# CANADA PROVINCE OF QUEBEC MRC LA VALLÉE-DE-LA-GATINEAU MUNICIPALITY TOWNSHIP OF LOW

At a regular meeting of Council of the Municipality of Township of Low, held on December 6, 2021, at 7:00 p.m. in the Council Chamber, located at 4C, chemin d'Amour, Township of Low under the municipal code, the mayor, Carole Robert, Councilors Joanne Mayer, Maureen Rice, Maureen McEvoy and Councilors Luc Thivierge, Lee Angus and Ghyslain Robert forming a quorum under the chairmanship of the mayor.

Ms. Joanne Owens, Director General and Clerk-Treasurer is also present and advises Council that:

- The meeting is recorded as prescribed by law and this recording will be available to citizens on the Municipality's website.

#### Opening of the ordinary meeting of December 6, 2021, -1

Mayor Carole Robert opens the ordinary meeting at 7:00 pm after the quorum has been established.

#### Business Arising from Previous Meeting - 2 # 262-12-2021 Adoption of the agenda - Regular meeting of December 6, 2021- 3

#### 1- Administration

- 1. Opening of the ordinary meeting December 6, 2021.
- 2. Business arising from the previous meeting.
- 3. Adoption of the agenda for the meeting of December 6, 2021.
- 4. Adoption of the minutes for the ordinary meeting of October 4, 2021.
- 5. Adoption of the minutes for the extraordinary meeting of October 7, 2021.
- 6. Adoption of the minutes for the ordinary meeting of November 15, 2021.
- 7. Tabling of the report for the mayor.
- 8. Tabling of the report for the administration committee.
- 9. Filing Compliance audits Audit reports relating respectively to the adoption of the budget and the adoption of the three-year program of fixed assets.
- 10. Acceptance of accounts payable from October 22, 2021, to November 21, 2021;
- 11. Substitute for the mayor on the council of the regional county municipality of La Vallée-de-la-Gatineau.
- 12. Responsible at the table of the Intermunicipal Board of Maniwaki Airport (RIAM).
- 13. Rental of laptops for council.
- 14. Insurance renewal 2021-2022
- 15. Accounting and administrative support
- 16. Light installations
- 17. Quote request for the installation of an air conditioning system;
- 18. Request for financial assistance to resolve cellular telephone issues in the territory of the Municipality of Canton de Low;
- 19. Composition of commitees-additions
- 120. Information and questions relating to administration.

#### 2 - Public Safety

- 1. Tabling of the Public Safety Committee report.
- 2. Financial contribution Association of fire chiefs of the Vallée-de-la-Gatineau
- 3. Request for quotation for breathing apparatus for the fire department
- 4. Notice of motion Loan to purchase breathing apparatus for the fire department
- 5. Information and questions related to public safety.

# 3 - Public Works

- 1. Tabling of the Public Works Committee report.
- 2. Snow removal and sanding of Monette, Kelly, Driscoll and Lilly roads on the territory of the Municipality Township of Low renewal
- 3. Snow removal and sanding of Monette, Kelly, Driscoll and Lilly roads in the territory of the Municipality Township of Low (2023-2024, 2024-2025, 2025-2026)

- 4. Accountability: Local road assistance program sub-component specific improvement projects by electoral district (PPA-CE)
- Accountability: Local Road assistance program sub-component specific improvement projects - Envelope for large-scale or supramunicipal projects (PPA-ES)
- 6. Information and questions relating to public works.

# 4 - Environment (Environmental Health)

- 1. Tabling of the Environment Committee report.
- 2. Association for the protection of water in the Vallée-de-la-Gatineau
- 3. Information and questions related to the environment.

#### 5 - Urbanism

- 1. Tabling of the report of the Planning Committee.
- 2. Membership of the director of the urban planning and environment department to COMBEQ
- 3. Information and questions relating to urbanism.

#### 6- Recreation, culture and communication.

- 1. Tabling of the report for the Recreation, Culture and Communication Committee.
- 2. Donations: day center and recreational association of Low, Venosta and Brennan's Hill
- 3. Information and questions pertaining to Recreation, Culture and Communication.

#### 7- Miscellaneous

- 8 Correspondence
- 9 Question period

## 10 - Closing and adjournment of the regular meeting of December 6, 2021

Given in the Municipality of the Township of Low, this December 6, 2021.

# Proposed by Councilor Joanne Mayer

Supported by Councilor Ghyslain Robert

**AND RESOLVED** by the present members of Council, to adopt the agenda of the regular meeting of December 6, 2021, as deposited by the Director General and Clerk-Treasurer.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	х			
Joanne Mayer	Seat #1	Х			
Maureen Rice	Seat # 2	Х			
Maureen McEvoy	Seat # 3	Х			
Luc Thivierge	Seat # 4	Х			
Lee Angus	Seat # 5	Х			
Ghyslain Robert	Seat # 6	х			
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Adopted

#### # 263-12-2021 ADOPTION OF THE MINUTES FOR THE ORDINARY MEETING OF OCTOBER 4, 2021 – 4

**Proposed** by Councilor Ghyslain Robert **Supported** by Councilor Luc Thivierge

**AND RESOLVED** by the present members of Council, to adopt the minutes of the regular meeting of October 4, 2021,

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat #1	Х			
Maureen Rice	Seat # 2	Х			
Maureen McEvoy	Seat # 3	Х			
Luc Thivierge	Seat # 4	Х			
Lee Angus	Seat # 5	Х			
Ghyslain Robert	Seat # 6	х			

Adopted

#### # 264-12-2021 ADOPTION OF THE MINUTES FOR THE EXTRAORDINARY MEETING OF OCTOBER 7, 2021 – 5

**Proposed** by Councilor Luc Thivierge **Supported** by Councilor Maureen Rice

**AND RESOLVED** by the present members of Council, to adopt the minutes of the extraordinary meeting of October 7, 2021,

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat #1	Х			
Maureen Rice	Seat # 2	Х			
Maureen McEvoy	Seat # 3	Х			
Luc Thivierge	Seat #4	Х			
Lee Angus	Seat # 5	Х			
Ghyslain Robert	Seat # 6	х			

#### Adopted

# # 265-12-2021 ADOPTION OF THE MINUTES FOR THE ORDINARY MEETING OF NOVEMBER 15, 2021 – 6

**Proposed** by Councilor Ghyslain Robert **Supported** by Councilor Luc Thivierge

**AND RESOLVED** by the present members of Council, to adopt the minutes of the regular meeting of November 15, 2021,

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat #1	Х			
Maureen Rice	Seat # 2	Х			
Maureen McEvoy	Seat # 3	Х			
Luc Thivierge	Seat #4	Х			
Lee Angus	Seat # 5	Х			
Ghyslain Robert	Seat # 6	х			

#### Adopted

# **TABLING OF THE MAYOR'S REPORT -7**

The mayor deposits her report.

