

**CANADA  
PROVINCE OF QUEBEC  
MRC LA VALLÉE-DE-LA-GATINEAU  
MUNICIPALITY TOWNSHIP OF LOW**

At an ordinary meeting of the Council of the Municipality Township of Low, held on March 7, 2022, at 7:00 p.m. in the Council Chamber, located at 4C, chemin d'Amour, Township of Low under the municipal code, the mayor, Carole Robert, Councilors Joanne Mayer, Maureen Rice, Maureen McEvoy and Councilors Luc Thivierge, Lee Angus and Ghyslain Robert forming a quorum under the chairmanship of the mayor.

Ms. Ms. Louise Harper, Assistant Director General and Assistant Clerk-Treasurer is also present and advises Council that:

- The meeting is recorded as prescribed by law and this recording will be available to citizens on the Municipality's website.

**Opening of the ordinary meeting of March 7, 2022, -1**

Mayor Carole Robert opens the ordinary meeting at 7:00 pm after quorum has been established.

**Business Arising from Previous Meeting – 2**

**# 54-03-2022**

**Adoption of the agenda - Regular meeting of March 7, 2022- 3**

**1- Administration**

1. Opening of the ordinary meeting March 7, 2022.
- 1.1 Minor derogation for lot 5162678 and lot 5162680, 202 Route 105;
2. Business arising from the previous meeting.
3. Adoption of the agenda for the meeting of March 7, 2022.
4. Adoption of the minutes for the ordinary meeting of February 7, 2022
5. Adoption of the extraordinary meeting of February 21, 2022.
6. Adoption of the minutes of the extraordinary meeting #1 (Budget) of February 28, 2022.
7. Adoption of the minutes of extraordinary meeting #2 (Notice and filing of taxation by-law) of February 28, 2022.
8. Tabling of the Mayor's report.
9. Tabling of the report of the administration committee.
10. Acceptance of accounts payable from January 22, 2022, to February 21, 2022.
11. Notice of motion and filing of draft by-law number 2022-007 enacting the code of ethics and professional conduct for employees of the Township of Low municipality.
12. Filing of DGE-1038 forms
13. Authorization to purchase office furniture
- 14a. Filing of the resignation of the director general
- 14b. Call for applications - Director general and clerk treasurer
15. Acting Support – Director general
16. Salary Increase – Employee #13-0023
17. Submission - appointment of auditor 2021 – 2022 – 2023
18. Authorizations and powers of attorney for the Assistant Director General – Assistant Clerk Treasurer
19. Adoption of the by-law establishing the 2022 tax rates.
20. Transaction-release – file #550-020630-214
21. Lise Legros as receptionist for a temporary period of one day per week
23. National day for the promotion of positive mental health-23
23. Information and questions relating to administration.

**2 - Public Safety**

1. Tabling of the report for the public security committee
2. Call for tenders – air conditioning system at 400 route 105 – PRABAM financing.
3. Call for tenders – garage door at 400 route 105 – PRABAM financing
4. Call for tenders – furnace at 7 rue Principale – PRABAM financing
4. Information and questions relating to public security.

**3 - Public Works**

1. Tabling of the report for the Public Works Committee.
2. Invitation to tender – TECQ 2022 projects.
3. Cell phone costs – foreman and public works coordinator.
4. Seasonal job postings for public works

5. Financial assistance agreement - pavl local roads aid program – acceleration – file # TNA89862-5
6. One (1) Beware of Our Children sign on Fieldville Road and five (5) Ditch signs on Martindale Road
7. Information and questions relating to public works.

**4 - Environment (Environmental Health)**

1. Tabling of the report for the Environment Committee.
2. Gasoline tax program (TECQ) - program of works n°3
3. Call for tenders – TECQ 2022 project – Water treatment - Fieldville aqueduct
4. Information and questions related to the environment.

**5 - Urbanism**

1. Tabling of the report of the Urban Committee.
2. CPTAQ support request 2022-02.
3. Information and questions relating to urbanism.

