CANADA PROVINCE OF QUEBEC MRC LA VALLÉE-DE-LA-GATINEAU MUNICIPALITY TOWNSHIP OF LOW

At an ordinary meeting of Council of the Municipality Township of Low, held on April 6, 2020 at 7:00 p.m. behind closed doors and distance in accordance with the ministerial decree concerning meetings of municipal councils behind closed doors, her honor is present, the mayor Carole Robert, Councilors Joanne Mayer, Maureen Rice, Anne Bélisle and Councilors Luc Thivierge Matthew Orlando and Ghyslain Robert forming a quorum under the chairmanship of Mayor Carole Robert.

Mr. Pierre Gagnon Director general, also present, acts as secretary.

1. ADMINISTRATION

OPENING OF THE REGULAR MEETING OF APRIL 6, 2020 - 1

Mayor Carole Robert opens the ordinary meeting at 6:30 p.m. after quorum has been established.

BUSINESS ARISING FROM THE PREVIOUS MEETING - 2

58-04-2020

ADOPTION OF THE AGENDA - ORDINARY MEETING OF APRIL 6, 2020 -3

Regular meeting of Council April 6, 2020

Agenda

1- Administration

- 1. Opening of the regular meeting of April 6, 2020;
- 2. Business arising from the previous meeting;
- 3. Adoption of the agenda regular meeting of April 6, 2020;
- 4. Adoption of the minutes of the regular meeting of March 2, 2020;
- 5. Adoption of the minutes of the special meeting of March 20, 2020;
- 6. Acceptance of accounts payable from December 1, 2019 to April 2, 2020 with net salaries for March 2020;
- 7. Human resources file 1;
- 8. Human resources file 2;
- 9. Update to follow up on the new covid-19 guidelines (April 2, 2020);
- 10. Information and questions relating to the administration;

2 - Public safety

- 1. Tabling of the report of the public security committee;
- 2. Purchase of two combat gear for firefighters;
- 3. Membership of the Association of Fire Safety Chiefs of Quebec (ACSIQ);
- 4. Authorization Communication system (fire brigade radio);
- 5. Maintenance of fighting clothes for firefighters Sanigear;
- 6. Need for two inspections made by a Fire Prevention Technician (TPI);
- 7. Anorw Police Invoice number ANW-20190531;
- 8. Information and questions relating to public security;

3 - Public works

- 1. Tabling of the report of the public works committee;
- 2. Repair of Martindale Road RIRL-2019-935;
- 3. Project Chemin du Lac Pike;
- 4. Project McCrank Road;
- 5. Information and questions relating to public works;

4 - Environment (Environmental health)

- 1. Tabling of the report of the environment committee;
- 2. Request that the MRCVG stop all expenses on behalf of the Municipality of Canton de Low in connection with the door-to-door collection of composting;
- 3. Information and questions relating to the environment;

5 - Planning

- 1. Tabling of the report for the planning department;
- 2. Information and questions relating to planning

6 - Recreation, culture and communications

- 1. Tabling of the report for the Recreation, Culture and Communications committee;
- 2. Information and questions relating to Recreation, Cultures and Communications;
- 7 Varia
- 8 Correspondence
- 9 Question period
- 10 Closure and adjournment of the regular meeting of April 6, 2020

Given to the Municipality Township of Low, this 6th day of April 2020.

PROPOSED by Councilor Joanne Mayer **SUPPORTED** by Councilor Ghyslain Robert

AND RESOLVED to adopt the minutes of the regular meeting of April 6, 2020 as tabled by the Director general.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat # 1	Х			
Maureen Rice	Seat # 2	Х			
Anne Bélisle	Seat # 3	Х			
Luc Thivierge	Seat # 4	Х			
Matthew Orlando	Seat # 5	Х			
Ghyslain Robert	Seat # 6	х			

Adopted

059-04-2020

ADOPTION OF THE MINUTES OF THE REGULAR MEETING OF MARCH 2, 2020 - 4

PROPOSED by Councilor Joanne Mayer **SUPPORTED** by Councilor Ghyslain Robert

AND RESOLVED to adopt the minutes of the regular meeting of March 2, 2020 as tabled by the Director general.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat # 1	Х			
Maureen Rice	Seat # 2	Х			
Anne Bélisle	Seat # 3	Х			
Luc Thivierge	Seat # 4		Х		
Matthew Orlando	Seat # 5		Х		
Ghyslain Robert	Seat # 6	Х			