TABLING OF THE REPORT FOR THE ADMINISTRATION COMMITTEE -8 The administration committee Deposits their report.

#### DEPOSIT - COMPLIANCE AUDITS - AUDIT REPORTS RESPECTING THE ADOPTION OF THE BUDGET AND THE ADOPTION OF THE THREE-YEAR CAPITAL PROGRAM - 9

As provided for in article 86.8 of the Law on the Municipal Commission, the compliance audit reports relating respectively to the adoption of the budget and the adoption of the three-year program of fixed assets are tabled during this first meeting of the council. municipal following their receipt.

# 266-12-2021

ACCEPTANCE OF ACCOUNTS PAYABLE FROM OCTOBER 22, 2021, TO NOVEMBER 21, 2021 – 10

fournisseur	Total	description
Chèques à sortir		
AESL Instrumentation Inc.	2 861.64 \$	Test débimètre usine Fieldville
Aime Fleury	830.70 \$	Ch. Lac Bernard North - truck rental

Brandt Tractor	3 761.18 \$	Entretien niveleuse (grader)
Camionnage de Gilbert Gabie	846.30 \$	Ch. Lac Bernard North - truck rental
Carrière Clément Tremblay & Fils	2 078.12 \$	TECQ Martindale #3 cold patch
enr.	6 733.60 \$	0-3/4 CFT
	192.78 \$	TECQ Martindale #3 Gabien stone
	199.99 \$	TECQ Martindale #3 Gabien stone
	1 056.00 \$	TECQ Martindale #3 Gabien stone
CTM (Centre de téléphone		Portatif VHF et 1 temps d'onde Ste-
mobile)	23.00 \$	Marie RCCVH
Consult'Eau	7 423.37 \$	Débimètre poste Fieldville
Dale K. Ramsay	285.76 \$	TECQ Martindale #3 Gravel & Truck rental
DHC Avocats	453.86 \$	Honoraires
Distribution Pierre Lavigne	2 583.93 \$	Grader blades
Les Éditions Juridiques FD	146.37 \$	Fournitures pour élection municipale
Fédération Québécoise des municipalités	1 573.48 \$	Avis d'adhésion à la FMQ 2022
Fourmulaires municipales	76.53 \$	Fournitures pour élection municipale
	62.86 \$	Fournitures pour élection municipale
Francis Canada Truck Center	51.09 \$	2018 WS repair
Garage Roger Johnson Inc.	2 086.81 \$	3/4 ton truck repair
Gascon Équipement Enr.	390.92 \$	4 vidanges toilette pour 4 et 18 oct & 1 et 15 nov 2021
Groupe CLR Exel Radio	712.85 \$	Location site La Pêche et Lac Ste-Marie
	476.25 \$	Bail location 48 mois
	487.93 \$	Bail location 48 mois
Groupe DL informatique	291.01 \$	Monthly billing - November 2021
Info Page Inc.	112.57 \$	Tarif IPA pour 22 utilisateurs - Facture du 1er nov 2021
InServio Inc.	183.96 \$	Frais mensuel pour utilisation de l'application CitCom (novembre)
	183.96 \$	Frais mensuel pour utilisation de l'application CitCom (décembre)
Karl Picard (excavation- construction)	899.20 \$	Truck rental Neely Rd)
Kelly Auto Parts	367.92 \$	DEF fluid
	368.87 \$	Parts for 2014 GMC 3/4 ton pick up
	158.70 \$	Hydraulic Hoses for 2015 WS #120
Konica Minolta	249.14 \$	Photocopieurs rental / loyer du 1 au 31 décembre 2021
Laurentide Re/Sources Inc.	223.60 \$	RDD Organiques (oct 2021)
Martin O'Sullivan	100.00 \$	Trapping
Matériaux Lac Ste-Marie	25.93 \$	Repair vehicle cable for 2015 WS #120
Mazout G. Bélanger Inc.	322.55 \$	Essence sans plomb - 22 oct
	1 815.41 \$	Diesel - 22 oct

