLIC WORKS-8

4. ENVIRONMENT

TABLING OF THE REPORT FOR THE ENVIRONMENT COMMITTEE -1

Verbal report given by Councilor Joanne Mayer

091-05-2020

ASK THE MRC DE LA VALLÉE-DE-LA-GATINEAU FOR AN ENGLISH VERSION OF THE COMPOSTING SURVEY- 8

WHEREAS half of the population of the Municipality is English speaking;

WHEREAS the MRC of La Vallée-de-la-Gatineau wants citizens of all municipalities to answer the survey concerning composting;

WHEREAS the survey is available in French only at this time and we want to attract the largest percentage of people to complete it;

THEREFORE, it is

092-05-2020

PROPOSED by Councilor Joanne Mayer **SUPPORTED** by Councilor Maureen Rice

THIS RESOLVED by the members present of council to ask the MRC of La Vallée-de-la-Gatineau for an English version of the composting survey and that this survey be available to the citizens like the French version.

THAT a copy of this resolution be sent to the MRC of La Vallée-de-la-Gatineau as well as to the municipalities in the MRC of La Vallée-de-la-Gatineau.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat # 1	Х			
Maureen Rice	Seat # 2	Х			
Anne Bélisle	Seat # 3	Х			
Luc Thivierge	Seat # 4				Х
Matthew Orlando	Seat # 5	Х			
Ghyslain Robert	Seat # 6	х			

Adopted

INFORMATION AND QUESTIONS RELATING TO THE ENVIRONMENT- 2 ______ 5. URBAN PLANNING TABLING OF THE REPORT FOR THE URBAN PLANNING COMMITTEE -1 Verbal report given by Councilor Joanne Mayer.

ONLINE TRAINING ON UNLICENSED PERMITS – 2

WHEREAS the Municipality has issued a considerable number of unlicensed permits in the past;

FOR THIS REASON, it is

PROPOSED by Councilor Anne Bélisle **SUPPORTED** by Councilor Joanne Mayer

AND BE IT RESOLVED THAT the present members of Council authorizes the training which relates to permits issued without right to the inspector in the amount of \$ 125.00, plus taxes.

THAT budget item 02 61000 454 be allocated to this expenditure.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat # 1	Х			
Maureen Rice	Seat # 2		Х		
Anne Bélisle	Seat # 3	Х			
Luc Thivierge	Seat # 4				Х
Matthew Orlando	Seat # 5	Х			
Ghyslain Robert	Seat # 6		х		

Adopted

NOTICE OF MOTION AND DRAFT OF THE BY-LAW NUMBER 03-2020 TITLE "BY-LAW NUMBER 03-2020 BY-LAW CONCERNING THE WASTEWATER DISPOSAL AND TREATMENT OF ISOLATED RESIDENCES" – 3

Councilor Joanne Mayer, hereby:

- a. Gives notice of motion that by-law 03-2020 be adopted at a subsequent meeting. Regulation concerning the evacuation and treatment of wastewater from isolated residences.
 - The purpose of this by-law is to ensure that septic systems in the Township of Low are emptied in accordance with the by-law on the evacuation and treatment of wastewater from isolated dwellings (RRQ 1981, cQ-2, r.22 and subsequent).
- b. Submits the draft by-law number Regulation 03-2020 Regulation concerning the evacuation and treatment of wastewater from isolated residences.

The purpose of this by-law is to ensure that septic systems in the Township of Low are emptied in accordance with the by-law on the evacuation and treatment of wastewater from isolated dwellings (RRQ 1981, cQ-2, r.22 and subsequent).

NOTICE OF MOTION AND DRAFT OF BY-LAW NUMBER 04-2020 TITLE "BY-LAW 04-2020 BY-LAW RELATING TO THE REGISTRATION OF DOGS" - 4

Councilor Joanne Mayer, hereby:

- a. Gives notice of motion that by-law number 04-2020 entitled "By-law 04-2020 By-law concerning the registration of dogs" be adopted at a subsequent meeting. The purpose of this by-law is to ensure that dog owners residing in the territory of the Township of Low register them in accordance with Decree 1162-2019 approved under the Act to promote the protection of persons through the establishment of a framework for dogs (chapter P-38.002).
- b. Tabled the draft by-law number 04-2020 entitled "Regulation 04-2020 Regulation relating to the registration of dogs". The purpose of this by-law is to ensure that dog owners residing in the territory of the Township of Low register them in accordance with Decree 1162-2019 approved under the Act to promote the protection of persons through the establishment of a framework for dogs (chapter P-38.002).

093-05-2020

SUPPORT TO MR. BRIAN CAHILL FOR HIS APPLICATION TO THE CPTAQ - 5

WHEREAS Mr. Brian Cahill asked the support of the Municipality for his request to the CPTAQ;

FOR THIS REASON, it is

PROPOSED by Councilor, Matthew Orlando,

SUPPORTED by councilor, Ghyslain Robert

AND BE IT RESOLVED that the Municipal Council give its support to Mr. Brian Cahill for his request to the CPTAQ.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat # 1	Х			
Maureen Rice	Seat # 2	Х			
Anne Bélisle	Seat # 3	Х			
Luc Thivierge	Seat # 4				Х
Matthew Orlando	Seat # 5	Х			
Ghyslain Robert	Seat # 6	х			

Adopted

INFORMATION AND QUESTIONS RELATING TO PLANNING - 6

That the draft by-law number 04-2020 entitled "By-law relating to the registration of dogs" and the draft by-law number 03-2020 "By-law concerning the evacuation and treatment of sewage from isolated residences" be available on the site web of the Municipality.

Citizens can send their comments on these two draft regulations to the municipal inspector, Jean-Philippe Martin, at the following email address: inspecteur@lowquebec.ca

6. RECREATION, CULTURE AND COMMUNICATIONS

TABLING OF THE REPORT FOR THE RECREATION, CULTURE AND COMMUNICATIONS COMMITTEE -1

The report gives	n by Councilor Matthew Orlando	
INFORMATIC COMMUNICA	ON AND QUESTIONS REGARDING REC ATIONS - 2	REATION, CULTURE AND
7. VARIA		
8. CORRESPO	ONDENCE	
9. QUESTION	S PERIOD	
# 094-05-2020	OF THE REGULAR MEETING OF MAY	4 2020

AND RESOLVED THAT Council adjourn the regular meeting of May 4, 2020 at 8:17pm.

PROPOSED by Councilor Joanne Mayer **SUPPORTED** by Councilor Maureen Rice

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat # 1	Х			
Maureen Rice	Seat # 2	Х			
Anne Bélisle	Seat # 3	Х			
Luc Thivierge	Seat # 4				Х
Matthew Orlando	Seat # 5	Х			
Ghyslain Robert	Seat # 6	х			

ADJOURNMENT OF THE REGUL	LAR MEETING OF MAY 4, 2020
The agenda items being exhausted, the May 4, 2020.	Mayor, Carole Robert, adjourn the ordinary meeting of
Pierre Gagnon	Carole Robert
Directeur général	Mayor