Adopted

060-04-2020

ADOPTION OF THE MINUTES OF THE SPECIAL SITTING OF MARCH 20, 2020 - 5

PROPOSED by Councilor Ghyslain Robert **SUPPORTED** by Councilor Maureen Rice

AND RESOLVED to adopt the minutes of the special sitting of March 20, 2020 as tabled by the Director general.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat # 1	Х			
Maureen Rice	Seat # 2	Х			
Anne Bélisle	Seat # 3	Х			
Luc Thivierge	Seat # 4		Х		
Matthew Orlando	Seat # 5	Х			
Ghyslain Robert	Seat # 6	Х			

Adopted

061-04-2020

ACCEPTANCE OF ACCOUNTS PAYABLE FROM 1ST DECEMBER 2019 TO 2 APRIL 2020 WITH NET SALARIES FOR MARCH 2020 - 6

WHEREAS the list of accounts payable for this meeting has been verified by Madame la Mairesse;

WHEREAS the lists of accounts payable and net salaries have been sent to all members of the Council,

THEREFORE, it is

PROPOSED by Councilor, Joanne Mayer, **SUPPORTED** by Councilor Matthew Orlando

AND RESOLVED by the present members of the Council, to approve the accounts payable in the amount of \$ 234,351.92 as well as the net salaries in the amount of \$ 31,573.89 for the month of March 2020 as deposited by the director general.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat # 1	Х			
Maureen Rice	Seat # 2	Х			
Anne Bélisle	Seat # 3	Х			
Luc Thivierge	Seat # 4		Х		
Matthew Orlando	Seat # 5	Х			
Ghyslain Robert	Seat # 6	Х			

Adopted

062-04-2020

HUMAN RESOURCES FILE 1 - 7

WHEREAS employee # 13-0004 was grossly negligent in the performance of her duties, which caused significant financial losses for the municipality;

WHEREAS employee # 13-0004 lacked frankness and honesty with her immediate supervisor and the board;

WHEREAS the employee falsely represented to a supplier to the municipality that she worked from home to obtain documents, while she is on sick leave;

THEREFORE, it is

PROPOSED by councilor, Ghyslain Robert, **SUPPORTED** by Councilor, Joanne Mayer

AND IT IS UNANIMOUSLY RESOLVED by the present members of the Council to postpone this resolution to a future meeting of the Council.

063-04-2020

HUMAN RESOURCES FILE 2-8

WHEREAS employee # 13-0004 made a request to be paid 28 hours of sickness for the period ending February 29, 2020 and 49 hours of sickness for the period ending March 14, 2020;

WHEREAS employee # 13-0004 has been on disability since February 24 (email from March 17, 2020)

THEREFORE, it is

MOVED by councilor, Luc Thivierge, **SECONDED** by councilor, Ghyslain Robert

AND BE IT RESOLVED unanimously by the present members of the Council to authorize the payment of 28 hours of sickness for the period ending February 29, 2020 and 49 hours of sickness for the period ending March 14, 2020.

TO make sure that short days are not counted as sick days.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat # 1		х		
Maureen Rice	Seat # 2	Х			
Anne Bélisle	Seat # 3		х		
Luc Thivierge	Seat # 4	х			
Matthew Orlando	Seat # 5	Х			
Ghyslain Robert	Seat # 6	х			

Adopted

064-04-2020

UPDATE TO FOLLOW NEW COVID-19 GUIDELINES (APRIL 2, 2020) - 9

WHEREAS the Quebec government has issued new directives related to the Covid-19 virus;

THEREFORE, it is

PROPOSED by councilor, Ghyslain Robert, **SUPPORTED** by Councilor Maureen Rice

AND IT IS RESOLVED unanimously by the present members of the Council to:

- 1- Layoff of Mr. Christian Rostaing for the duration of the Covid-19 period.
- 2- The winter schedule ends tomorrow and we return to normal hours with the following schedule which includes a rotation of public works employees:
- a) Stephen and Travis will work from Monday to Friday.
- b) David and Ryan will exchange every other week from Wednesday to Sunday
- c) So, for two days they will be 3 and by Wednesday they will be 4.
- 3- For the Covid-19 period, the administrative office and the municipal garage will be closed on Friday afternoon, blue-collar workers and administrative staff will be paid for the full day of Friday.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat # 1	Х			
Maureen Rice	Seat # 2	Х			
Anne Bélisle	Seat # 3	Х			
Luc Thivierge	Seat # 4	Х			
Matthew Orlando	Seat # 5	Х			
Ghyslain Robert	Seat # 6	Х			