	36.32 \$	Location de Sapphire
MRC des Collines-de-l'Outaouais	6 575.46 \$	Coupons de septembre
	5 640.22 \$	Coupons d'octobre
MRC Vallée-de-La-Gatineau	4 658.41 \$	Péréquation 2021
Municipalité de Denolhm	13 385.85 \$	Entente Low ordure et recyclage novembre 2021
Municipalité de Kazabazua	952.00 \$	Entraide pompier 5 sept 2021 au 6 ch. Martindale
PG Solutions	9 943.05 \$	Contrat d'entretien et soutien des applications du 1 janv au 31 déc 2022 (Taxation, GL, Paie, fournisseurs, etc.)
	6 998.51 \$	Contrat d'entretien et soutien des applications du 1 janv au 31 déc 2022 (licence Jmap Pro, Gestion des données multimédia, dossier central, gestion, modif multimédia)
	939.35 \$	Contrat d'entretien et soutien des applications du 1 janv au 31 déc 2022 (Portail de donnnées immobilièeres - UEL)
	1 749.92 \$	Contrat d'entretien et soutien des application du 1 janv au 31 déc 2022 (Modernisation des financiers - AccèesCité Finances Mega)
	2 839.88 \$	Impartition octobre
Pneus Bélisle	446.45 \$	2018 WS repair
Purolator	5.57 \$	Frais de livraison
Raymond Chauffage	227.54 \$	Inspection fournaise caserne
Raymond Chabot Grant Thornton	6 898.50 \$	Fact. intérimaire #1 pour audit des E/F terminé le 31 déc 2020
	2 874.38 \$	Fact. intérimaire #3 pour audit des E/F terminé le 31 déc 2020
Ray Thompson Trucking	21 593.58 \$	TECQ Martindale #5 - Shovel and truck rental
Robert Rice (R & S Truck repair)	377.30 \$	2015 WS repair
Ronald O'Connor Construction	11 421.93 \$	TECQ Fieldville MG 20 & transport
Inc.	11 862.90 \$	TECQ Martindale #5 MG 20
	704 00 6	Ch. Los Dormand Crant. Trust in the
	781.83 \$	Ch. Lac Bernard Grant - Truck rental
	11 829.58 \$	Grant Lac Bernard North - MG20
	1 931.95 \$ 29 450.13 \$	TECQ Martindale #3 - 0-3/4 MG20 TECQ Martindale #3 - MG20 & Transport
	29 430.13 \$	TECQ Martindale #3 - Truck & shovel
SEAO	42.02 \$	rental and float charge Avis Cueillette déchets, matières organiques, recyclage et matériaux secs et encombrant
Simon Parisien Inc.	1655.64 \$	Visites, rondes des 3 stations, échantillonnage, rapports et transport (du 3 au 30 oct 2021)
Staples	343.67 \$	Papeterie du 11 nov 2021
TerraCube	1 963.50 \$	Location conteneur et frais

Transports A & S Cousineau (Steve Cousineau - 9373-5751 Québec Inc.)	148.21 \$	TECQ Martindale #3 - Dust & stone
Ville de Gatineau	502.68 \$	Frais analyse laboratoire - juillet 2021
	1917.45 \$	Frais analyse laboratoire - sept 2021
Ville de Maniwaki	158.00 \$	1 drapeau
TOTAL DES CHÈQUES À SORTIR	228 336.94 \$	
Chèques déjà sortis durant le r	nois	
fournisseur	Total	description
Liette Hickey	1 101.09 \$	Paie Élection
Nicole St-Denis Harper	498.15 \$	Paie Élection
Jennifer Hale	33.76 \$	Paie Élection
Ivan Hale	32.40 \$	Paie Élection
Johanne Robert	278.52 \$	Paie Élection
Julie Cayen	267.30 \$	Paie Élection
Jocelyne Léveillée	278.52 \$	Paie Élection
Cynthia Carroll	267.30 \$	Paie Élection
Christina Therien	278.52 \$	Paie Élection
Denis Drouin	267.30 \$	Paie Élection
Victoria Woolford	267.30 \$	Paie Élection
Sandra Levett	207.30 \$	Paie Élection - 1 de 2 (taux horaire
	484.51 \$	incorrect)
Sandra Levett	121.30 \$	Paie Élection - 2 de 2 (correction différence du taux)
Carolann Levett	484.51 \$	Paie Élection - 1 de 2 (taux horaire incorrect)
Carolann Levett	121.30 \$	Paie Élection - 2 de 2 (correction différence du taux)
Linda Gibson	484.51 \$	Paie Élection - 1 de 2 (taux horaire incorrect)
Linda Gibson	121.30 \$	Paie Élection - 2 de 2 (correction différence du taux)
Joanne Owens	50.00 \$	Perdiem cell 10 oct au 11 nov 2021
	45.00 \$	Repas pour groupe - Élection municipale
Sylvia Levett	6.88 \$	Qunicaillerie - Clé bureau comptable
	65.00 \$	Repas pour groupe - Élection municipale
	92.00 \$	Repas pour groupe - Élection municipale
	102.96 \$	3 Déplacements à la caisse
Croix-Rouge	173.74 \$	Entente service aux sinistrés

Lois Mahoney	526.51 \$	Remboursement de taxes
Association Réc. De Low,Venosta et Brennan's Hill (ARLVB)	3 124.00 \$	2e versement location salle héritage et téléphone bibliothèque
TOTAL des chèques déjà sortis durant le mois	9 573.68 \$	
Incompressibles		
fournisseur	Total	description
Remise provinciale	12 814.27 \$	Remise pour le mois de octobre
Remise fédérale	4 470.08 \$	Remise pour le mois de octobre
SSQ Vie	5 992.31 \$	Remise novembre 2021
RREMQ	2 976.26 \$	Remise octobre 2021
	3 121.30 \$	Remise novembre 2021
Hydro Québec	482.76 \$	<b>(#compte 299 001 199 684) 29 ch.</b> <b>Paugan</b> - Facturation du 27 août au 26 octobre 2021
	57.11 \$	<b>(#compte 299 055 881 922) 4B ch.</b> <b>d'Amour (bibliothèque)</b> - Facturation du 31 août au 28 octobre 2021
	595.62 \$	(#compte 299 001 199 874) 400 Route 105 - Facture du du 31 août au 28 octobre 2021
	37.08 \$	(#compte 299 001 199 833) Rte 105 / Halte routière - Facture du du 31 août au 28 octobre 2021
	1 161.08 \$	(#compte 299 001 199 759) 7 ch. Principale / Aqueduc - Facture du du 31 août au 28 octobre 2021
	186.74 \$	(# compte 299 001 199 791) 7 ch. Principale / Caserne - Facture du du 31 août au 28 octobre 2021
	483.03 \$	(#compte 299 001 199 718) 4A ch. d'Amour - Facturation du 31 août au 28 octobre 2021
	244.44 \$	<b>(#compte: 299 001 199 601)</b> Facturation du 24 sept au 22 nov 2021 - Phare portuaire ch. Fieldville
	219.10 \$	(#compte 299 001 199 569) Facturation du 23 sept au 19 nov 2021 - Fabrique de paroisse 925 Rte 105 (station pompage Venosta)