**6– Recreation, culture and communication.**

1. Tabling of the report for the Recreation, Culture and Communication Committee.
2. Substitution of the designated person responsible for family-senior issues in connection with the PFM-MADA policies and related action plans
3. Call for tenders: infrastructures – park – regions and rurality fund project (fir) – part-2
4. Information and questions relating to Recreation, Culture and Communication.

**7- Miscellaneous**

**8 - Correspondence**

**9 - Question period**

**10 - Closing and adjournment of the regular meeting of March 7, 2022**

Given in the Municipality of the Township of Low, this March 7, 2022.

**Proposed** by Councilor Joanne Mayer

**Supported** by Councilor Maureen McEvoy

**AND RESOLVED** by the present members of Council, to adopt the agenda of the regular meeting of March 7, 2022, as deposited by the Director General and Clerk-Treasurer.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	X			
Joanne Mayer	Seat # 1	X			
Maureen Rice	Seat # 2	X			
Maureen McEvoy	Seat # 3	X			
Luc Thivierge	Seat # 4	X			
Lee Angus	Seat # 5	X			
Ghyslain Robert	Seat # 6	x			

Adopted

# 55-3-2022

**MINOR EXEMPTION FOR LOT 5162678 AND LOT 5162680, 292 Route 105 - 1.1**

**Correction 2022-06-156**

« WHEREAS the owners of 292 Route 105 have applied for a minor variance in order to build;

WHEREAS the property that is the subject of the minor variance claim does not enjoy any rights acquired as a result of the demolition of the existing buildings in the summer of 2021;

WHEREAS the request for a minor variance is admissible under section 10 of Regulation 04-2019;

WHEREAS the project under consideration as a whole falls within the parameters of minor derogation;

WHEREAS only part of the property is in an agricultural area and the front margins are different in the urban area compared to other areas;

WHEREAS all the steps for approval with the CPTAQ and for the addition of use in the area concerned have been successfully completed;

WHEREAS the application seeks to authorize the construction of the building 6m from the front lot line when the zoning by-law section 6.2.1.2 mentions that the non-urban area must be 9 metres;

WHEREAS the publication of the minor variance states that the application is intended to authorize the encroachment of the eaves at 4.34m from the front lot line on the left side and 4.31m from the right side our by-law applies only to the walls of the building;

WHEREAS the application seeks to authorize the visual encroachment of the construction at 16.93m of the public utility corridor of the MRC de la Vallée-de-la-Gatineau (Bike Path) instead of the 35m. and that the very nature of the building is for the users of the trail as well; in addition to the fact that the manager of the two entities is the same, the MRCVG;

WHEREAS the application seeks to authorize the encroachment of the construction at 4.22m from the rear lot line instead of 5m. it is noted that the vessel respects setbacks and complies with section 6.2.1.4 of the regulation;

WHEREAS the application has been transferred by the director of the planning department to the members of the CCU, for study of the file and to make a recommendation to the municipal council;

WHEREAS the Planning Advisory Committee has taken note of all the documents provided by the applicant and has made the overall study; »

**WHEREAS** the request for a minor variance positively meets the following nine (9) criteria inclusively:

1. It must be consistent with the objectives of the master plan;
2. It must cause serious harm to the person requesting it;
3. It shall not affect the enjoyment by the owners of neighbouring immovable property of their right to property;
4. It shall not have the effect of aggravating risks to public safety;
5. It shall not have the effect of aggravating public health risks;
6. It must not adversely affect the quality of the environment;
7. It must not prejudice the general welfare;
8. It must be of a minor nature;
9. If the work is in progress or already carried out (and the work has been the subject of a building permit), the work must have been carried out in good faith.

**WHEREAS** for the above reasons, the CCU recommends that City Council **grant** the minor variance for 292 Route 105

**WHEREAS** the CCU recommends delimiting the space reserved for the entrance to the parking lot and the exit in order to secure the remaining space in order to prevent access to motorized vehicles.