Adopted

2. PUBLIC SAFETY

TABLING OF THE REPORT FOR THE PUBLIC SAFETY COMMITTEE -1

The public safety committee presents their report verbally

065-04-2020

PURCHASE OF TWO FIREFIGHTERS COMBAT SUIT-2

CONSIDERING the recommendation of the public security committee;

WHEREAS the expense will be made in two seasons;

THEREFORE, it is

PROPOSED by Councilor, Joanne Mayer, **SUPPORTED** by councilor, Ghyslain Robert

AND RESOLVED by the present members of the council to authorize the purchase of a firefighter's combat suit, from the firm Arsenal, for a maximum amount of \$ 2250.00, taxes included, in May, 2020.

To authorize the purchase of a firefighter's combat suit, from the firm Arsenal, for a maximum amount of \$2250.00, taxes included, in September 2020.

THAT budget item 02 22000 650 be allocated to this expenditure.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat # 1	Х			
Maureen Rice	Seat # 2	Х			
Anne Bélisle	Seat # 3	Х			
Luc Thivierge	Seat # 4	х			
Matthew Orlando	Seat # 5	х			
Ghyslain Robert	Seat # 6	х			

Adopted

066-04-2020

MEMBERSHIP OF THE QUEBEC FIRE SAFETY CHEFS ASSOCIATION (ACSIQ) - 3

CONSIDERING the recommendation of the public security committee;

THEREFORE, it is

PROPOSED by councilor, Luc Thivierge, **SUPPORTED** by Councilor Maureen Rice

AND RESOLVED by the present members of council to authorize the expense of \$ 680.86 for the fire chief and the assistant fire chief to join the Association of Fire Safety Chiefs of Quebec (ACSIQ).

THAT budget item 02 22000 494 be allocated to this expenditure.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat # 1	Х			
Maureen Rice	Seat # 2	Х			
Anne Bélisle	Seat # 3	Х			
Luc Thivierge	Seat # 4	Х			
Matthew Orlando	Seat # 5	Х			
Ghyslain Robert	Seat # 6			х	

Adopted

067-04-2020

<u>AUTHORIZATION - COMMUNICATION SYSTEM (FIREFIGHTER RADIO) - 4</u>

WHEREAS the request for a proxy from the firm Exel Radio;

THEREFORE, it is

MOVED by Councilor, Maureen Rice, **SECONDED** by councilor, Luc Thivierge

AND RESOLVED by the present members of council to authorize the fire chief, Mr. Michel Lemieux, a power of attorney for the firm Exel Radio which gives him the right to act as agent for the municipality of Township of Low, responsible exclusively for presenting a request and / or modification of license (s) for a mobile or land station, for commercial or private use, license (s) to be issued by Innovation, Science and Economic Development Canada.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat # 1	Х			
Maureen Rice	Seat # 2	Х			
Anne Bélisle	Seat # 3	Х			
Luc Thivierge	Seat # 4	х			
Matthew Orlando	Seat # 5	х			
Ghyslain Robert	Seat # 6	х			

Adopted

068-04-2020

MAINTENANCE OF FIREFIGHTERS COMBAT SUIT - SANIGEAR; - 5

CONSIDERING the recommendation of the public security committee;

WHEREAS the Sanigear firm has an office in Gatineau;

WHEREAS the Council has taken note of the Sanigear price list;

THEREFORE, it is

PROPOSED by councilor, Luc Thivierge, **SUPPORTED** by councilor, Ghyslain Robert

AND RESOLVED by the present members of council to authorize the Director general, Mr. Pierre Gagnon, to open an account with Sanigear and to authorize Sanigear to decontaminate, if required, the equipment of the firefighters of the Municipality Township of Low.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat # 1	Х			
Maureen Rice	Seat # 2	Х			
Anne Bélisle	Seat # 3	Х			
Luc Thivierge	Seat # 4	Х			
Matthew Orlando	Seat # 5	х			
Ghyslain Robert	Seat # 6	х			