	382.65 \$	(#compte: 299 078 522 156) Éclairage plublic (rues) - Facturation octobre 2021
BELL Canada	489.43 \$	Bureau municipal - du 4 nov au 3 déc
	99.19 \$	Garage (voirie) - du 4 nov au 3 déc
	86.92 \$	Station de pompage Low - du 4 nov au 3 déc
	86.98 \$	Low fire station - du 4 nov au 3 déc
Bell Mobilité	20.12 \$	Frais mensuels octobre 2021 modem 8193602522 - Bureau municipal
	48.25 \$	Frais mensuels octobre 2021 cell urgence voirie
	34.50 \$	Frais mensuels octobre 2021 partage modem radio La Pêche
	34.50 \$	Frais mensuels septembre 2021 partage modem radio Lac Ste-Marie
Visa voirie **0018	839.55 \$	Fieldville - water part repairs
Visa Incendie **1016	28.95 \$	Repas pour 2 personnes congrès chefs pompiers AGSICQ
	33.35 \$	Repas pour 2 personnes congrès chefs pompiers AGSICQ
	24.47 \$	Repas pour 2 personnes congrès chefs pompiers AGSICQ
	859.68 \$	Hébergement 1 personne congrès chefs pompiers AGSICQ
Visa admin **7014	22.60 \$	Frais mensuel Storm Internet 1 au 30 nov 2021 - Web Hosting & Mail aliasing
-	22.98 \$	Adobe Acropro Subs
-	23.00 \$	Zoom - 18 oct au 17 nov 2021
	86.78 \$	Garant Équipement - Balise/Tag - Sapphire Lite
TOTAL des incompressibles	36 065.09 \$	
Total des factures pour les chèques à sortir	228 336.94 \$	
Total des factures pour les chèques que nous avons déjà sortis	9 573.68 \$	
Total des incompressibles	36 065.09 \$	
TOTAL CHÈQUES ET INCOMPRESSIBLES	273 975.71 \$	
Factures paiement direct		
GBL Merchant fees	44.49 \$	Frais mensuel fixe pour la machine Interac
Mensualité Western Star 2018		

	44.49 Ş	Interac
Mensualité Western Star 2018	3 931.97 \$	Paiment mensuel du Western Star 2018 - Rés. 178-08-2017 et modifié par Rés. 250-12-2017 - échue 30 nov. 2022 pour un prix de rachat de 112,835\$ (lien pour les documents à la colonne de gauche)

aucun		
CHÈQUES ANNULÉS		
GRAND TOTAL DES DÉPENSES DU MOIS	327 148.52 \$	
TOTAL DES SALAIRES	37 079.89 \$	
Salaire du 7 au 20 nov 2021	19 453.22 \$	
Salaire du 24 oct au 6 nov 2021	17 626.67 \$	
LES SALAIRES		
TOTAL DES PAIEMENTS DIRECTS	16 092.92 \$	
CIBC MEBP FEE (montant différent chaque mois)	26.54 \$	Frais mensuel pour les paiements de taxes en ligne
Bail - Hitachi Capital Canada (15 du mois)	1 994.15 \$	
Mensualité Niveleuse 2018	5 769.93 \$	
RBC crédit bail (4 du mois)	3 811.57 \$	Paiment mensuel du Backhoe 2021 - Rés. 223-10-2021 - échue 4 oct. 2028 (lien pour les documents à la colonne de gauche)
Frais Desjardins pour SPC (montant différent chaque mois)	75.90 \$	Frais mensuel pour les paiements de taxes en ligne
Lenevo (1 du mois) 378.70\$ and 59.77\$	438.37 \$	

**WHEREAS** the list of accounts payable for this meeting has been verified by Madam Mayor.

# THEREFORE, it is

**Proposed** by Councilor Luc Thivierge **Supported** by Councilor Joanne Mayer

**AND RESOLVED** by the present members of Council, to approve the accounts payable as requested and corrected by the Director General and Secretary-Treasurer in the amount of \$ 327 148.52

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat # 1	Х			
Maureen Rice	Seat # 2	Х			
Maureen McEvoy	Seat # 3	Х			
Luc Thivierge	Seat # 4	Х			
Lee Angus	Seat # 5	Х			
Ghyslain Robert	Seat # 6	х			

#### Adopted

# # 267-12-2021 SUBSTITUTE FOR MAYOR WITHIN THE COUNCIL OF THE REGIONAL COUNTY MUNICIPALITY OF LA VALLÉE-DE-LA-GATINEAU – 11

**WHEREAS** it is expedient to appoint from among the members of the Council a substitute for the mayor on the council of the regional county municipality of La

Vallée-de-la-Gatineau in accordance with the provisions of article 210.24 of the Act respecting the territorial organization.

# THEREFORE, it is

**Proposed** by Councilor Ghyslain Robert **Supported** by Councilor Maureen Rice

**AND RESOLVED** by the present members of the Council of the Municipality Township of Low to designate Joanne Mayer as substitute for the mayor within the council of the Regional County Municipality of La Vallée-de-la-Gatineau.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat #1			Х	
Maureen Rice	Seat # 2	Х			
Maureen McEvoy	Seat # 3	Х			
Luc Thivierge	Seat #4	Х			
Lee Angus	Seat # 5	Х			
Ghyslain Robert	Seat # 6	х			

## Adopted

#### # 268-12-2021 <u>RESPONSIBLE AT THE TABLE OF THE INTERMUNICIPAL REGIE OF</u> <u>MANIWAKI AIRPORT (RIAM) - 12;</u>

**WHEREAS** it is important to have a presence at the meetings of the Intermunicipal Board of Maniwaki Airport (RIAM);

#### THEREFORE, it is

**Proposed** by Councilor Luc Thivierge **Supported** by Councilor Ghyslain Robert

**AND RESOLVED** by the present members of Council that Council approves the presence of the Mayor, Carole Robert, at the RIAM meetings for 2022.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat #1	Х			
Maureen Rice	Seat # 2	Х			
Maureen McEvoy	Seat # 3	Х			
Luc Thivierge	Seat # 4	Х			
Lee Angus	Seat # 5	Х			
Ghyslain Robert	Seat # 6	х			