**CONSEQUENTLY**, it is **Proposed** by Joanne Mayer, seconded **rdted** by Maureen McEvoy

**AND RESOLVED** by the present members of Council, to adopt the minor derogation for lots 5162678 and 5162680, 292 Route 105.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	X			
Joanne Mayer	Seat # 1	X			
Maureen Rice	Seat # 2		x		
Maureen McEvoy	Seat # 3	X			
Luc Thivierge	Seat # 4		X		
Lee Angus	Seat # 5	X			
Ghyslain Robert	Seat # 6		x		

**Adopted**

# 56-03-2022

**ADOPTION OF THE MINUTES FOR THE ORDINARY MEETING OF FEBRUARY 7, 2022-4**

**Proposed** by Councilor Maureen Rice  
**Supported** by Councilor Joanne Mayer

**AND RESOLVED** by the present members of Council, to adopt the minutes of the ordinary meeting of February 7, 2022,

		Yes	No	Abstain	Absent
<b>Carole Robert</b>	Mayor				
<b>Joanne Mayer</b>	Seat # 1				
<b>Maureen Rice</b>	Seat # 2				
<b>Maureen McEvoy</b>	Seat # 3				
<b>Luc Thivierge</b>	Seat # 4				
<b>Lee Angus</b>	Seat # 5				
<b>Ghyslain Robert</b>	Seat # 6				

**Adopted**

# 57-03-2022

**ADOPTION OF THE MINUTES FOR THE EXTRAORDINARY MEETING OF FEBRUARY 21, 2022-5**

**Proposed** by Councilor Joanne Mayer  
**Supported** by Councilor Maureen McEvoy

**AND RESOLVED** by the present members of Council, to adopt the minutes of the extraordinary meeting of February 21, 2022,

		Yes	No	Abstain	Absent
<b>Carole Robert</b>	Mayor	X			
<b>Joanne Mayer</b>	Seat # 1	x			
<b>Maureen Rice</b>	Seat # 2		x		
<b>Maureen McEvoy</b>	Seat # 3	x			
<b>Luc Thivierge</b>	Seat # 4		x		
<b>Lee Angus</b>	Seat # 5	x			
<b>Ghyslain Robert</b>	Seat # 6		x		

**Adopted**

# 58-03-2022

**ADOPTION OF THE MINUTES FOR THE EXTRAORDINARY MEETING #1 (BUDGET) OF FEBRUARY 28, 2022-6**

**Proposed** by Councilor Joanne Mayer  
**Supported** by Councilor Ghyslain Robert

**AND RESOLVED** by the present members of Council, to adopt the minutes of the extraordinary meeting #1 (budget) of February 28, 2022,

		Yes	No	Abstain	Absent
<b>Carole Robert</b>	Mayor	X			
<b>Joanne Mayer</b>	Seat # 1	X			
<b>Maureen Rice</b>	Seat # 2	X			
<b>Maureen McEvoy</b>	Seat # 3	X			
<b>Luc Thivierge</b>	Seat # 4	X			
<b>Lee Angus</b>	Seat # 5	X			
<b>Ghyslain Robert</b>	Seat # 6	x			

**Adopted**

# 59-03-2022

**ADOPTION OF THE MINUTES FOR THE EXTRAORDINARY MEETING #2 (NOTICE AND FILING OF TAX REGULATIONS) OF FEBRUARY 28, 2022-7**

**Proposed** by Councilor Ghyslain Robert

**Supported** by Councilor Joanne Mayer

**AND RESOLVED** by the present members of Council, to adopt the minutes of the extraordinary meeting #2 (notice and filing of tax regulations) of february 28, 2022.