Adopted

069-04-2020

NEED TWO INSPECTIONS BY A FIRE PREVENTION TECHNICIAN (IPT) 6

WHEREAS the risk coverage plan obliges us to inspect two (2) high risk buildings per year;

WHEREAS hiring a Fire Prevention Technician (TPI) costs approximately \$ 1200.00 plus tax to inspect two high risk buildings;

THEREFORE, it is

PROPOSED by councilor, Luc Thivierge, **SUPPORTED** by Councilor Maureen Rice

AND RESOLVED by the present members of the council to authorize the director general to hire a Fire Prevention Technician (TPI), following the recommendation of the fire chief, for a maximum amount of \$ 1200.00 plus taxes to inspect two (2) high risk buildings in the municipality.

THAT budget item 02 22000 141 be allocated to this expenditure.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat # 1	Х			
Maureen Rice	Seat # 2	Х			
Anne Bélisle	Seat # 3	Х			
Luc Thivierge	Seat # 4	х			
Matthew Orlando	Seat # 5		х		
Ghyslain Robert	Seat # 6	х			

Adopted

070-04-2020

ANORW POLICE - INVOICE NUMBER ANW-20190531 - 7

CONSIDERING the recommendation of the public security committee;

THEREFORE, it is

PROPOSED by councilor, Luc Thivierge, **SUPPORTED** by councilor, Ghyslain Robert

AND RESOLVED by the present members of council to ask the Director general to pay the invoice number ANW-20190531 in the amount of \$6,323.62.

THAT the line of credit be affected by this expense.

THAT the expense be added to the expenses sent to the Minister of Public Security, incurred during the 2019 flood.,

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat # 1	Х			
Maureen Rice	Seat # 2	Х			
Anne Bélisle	Seat # 3	Х			
Luc Thivierge	Seat # 4	х			
Matthew Orlando	Seat # 5	Х			
Ghyslain Robert	Seat # 6	х			

Adopted

INFORMATION AND QUESTIONS RELATED TO THE PUBLIC SAFETY COMMITTEE-8

3. PUBLIC WORKS

TABLING OF THE REPORT FOR THE PUBLIC WORKS COMMITTEE-1

Filing of a work proposal for TECQ 2019 by the public works committee.

071-04-2020

REPAIR OF CHEMIN MARTINDALE - RIRL-2019-935 - 2

WHEREAS the Municipality obtained \$ 446,856.00 in subsidy for the realization of the project;

WHEREAS the municipality proceeded to a call for tenders for the completion of this work and opened the tenders in May 2019;

WHEREAS the lowest conforming bid was sent by Excavatech JL in the amount of \$ 450,573.49;

WHEREAS Excavatech JL has confirmed that it is able to carry out the work in 2020 for the amount and specifications mentioned in the tender LOW-1702;

THEREFORE, it is

PROPOSED by Councilor, Joanne Mayer, **SUPPORTED** by councilor, Ghyslain Robert

AND RESOLVED by the present members of council to mandate Excavatech JL to carry out the said works for an amount of \$450,573.49 plus taxes;

THAT the free surplus be allocated an amount of \$ 3717.00 (difference between the cost of the work and the grant) for the realization of this project.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat # 1	Х			
Maureen Rice	Seat # 2	Х			
Anne Bélisle	Seat # 3	Х			
Luc Thivierge	Seat # 4	х			
Matthew Orlando	Seat # 5	х			
Ghyslain Robert	Seat # 6	х			

Adopted

072-04-2020

PROJECT - CHEMIN DU LAC PIKE - 3

WHEREAS the recommendation of the public works committee;

WHEREAS the Director General of the Municipality will make over-the-counter service agreements with the region's contractors for the recharging of Lac Pike road with 400 tonnes of MG20 and making about 400 meters of ditch on this same road;

THEREFORE, it is

MOVED by councilor, Luc Thivierge, **SECONDED** by Councilor Maureen Rice

AND RESOLVED by the present members of the council to mandate, the director general to upgrade Lac Pike road and to authorize an expense of \$ 13,300.00 for recharging Lac Pike road with 400 tonnes of MG20 and making about 400 meters of ditch on this same path.

To authorize the director general of the Municipality will make private service agreements with the entrepreneurs of the region for this project.