#### Adopted

#### <u># 269-12-2021</u> PORTABLE LAPTOP RENTAL FOR COUNCIL-113

**WHEREAS** the rental contract for computers and peripherals with the DL Group expired on January 25, 2021;

**WHEREAS** Council has decided to wait for the elections for the elected Council to make the decision regarding the new laptop rental for the Council;

WHEREAS the offer from the Group DL

#### **THEREFORE**, it is

**Proposed** by Councilor Ghyslain Robert **Supported** by Councilor Maureen McEvoy

**AND RESOLVED** by the present members of council authorizes the Director general of the process with the offer of Groupe DL and Lenovo Financial Services for the rental of 7 laptops and equipment valued at \$ 9,243.86, as well as regular technician services at \$ 2,461.40 (estimate only - billable at real time and at real rate) and an ecofee of \$ 6.65 for a

total of 13,465.78 taxes included. The monthly laptop charge is \$ 238.03 plus tax per month for a 48-month term as described in proposal MKI023249v3.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat #1		х		
Maureen Rice	Seat # 2	Х			
Maureen McEvoy	Seat # 3	Х			
Luc Thivierge	Seat #4	Х			
Lee Angus	Seat # 5	Х			
Ghyslain Robert	Seat # 6	х			

Adopted

# # 270-12-2021 RENEWAL OF INSURANCE 2021-2022 - 14

WHEREAS the need to renew MMQ insurance for the municipality for the year 2022

WHEREAS the need to renew the firefighter accident insurance for the year 2022

THEREFORE, it is

**Proposed** by Councilor Ghyslain Robert **Supported** by Councilor Luc Thivierge

**AND RESOLVED** by the present members of council present authorized the renewal of the insurance premium for a policy premium of \$ 32,422.00 plus taxes, the renewal of the firefighter's accident insurance for \$ 436.00 plus taxes and the addition of the Option B - Cyber risk insurance for

\$ 1000.00 plus taxes for a total amount of \$ 33,858.00 plus taxes.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat #1	Х			
Maureen Rice	Seat # 2	Х			
Maureen McEvoy	Seat # 3	Х			
Luc Thivierge	Seat # 4	Х			
Lee Angus	Seat # 5	Х			
Ghyslain Robert	Seat # 6	х			

Adopted

#### # 271-12-2021 ACCOUNTING AND ADMINISTRATIVE SUPPORT - 15

**WHEREAS** it is necessary to have additional accounting support in order to successfully deal with current accounting and administrative needs.

THEREFORE, it is

**Proposed** by Councilor Ghyslain Robert **Supported** by Councilor Luc Thivierge

**AND RESOLVED** by the present members of Council to authorize the call for candidates for a permanent position of 35 hours per week for the position of **Accounting Clerk**. Applications will be accepted until the position is filled.

AND THAT the publication costs are charged to the budget item: 02-13000-341

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat #1	Х			
Maureen Rice	Seat # 2	Х			
Maureen McEvoy	Seat # 3	Х			
Luc Thivierge	Seat #4	Х			
Lee Angus	Seat # 5	Х			
Ghyslain Robert	Seat # 6	х			

# # 272-12-2021 LIGHTING INSTALLATIONS-16

WHEREAS it is necessary to improve the lighting in the various municipal buildings.

WHEREAS the submissions from Richard St-Jacques Électrique Inc.

THEREFORE, it is

**Proposed** by Councilor Luc Thivierge **Supported** by Councilor Maureen Rice

AND RESOLVED by the present members of Council to approve:

• The installation of fixtures in the library for \$ 350.00 plus tax (budget line 02-70230-419)

• Repairs and replacements of three (3) exterior light fixtures at 400, route 105 for 480.00 each for a total of \$ 1440.00 plus taxes (to be included in the funding of the Financial Assistance Program for Municipal Buildings (PRABAM))

• Repairs and replacements of light (wall) at 400, route 105 for \$ 480.00 plus taxes (to be included in the financing of PRABAM)

• Replace the parking light at 4a chemin d'Amour (central post - letterboxes) (budget line 02-34000-681) 170.00 plus tax

• Replacements of lights at municipal garages for \$ 4980.00 plus taxes (to be included in the financing of PRABAM)

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat #1	Х			
Maureen Rice	Seat # 2	Х			
Maureen McEvoy	Seat # 3	Х			
Luc Thivierge	Seat # 4	Х			
Lee Angus	Seat # 5	Х			
Ghyslain Robert	Seat # 6	х			

# Adopted

# # 273-12-2021 QUOTE REQUEST FOR INSTALLATION OF AN AIR-CONDITIONING SYSTEM -17

WHEREAS the need to install an air conditioning system for 400, route 105.

**WHEREAS** the cost of the system can be covered within the framework of the financing of the Financial Assistance Program for Municipal Buildings (PRABAM);

#### **THEREFORE**, it is

**Proposed** by Councilor Ghyslain Robert **Supported** by Councilor Luc Thivierge

**AND RESOLVED** by the members present of Council to authorize the Director General, Joanne Owens to call for tenders by invitation for the installation of an air conditioning system at 400 route 105;

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat #1	Х			
Maureen Rice	Seat # 2	Х			
Maureen McEvoy	Seat # 3	Х			
Luc Thivierge	Seat # 4	Х			
Lee Angus	Seat # 5	Х			
Ghyslain Robert	Seat # 6	х			

Adopted

# 274-12-2021 <u>REQUEST FOR FINANCIAL ASSISTANCE TO ADDRESS CELL PHONE</u> <u>PROBLEMS IN THE TERRITORY OF THE MUNICIPALITY OF</u> <u>TOWNSHIP OF LOW -18</u> **WHEREAS** the municipality sent a resolution on August 13, 2019 (resolution 191-08-2019) and to date has not seen any progress in this file.

**WHEREAS** meetings with our federal and provincial deputy have taken place and promises have been made that this hot issue will be a priority.

**WHEREAS** cellular coverage is necessary throughout our vast territory for the protection of our citizens, our vacationers and tourists who visit our municipality.

WHEREAS a blanket would help the economic development of our municipality.

**WHEREAS** since the pandemic our population has worked from home and need to have a cellular network to accomplish their task.