		Yes	No	Abstain	Absent
<b>Carole Robert</b>	Mayor				
<b>Joanne Mayer</b>	Seat # 1				
<b>Maureen Rice</b>	Seat # 2				
<b>Maureen McEvoy</b>	Seat # 3				
<b>Luc Thivierge</b>	Seat # 4				
<b>Lee Angus</b>	Seat # 5				
<b>Ghyslain Robert</b>	Seat # 6				

**Adopted**

**TABLING OF THE MAYOR'S REPORT -8**

The mayor deposits her report.

**TABLING OF THE REPORT FOR THE ADMINISTRATION COMMITTEE -6**

The administration committee Deposits their report.

# 60-03-2022

**ACCEPTANCE OF ACCOUNTS PAYABLE FROM JANUARY 22, 2022, TO FEBRUARY 21, 2022- 10**

Fournisseur	Total	Description
<b>Chèques à sortir</b>		
3097-4547 Québec inc. Extincteur J.Y. Brisson	55.19 \$	Vérification d'extincteurs garage municipal
	82.78 \$	Vérification d'extincteurs caserne
	27.59 \$	Vérification d'extincteurs 400 Route 105
	45.99 \$	Vérification d'extincteurs salle communautaire Venosta
	18.40 \$	Vérification d'extincteurs station pompage
	36.79 \$	Extincteurs - maintenance et livraison salle communautaire Venosta
	50.59 \$	Extincteurs - maintenance et livraison caserne
	45.99 \$	Extincteurs - maintenance et livraison garage municipal
Anatole Gagnon & Fils	80.48 \$	Fuel caserne
Centre de rénovation Home Hardware (J.B. McClelland)	602.86 \$	Voir tableau plus bas

Centre du Camion Mont-Laurier	25.75 \$	Pièces véhicule WS 2018
	427.02 \$	Pièces véhicule WS 2015
	24.53 \$	Pièces véhicule WS 2015
	30.96 \$	Pièces véhicule WS 2015 & 2018
Chambre de Commerce Maniwaki & Vallée-de-la-Gatineau	241.45 \$	Cotisation 2022
CHGA Radio	1 932.09 \$	Publicité et carte de membre
DHC Avocats	521.35 \$	Honoraires juridiques
Distribution Pierre Lavigne	2 730.36 \$	Pièces WS 2015 & 2018
EFKL Inc.	1 655.64 \$	Vérification des 3 sites – du 2 au 29 janvier 2022
Francis Canada	407.65 \$	Pièces véhicule WS 2015 & 2018
	46.21 \$	Pièces véhicule WS 2018
	1 073.94 \$	Entretien véhicule WS 2015
Gendron Chrysler Jeep Dodge	695.03 \$	Pièce véhicule WS 2015
Groupe CLR Exel Radio	712.85 \$	Location site La Pêche et Lac Ste-Marie - Mars 2022
	476.25 \$	Bail 48 Répéteur et accessoires - Mars 2022
	487.93 \$	Bail location radios - Mars 2022
	173.90 \$	Vérification & remplacement microphone véhicule incendie #116 (F-150)
Groupe DL informatique	312.22 \$	Facturation mensuelle - Février 2022
Info Page	112.57 \$	Tarif IPA pour 22 utilisateurs - Facture du 1er février 2021