THAT the free surplus be allocated to this expense, pending reimbursement.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat # 1	Х			
Maureen Rice	Seat # 2	Х			
Anne Bélisle	Seat # 3	Х			
Luc Thivierge	Seat # 4	х			
Matthew Orlando	Seat # 5	Х			
Ghyslain Robert	Seat # 6	х			

Adopted

PROJECT - MCCRANK ROAD - 4

CANCELED AT THE REQUEST OF ALL COUNCIL MEMBERS.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat # 1	Х			
Maureen Rice	Seat # 2	Х			
Anne Bélisle	Seat # 3	Х			
Luc Thivierge	Seat # 4	Х			
Matthew Orlando	Seat # 5	х			
Ghyslain Robert	Seat # 6	Х			

Adopted

INFORMATION AND QUESTIONS RELATED TO THE PUBLIC WORKS COMMITTEE-3

4. ENVIRONMENT

TABLING OF THE REPORT FOR THE ENVIRONMENT COMMITTEE -1

Verbal report given by Councilor Joanne Mayer

073-04-2020

REQUESTS THAT THE MRCVG STOP THE ALL EXPENDITURES ON BEHALF OF THE MUNICIPALITY TOWNSHIP OF LOW IN CONNECTION WITH DOOR-TO-DOOR COMPOSTING COLLECTION - 2

WHEREAS the MRCVG wants to set up a door-to-door collection program for composting on the territory of the municipality Township Low;

WHEREAS the Council and the citizens of the Municipality Township of Low were not consulted;

THEREFORE, it is

PROPOSED by councilor, Ghyslain Robert, **SUPPORTED** by councilor, Luc Thivierge

AND RESOLVED by the present members of the council to ask the MRC of La Vallée-de-la-Gatineau to stop all expenses in its door-to-door collection of composting projects on the territory of the municipality Township of Low.

THAT the Municipality Township of Low oppose any purchase of composting BAC for citizens on its territory.

TO ask the MRC of La Vallée-de-la-Gatineau to subsidize the municipality of Canton de Low so that it can set up its composting program.

THAT this resolution be sent to the MRC of La Vallée-de-la-Gatineau.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Χ			
Joanne Mayer	Seat # 1	Х			
Maureen Rice	Seat # 2	Χ			
Anne Bélisle	Seat # 3	Х			
Luc Thivierge	Seat # 4	х			
Matthew Orlando	Seat # 5	х			
Ghyslain Robert	Seat # 6	х			

Adopted

INFORMATION AND QUESTIONS RELATING TO THE ENVIRONMENT- 2							
5. URBAN PLANNING							
TABLING OF THE REPORT FOR THE URBAN PLANNING COMMITTEE -1							
Verbal report given by Councilor Joanne Mayer							
INFORMATION AND QUESTIONS RELATING TO URBAN PLANNING – 3							
6. RECREATION, CULTURE AND COMMUNICATIONS							
TABLING OF THE REPORT FOR THE RECREATION, CULTURE AND COMMUNICATIONS COMMITTEE -1							
The Recreation, Culture and Communications Committee presents their report.							
INFORMATION AND QUESTIONS REGARDING RECREATION, CULTURE AND COMMUNICATIONS - 2							
7. VARIA							
8. CORRESPONDENCE							
9. QUESTIONS PERIOD							
The question periods lasted approximately 1 hour.							

074-04-2020 10.CLOSURE OF THE REGULAR MEETING OF APRIL 6, 2020

PROPOSED by Councilor Luc Thivierge **SUPPORTED** by Councilor Matthew Orlando

AND RESOLVED THAT Council adjourn the regular meeting of April 6, 2020 at 8:14pm.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat # 1	Х			
Maureen Rice	Seat # 2	Х			
Anne Bélisle	Seat # 3	Х			
Luc Thivierge	Seat # 4	Х			
Matthew Orlando	Seat # 5	Х			
Ghyslain Robert	Seat # 6	Х			

	Watthew Orlando	Jeat # J	^				i
	Ghyslain Robert	Seat # 6	х				
		Ado	pted				
ADJOURNMENT	OF THE REG	ULAR M	<u>IEETI</u>	NG O)F APRI	L 6 [,] 2020	
The agenda items being exhausted, the Mayor, Carole Robert, adjourn the ordinary meeting of April 6, 2020.							

Pierre Gagnon	Carole Robert
Directeur général	Mayor