THEREFORE, it is

**Proposed** by Councilor Luc Thivierge **Supported** by Councilor Maureen Rice

AND RESOLVED by the present members of Council request:

• For a matter of security for our population and to promote economic development, that the two levels of government, federal and provincial, release the necessary funds so that our municipality and the adjacent municipalities are fully served with cellular coverage.

• That a request for support be sent to neighboring municipalities as well as to regional county municipalities in the Gatineau Valley, Pontiac and the Outaouais Hills.

• That a request for support be sent to Robert Bussière, provincial deputy for our region.

• That a request for support be sent to the federal deputy for Pontiac, Sophie Chatel.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat #1	Х			
Maureen Rice	Seat # 2	Х			
Maureen McEvoy	Seat # 3	Х			
Luc Thivierge	Seat # 4	Х			
Lee Angus	Seat # 5	Х			
Ghyslain Robert	Seat #6	х			

Adopted

# 275-12-2021 COMPOSITION OF COMMITTEES - ADDITIONS – 19

**WHEREAS** article 82 of the Municipal Code confirming the authority of council to appoint committees.

**WHEREAS** Council wishes to add the mayor as a permanent member of each committee;

**WHEREAS** Council wishes to invite additional Councilors, as needed, to participate in committees, sub-committees or special topics.

#### THEREFORE, it is

**Proposed** by Councilor Joanne Mayer **Supported** by Councilor Ghyslain Robert

**BE IT RESOLVED** by the members present of Council to add the Mayoress as a permanent member of each committee.

**AND THAT** committees may invite additional advisers, as needed, to participate in committees, sub-committees or special subjects.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat #1	Х			
Maureen Rice	Seat # 2	Х			
Maureen McEvoy	Seat # 3	Х			
Luc Thivierge	Seat # 4	Х			
Lee Angus	Seat # 5	Х			
Ghyslain Robert	Seat #6	х			

#### Adopted

## **INFORMATION AND QUESTIONS RELATING TO AMINISTRATION-20**

# **<u>2. PUBLIC SECURITY</u>**

#### TABLING OF THE REPORT FOR THE PUBLIC SAFETY COMMITTEE -1 Councilor Maureen Rice deposits the report.

# # 276-12-2021 <u>FINANCIAL CONTRIBUTION - ASSOCIATION OF FIRE CHIEFS OF THE</u> <u>VALLÉE-DE-LA-GATINEAU - 2</u>

**WHEREAS** the Association des chefs pompiers de la Vallée-de-la-Gatineau (ACPVG) is a non-profit organization registered in the Quebec business register NEQ: 3360914082.

WHEREAS the request for funding from the ACPVG to operate.

#### THEREFORE, it is

**Proposed** by Councilor Maureen Rice **Supported** by Councilor Joanne Mayer

**AND RESOLVED** by the present members of the Council to authorize a contribution of \$ 500.00 for the financing of the annual activities of the ACPVG and the costs of filling cylinders for the year 2022.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat #1	Х			
Maureen Rice	Seat # 2	Х			
Maureen McEvoy	Seat # 3	Х			
Luc Thivierge	Seat #4	Х			
Lee Angus	Seat # 5	Х			
Ghyslain Robert	Seat # 6			х	

#### Adopted

#### # 277-12-2021 <u>REQUEST FOR QUOTES FOR RESPIRATORY DEVICES FOR THE FIRE</u> <u>DEPARTMENT - 3</u>

WHEREAS the age of the breathing apparatus used in the fire department.

WHEREAS suppliers can no longer source new parts and our devices are currently being repaired with used parts.

**WHEREAS** our breathing apparatus no longer meets the standards. CSA Z94.4-93 (CNESST law on occupational health and safety) occupational disease.

**WHEREAS** the materials used in buildings contain more and more toxic materials (plastic, etc.).

**WHEREAS**: APSAM that according to NFPA 1404, each exposed firefighter must wear an NFPA 1500 breathing apparatus, each firefighter who wears a breathing apparatus must have a distress alarm activated and those the new breathing apparatuses are all equipped with such a device.

**WHEREAS** according to the regulations on occupational health and safety, the employer must provide the worker and ensure that he wears the respiratory protection equipment provided for in the Respiratory protection device guides used in Quebec.

#### THEREFORE, it is

**Proposed** by Councilor Joanne Mayer **Supported** by Councilor Maureen Rice

**AND BE IT RESOLVED** by the present members of council to authorize the Director General, Joanne Owens, to launch a public tender for breathing apparatus for the fire department.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat #1	Х			
Maureen Rice	Seat # 2	Х			
Maureen McEvoy	Seat # 3	Х			
Luc Thivierge	Seat # 4	Х			
Lee Angus	Seat # 5	Х			
Ghyslain Robert	Seat # 6			х	

## Adopted

# <u>NOTICE OF MOTION - LOAN FOR PURCHASE RESPIRATORY DEVICES</u> <u>FOR THE FIRE DEPARTMENT – 4</u>

It is hereby given notice of motion, by councilor Maureen Rice, that at a subsequent meeting, draft by-law number 06-2021 decreeing a loan for the purchase of breathing apparatus for the fire department will be tabled.

# INFORMATION AND QUESTIONS RELATED TO THE PUBLIC SAFETY COMMITTEE - 5

# **3. PUBLIC WORKS**

#### <u>TABLING OF THE REPORT FOR THE PUBLIC WORKS COMMITTEE – 1</u> Councilor Chuslein Papert denosits the report

Councilor Ghyslain Robert deposits the report

# # 278-12-2021 <u>SNOW AND SANDING OF MONETTE, KELLY, DRISCOLL AND LILLY</u> <u>ROADS IN THE TERRITORY OF THE MUNICIPALITY OF TOWNSHIP OF</u> <u>LOW - RENEWAL - 2</u>

**WHEREAS** the contract for the opening of the roads in winter as well as for the sanding / de-icing of the Monette, Kelly, Driscoll and Lilly roads (2.2km) for a period of two years for the years 2019-2020, and 2020 -2021 was granted to Jean and Éric Legros, for an amount of \$ 4,075.00 plus taxes per kilometer (resolution 276-11-2019).