L'info de la Vallée	189.71 \$	Publication avis dérogation mineure
InServio Inc.	183.96 \$	Frais mensuel pour utilisation de l'application CitCom (Mars 2022)
Konica Minolta	249.14 \$	Photocopieurs rental / loyer du 1 au 31 mars 2022
Location Martin-Lalonde inc.	17 135.09 \$	Contrat ordures & recyclage - Février 2022
Martin McGoey	689.85 \$	PEP safety inspection on fire emergency vehicles
	344.93 \$	PEP safety inspection on vehicles WS 2015 & 2018
	1 207.24 \$	Maintenance following PEP inspection on vehicles WS 2015 & 2018
	321.93 \$	Maintenance on vehicle WS 2015
	160.97 \$	Maintenance on vehicle WS 2018
	201.21 \$	Maintenance on vehicle WS 2015
Matériaux Lac Ste-Marie	358.61 \$	1 sub pump for municipal office (PRABAM)
	229.94 \$	Second sub pump for municipal office (PRABAM)
	15.61 \$	Cleaning product for municipal garage
	255.13 \$	Calcium for culvert maintenance
Mazout G. Bélanger Inc.	73.19 \$	Mazout #2 - 5 nov 2021 au 7 Principal (pour chauffage)
	3 357.03 \$	Diesel - 5 nov 2021 au 29 ch. Paugan
	646.06 \$	Essence sans plomb 5 nov 2021 au 29 ch. Paugan
	1 235.14 \$	Diesel - 12 nov 2021 au 29 ch. Paugan
	190.90 \$	Essence sans plomb 12 nov 2021 au 29 ch. Paugan
	295.92 \$	Diesel - 26 nov 2021 au 29 ch. Paugan
	214.26 \$	Essence sans plomb 26 nov 2021 au 29 ch. Paugan

	360.36 \$	Mazout #2 - 26 nov 2021 au 7 Principal (pour chauffage)
	3 279.22 \$	Diesel hiver - 26 janv 2022 au 29 ch. Paugan
	1 227.37 \$	Essence sans plomb 26 janv 2022 au 29 ch. Paugan
	1 023.67 \$	Mazout #2 - 26 janv 2022 au 7 Principal (pour chauffage)
	166.45 \$	Diesel hiver - 26 janv 2022 au 7 Principal
	36.32 \$	Location de Sapphire
	820.49 \$	Mazout #2 - 7 fév 2022 au 7 Principal (pour chauffage)
	335.22 \$	Diesel hiver - 7 fév 2022 au 7 Principal
	830.13 \$	Essence sans plomb - 7 fév 2022 au 29 ch. Paugan
	1 989.86 \$	Diesel hiver - 26 janv 2022 au 29 ch. Paugan
MMQ (La Mutuelle des municipalités du Québec)	1 000.00 \$	Franchise pour sinistre du 3 août 2021 Bell Canada
MRC Vallée-de-la-Gatineau	2 792.70 \$	Péréquation 2021 Centre de traitement de la matière organique
	899.10 \$	Examen suite à formation pompier
Pièces d'auto Kelly	225.35 \$	Fournitures pour maintenance véhicule
	212.16 \$	Fournitures pour maintenance véhicule
	289.74 \$	Fournitures pour maintenance véhicule
PG Solution	543.26 \$	Travaux d'impartition
Purolator	12.32 \$	Livraison de pièces pour voirie
	6.16 \$	Livraison de pièces pour voirie
R Cube	101.59 \$	Pièces pour réparation Backhoe 2021 CAT 430
	(80.48) \$	Crédit partiel sur facture 1479462 pour retour d'une pièce pour Backhoe 2021 CAT 430
	14.44 \$	Pièce pour réparation véhicule WS 2015
	18.36 \$	Pièces pour maintenance des babillards



	96.56 \$	Pièces pour entretien des véhicules
	200.06 \$	Propane for steaming frozen culverts
Richard St-Jacques Électrique	178.21 \$	Installer lumière stationnement bureau municipal
Riobec	227.65 \$	Manteau de travail voirie
Ville de Gatineau	261.72 \$	Frais analyse laboratoire - Décembre 2021
<b>TOTAL DES CHÈQUES À SORTIR</b>	<b>57 758.17 \$</b>	

**POUR INFORMATION - paiement à faire**

fournisseur	Total	description
Centre de rénovation Home Hardware (J.B. McClelland)	(1 563.66) \$	Retour d'un ponceau
	25.27 \$	2 cans of paint
	205.30 \$	Bolts for water tank lid Fieldville pump station
	65.38 \$	Fournitures (wipes, shrink wrap, straps)
	919.77 \$	Génératrice
	59.77 \$	Poignée de porte au 400 Rte 105
	804.81 \$	Génératrice
	86.22 \$	Laine isolante pour le 400 Route 105
	<b>602.86 \$</b>	