WHEREAS this contract expires.

**WHEREAS** the Municipality Township of Low wishes to renew the contract for two years according to resolution 276-11-2019.

**Proposed** by Councilor Ghyslain Robert **Supported** by Councilor Maureen Rice

AND RESOLVED by the present members of Council:

**THAT** the preamble be an integral part of this resolution.

**THAT** the contract for the opening of the roads in winter as well as for the sanding / de-icing of the Monette, Kelly, Driscoll and Lilly roads (2.2km) be renewed for a period of two years (2021-2022 and 2022-2023);

**THAT** the amount of the contract will be increased by a value equivalent to the Canadian Consumer Price Index (CPI) established by Statistics Canada on December 31, 2021, as specified in specification number 2019-122:

- 2021-2022 \$ 4,075.00 plus taxes per kilometer
- 2022-2023 \$ 4,075.00 plus taxes per kilometer

**THAT** Joanne Owens, Director General, be authorized to sign for and on behalf of the Municipality, the contract which is the subject of these presents.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat # 1	Х			
Maureen Rice	Seat # 2	Х			
Maureen McEvoy	Seat # 3	Х			
Luc Thivierge	Seat #4	Х			
Lee Angus	Seat # 5	Х			
Ghyslain Robert	Seat # 6	х			

Adopted

# # 279-12-2021 SNOW AND SANDING OF MONETTE, KELLY, DRISCOLL AND LILLY ROADS IN THE TERRITORY OF THE MUNICIPALITY OF TOWNSHIP OF LOW (2023-2024, 2024-2025, 2025-2026) -3

WHEREAS the contract for the opening of roads in winter as well as for the sanding / de-icing of Monette, Kelly, Driscoll and Lilly roads for a period of two years for the years 2019-2020, 2020-2021 was awarded to Jean and Éric Legros (resolution 276-11-2019) and renewed for two years (2021-2022 and 2022-2023).

**WHEREAS** the Municipality of Canton de Low maintain the sandblasting / de-icing service on Monette, Kelly, Driscoll and Lilly roads for a total period of 5 years.

WHEREAS this is a mutual agreement contract (less than \$ 25,000.00).

# WHEREAS

**Proposed** by Councilor Ghyslain Robert **Supported** by Councilor Luc Thivierge

AND RESOLVED by the present members of Council:

THAT the preamble be an integral part of this resolution.

**THAT** the contract for the opening of the roads in winter as well as for the sanding / de-icing of the Monette, Kelly, Driscoll and Lilly roads (2.2 km) for a period of three years for the years 2023-2024, 2024-2025, and 2025-2026 at ER Legros Constructions.

• 2023-2024 - \$ 4,200.00 plus taxes per kilometer

• 2024-2025 - \$ 4,300.00 plus taxes per kilometer

• 2025-2026 - \$ 4,400.00 plus taxes per kilometer

**THAT** Joanne Owens, Director General, be authorized to sign for and on behalf of the Municipality, the contract which is the subject of these presents.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat #1	Х			
Maureen Rice	Seat # 2	Х			
Maureen McEvoy	Seat # 3	Х			
Luc Thivierge	Seat # 4	Х			
Lee Angus	Seat # 5	Х			
Ghyslain Robert	Seat # 6	х			

Adopted

# 280-12-2021 LOCAL ROAD ASSISTANCE PROGRAM - SUB-STREAM - SPECIAL IMPROVEMENT PROJECTS BY ELECTORAL DISTRICT (PPA-CE) - 4 **WHEREAS** the Municipality of Canton de Low has taken note of the terms of application of the Particular improvement projects (PPA) component of the Local Road Assistance Program (PAVL) and undertakes to respect them.

**WHEREAS** the road network for which a request for financial assistance has been granted is under municipal jurisdiction and is eligible for the PAVL.

**WHEREAS** the work was carried out in the calendar year during which the Minister authorized it.

WHEREAS the work or the inherent costs are eligible for the PAVL.

WHEREAS the V-0321 accountability form has been duly completed.

**WHEREAS** the transmission of the project accounts was made at the end of the work or no later than December 31, 2021, of the calendar year during which the Minister authorized them.

**WHEREAS** the payment is conditional on the acceptance, by the Minister, of the accountability report relating to the project.

WHEREAS, if the rendering of accounts is deemed to be compliant, the Minister shall make a payment to the municipalities according to the list of work he has approved, without however exceeding the maximum amount of assistance as it appears literally announcement.

WHEREAS the other sources of financing for the work have been declared.

**Proposed** by Councilor Luc Thivierge **Supported** by Councilor Ghyslain Robert

**AND RESOLVED** by the present members of Council, to approve the expenses in the amount of \$ 23,735.00 (maximum financial assistance granted), relating to the improvement work and the eligible inherent costs mentioned in form V-0321, in accordance with the requirements of the Ministère des Transports du Québec, and recognizes that in the event of non-compliance with these, the financial assistance will be terminated

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat #1	Х			
Maureen Rice	Seat # 2	Х			
Maureen McEvoy	Seat # 3	Х			
Luc Thivierge	Seat # 4	Х			
Lee Angus	Seat # 5	Х			
Ghyslain Robert	Seat # 6	х			

Adopted

# 281-12-2021 LOCAL ROAD ASSISTANCE PROGRAM - SUB-STREAM - SPECIAL IMPROVEMENT PROJECTS - ENVELOPE FOR LARGE OR SUPREAMUNICIPAL PROJECTS (PPA-ES) - 5

**WHEREAS** the Municipality of Canton de Low has taken note of the terms of application of the Particular improvement projects (PPA) component of the Local Road Assistance Program (PAVL) and undertakes to respect them;

**WHEREAS** the road network for which a request for financial assistance has been granted is under municipal jurisdiction and is eligible for the PAVL;

**WHEREAS** the work must be completed no later than the end of the third calendar year from the date of the Minister's announcement letter received on October 25, 2019;

WHEREAS the work carried out or the inherent costs are eligible for the PAVL;

WHEREAS the V-0321 accountability form has been duly completed;

**WHEREAS** the transmission of the project accounts must be made at the end of the work or no later than December 31 from the third calendar year from the date of the Minister's announcement letter;

**WHEREAS** the payment is conditional on the acceptance, by the Minister, of the accountability report relating to the project;

**WHEREAS** the rendering of accounts is deemed to be compliant, the Minister makes a payment to the municipalities according to the list of work he has approved, without however exceeding the maximum amount of assistance as it appears in the letter of announcement.

**WHEREAS** financial assistance is allocated over a period of three calendar years, starting from the date of the Minister's announcement letter;

WHEREAS the financial assistance is divided into three annual installments corresponding to the total of the supporting documents received up to: 1) 40% of the financial assistance granted, for the first installment;

2) 80% of the financial assistance granted minus the first installment, for the second installment;

3) 100% of the financial assistance granted minus the first two installments, for the third installment;

**WHEREAS** work carried out after the third anniversary of the announcement letter is not eligible.

WHEREAS the other sources of financing for the work have been declared;

**Proposed** by councilor Luc Thivierge **Supported** by Councilor Maureen Rice

**AND RESOLVED** by the present members of the Council, to approve the expenses of a maximum amount of \$ 40,000.00 (maximum financial assistance granted), relating to the improvement work and the eligible inherent costs mentioned in form V-0321, in accordance with requirements of the Ministère des Transports du Québec, and recognizes that in the event of non-compliance with these, the financial assistance will be terminated.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat #1	Х			
Maureen Rice	Seat # 2	Х			
Maureen McEvoy	Seat # 3	Х			
Luc Thivierge	Seat #4	Х			
Lee Angus	Seat # 5	Х			
Ghyslain Robert	Seat # 6	х			

Adopted

# **INFORMATION AND QUESTIONS RELATING TO THE PUBLIC WORKS – 6**

#### 4- ENVIRONMENT (Environmental Health)

TABLING OF THE ENVIRONMENT COMMITTEE REPORT -1 The report is tabled by Councillor Joanne Mayer

#### INFORMATION AND QUESTIONS PERTAINING TO THE ENVIRONMENT - 2

#### 5. URBAN PLANNING

**DEPOSIT OF THE REPORT FOR URBAN PLANNING COMMITTEE -1** The report is tabled by Councilor Joanne Mayer

#### # 282-12-2021 <u>MEMBERSHIP OF THE DIRECTOR OF THE URBAN PLANNING</u> <u>AND ENVIRONMENT DEPARTMENT AT COMBEQ - 2</u>

**WHEREAS** the Corporation of Municipal Building and Environment Officers of Quebec (COMBEQ) brings together municipal officers, inspectors or designated officials working in the fields of building, town planning or the environment.

WHEREAS COMBEQ offers recognized training and services to members for their well-equipped and informed, resulting in up-to-date and quality municipal services; THEREFORE, it is

**Proposed** by Councilor Ghyslain Robert **Supported** by Councilor Luc Thivierge

**AND IT IS RESOLVED** by the present members of council to authorize the membership of the Director of the Urban Planning and Environment Department, Robert Laviolette, in the COMBEQ for the year 2022;

**THAT** budget item 02 61000 494 (Contribution and Subscription) be allocated for an expense of \$ 380.00 + taxes (436.91 taxes included) for the COMBEQ subscription.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat #1	Х			
Maureen Rice	Seat # 2	Х			
Maureen McEvoy	Seat # 3	Х			
Luc Thivierge	Seat #4	Х			
Lee Angus	Seat # 5	Х			
Ghyslain Robert	Seat #6	х			

Adopted

# **INFORMATION AND QUESTIONS RELATING TO URBAN PLANNING – 3**

# **6. RECREATION, CULTURE AND COMMUNICATIONS**

# TABLING OF THE REPORT FOR THE RECREATION, CULTURE ANDCOMMUNICATIONS COMMITTEE -1

# 283-12-2021

# DONATIONS: DAY CENTER AND RECREATIONAL ASSOCIATION OF LOW, VENOSTA AND BRENNAN'S HILL - 2

**WHEREAS** the Municipality supports the activities of members of the recreational association of Low, Venosta and Brennan's Hill;

WHEREAS the municipality supports the Center du jour for seniors;

THEREFORE, it is

**Proposed** by councilor Luc Thivierge **Supported** by Councilor Maureen McEvoy

**AND RESOLVED** by the members present of Council to authorize the following expenses:

- \$ 900.00, donation to the Center du jour,
- \$ 4750.00, donation to the recreational association of Low, Venosta and Brennan's Hill;

**THAT** budget item 02-70190-970 be affected by these expenses;

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat #1	Х			
Maureen Rice	Seat # 2	Х			
Maureen McEvoy	Seat # 3	Х			
Luc Thivierge	Seat # 4	Х			
Lee Angus	Seat # 5	Х			
Ghyslain Robert	Seat # 6	х			

# Adopted

# INFORMATION AND QUESTIONS REGARDING RECREATION, CULTURE AND COMMUNICATIONS -3

# 7- VARIA 8. CORRESPONDANCE 9. QUESTIONS PERIOD

# # 284-12-2021 10. CLOSURE OF THE REGULAR MEETING OF DECEMBER 6, 2021

**Proposed** by Councilor Ghyslain Robert **Supported** by Councilor Joanne Mayer

**AND RESOLVED THAT** Council adjourn the regular meeting of December 6,2021, at 8:07 pm

		Yes	No	Abstain	Absent
Carole Robert	Mayor	Х			
Joanne Mayer	Seat #1	Х			
Maureen Rice	Seat # 2	Х			
Maureen McEvoy	Seat # 3	Х			
Luc Thivierge	Seat #4	Х			
Lee Angus	Seat # 5	Х			
Ghyslain Robert	Seat # 6	х			

#### Adopted

#### ADJOURNMENT OF THE REGULAR MEETING OF DECEMBER 6,2021

The agenda items being exhausted, the Mayor, Carole Robert, adjourn the ordinary meeting of December 6,2021.

Joanne Owens Director General and Secretary-Treasurer Carole Robert Mayor