**Chèques déjà sortis durant le mois**

Fournisseur	Total	Description
Revenu Québec	110.44 \$	Remise gouvernementale
Simon Parisien	1 655.64 \$	Visites, rondes des 3 stations, échantillonnage, rapports et transport (du 2 au 29 janvier 2022)
Richard St-Jacques Électrique	551.88 \$	PRABAM - Réparer lumière au mur du 400 Route 105
Joanne Owens	150.00 \$	Allocation cellulaire pour 3 mois (du 12 nov 2021 au 11 fév 2022)
Location Martin-Lalonde inc.	17 135.09 \$	Contrat ordures & recyclage - Janvier 2022

Michel Lemieux	125.30 \$	Frais de repas aux pompiers lors de l'incendie du 1er février 2022 au 27 ch. Fieldville
Jean & Éric Legros	247.40 \$	Montant dû aux 2 factures précédentes (augmentation IPC n'était pas incluse)
DHC Avocats	459.90 \$	Frais annuel 2022 pour forfait téléphonique
<b>TOTAL des chèques déjà sortis durant le mois</b>	<b>20 435.65 \$</b>	
<b>Incompressibles</b>		
<b>Fournisseur</b>	<b>Total</b>	<b>Description</b>
SSQ Vie (assurance collective des employés)	5 823.19 \$	Remise Février 2021
BELL Canada	466.62 \$	Bureau municipal - du 4 fév au 3 mars 2022
	93.56 \$	Garage (voirie) - du 4 fév au 3 mars
	82.12 \$	Station de pompage Low - du 4 janv au 3 fév
	82.12 \$	Low fire station - du 4 janv au 3 fév
Bell Mobilité	137.60 \$	<b>20.35\$</b> - Frais mensuels janvier 2022 modem 8193602522 - Bureau municipal
		<b>48.25\$</b> - Frais mensuels janvier 2022 cell urgence voirie
		<b>34.50\$</b> - Frais mensuels janvier 2022 partage modem radio La Pêche
		<b>34.50\$</b> - Frais mensuels janvier 2022 partage modem radio Lac Ste-Marie
Supérieur propane	2 202.84 \$	Chauffage 29 ch. Paugan (livraison 28 janvier 2022)
	1 776.94 \$	Chauffage 29 ch. Paugan (livraison 18 février 2022)
Visa voirie **0018	512.46 \$	Napa Pièces d'auto Courchesne pour entretien GMC 2014
	54.08 \$	Pièce pour entretien GMC 2014
	75.54 \$	Pièces pour réparation véhicule WS 2015

	60.00 \$	Frais annuels
Visa Incendie **1016	35.25 \$	Essence pour génératrice
Visa admin **7014	22.98 \$	Adobe Acropro Subs - Janvier 2022
	22.60 \$	Frais mensuel Storm Internet - Janvier 2022 - Web Hosting & Mail aliasing
	9.19 \$	Dépense Amazone sera remboursée au prochain relevé
	23.00 \$	Zoom - 18 déc 2021 au 17 janvier 2022
	6.89 \$	Dépense Amazone sera remboursée au prochain relevé
	44.78 \$	Drapeau Canadien pour bureau municipal
<b>TOTAL des incompressibles</b>	<b>11 531.76 \$</b>	
Total des factures pour les chèques à sortir	57 758.17 \$	
Total des factures pour les chèques que nous avons déjà sortis	20 435.65 \$	
Total des incompressibles	11 531.76 \$	
<b>TOTAL CHÈQUES ET INCOMPRESSIBLES</b>	<b>89 725.58 \$</b>	

### Factures paiement direct

GBL Merchant fees	44.49 \$	Frais mensuel fixe pour la machine Interac
Mensualité Western Star 2018	3 931.97 \$	Paiement mensuel du Western Star 2018 - Rés. 178-08-2017 et modifié par Rés. 250-12-2017 - échut 30 nov. 2022 pour un prix de rachat de 112,835\$ (lien pour les documents à la colonne de gauche)
Lenevo (1 du mois) 378.60\$ and 59.77\$	438.37 \$	
Frais Desjardins pour SPC (montant différent chaque mois)	15.00 \$	Frais mensuel pour les paiements de taxes en ligne
Remboursement Prêt-1 (prêt à terme)	939.26 \$	On rembourse les intérêts sur un prêt à terme qu'on se sert en attendant le remboursement du

		programme de taxe sur l'essence et contribution du Québec (TECQ) 2019-2023
Remboursement Prêt-2 (prêt à terme)	126.47 \$	On rembourse les intérêts sur un prêt à terme qu'on se sert en attendant le remboursement du montant pour le programme d'aide à la voirie locale (PAVL), volet entretien des routes locales (ERL) du MTQ
RBC crédit-bail (4 du mois)	3 811.57 \$	Paieement mensuel du Backhoe 2021 Échéance: 4 oct. 2028
Mensualité Niveleuse 2018	5 769.93 \$	Paieement mensuel niveleuse Échéance: 9 août 2025
Bail - Hitachi Capital Canada (15 du mois)	1 994.15 \$	2 véhicules F-150 (voirie et incendie)
Groupe DL informatique	0.77 \$	Frais d'impression de nov 2021 à janv 2022
<b>TOTAL DES PAIEMENTS DIRECTS</b>	<b>17 071.98 \$</b>	
<b>LES SALAIRES</b>		
16 au 29 janvier 2022	14 331.10 \$	
du 30 janvier au 12 février 2022	20 339.69 \$	
<b>TOTAL DES SALAIRES</b>	<b>34 670.79 \$</b>	
<b>CRÉDIT REÇU / PG Solution</b>	<b>(1 268.17) \$</b>	Crédit partiel sur facture CESA43506 qui est déjà payée
<b>GRAND TOTAL DES DÉPENSES DU MOIS</b>	<b>140 200.18 \$</b>	

**WHEREAS** the list of accounts payable for this meeting has been verified by Madam Mayor.

**THEREFORE**, it is  
**Proposed** by Councilor Ghyslain Robert  
**Supported** by Councilor Joanne Mayer

**AND RESOLVED** by the present members of Council, to approve the accounts payable as requested and corrected by the Director General and Clerk-Treasurer in the amount of \$ 140,200.18

		Yes	No	Abstain	Absent
<b>Carole Robert</b>	Mayor				
<b>Joanne Mayer</b>	Seat # 1				

<b>Maureen Rice</b>	Seat # 2				
<b>Maureen McEvoy</b>	Seat # 3				
<b>Luc Thivierge</b>	Seat # 4				
<b>Lee Angus</b>	Seat # 5				
<b>Ghyslain Robert</b>	Seat # 6				

**Adopted**

**NOTICE OF MOTION AND TABLING OF DRAFT BY-LAW NUMBER 07-2022 ENACTING THE CODE OF ETHICS AND DEONTOLOGY FOR EMPLOYEES OF THE MUNICIPALITY TOWNSHIP OF LOW-11**

Mayor Carole Robert

- Give notice of motion, that it will be adopted, at the next regular meeting, by-law number 07-2022 enacting the code of ethics and professional conduct for employees of the Municipality of the Township of Low.
- Files draft by-law number 07-2022 enacting the code of ethics and professional conduct for employees of the Township of Low municipality.

**DEPOSIT - DECLARATION OF PECUNIARY INTERESTS FORM DGE1038 - 12**

In accordance with section 513.2 of the Act respecting elections and referendums in municipalities (AERM), the clerk-treasurer has filed all forms DGE-1038 (List of donors and report of expenses) before the municipal council at this meeting, i.e., the first ordinary meeting following the expiry of the 90-day period (February 7, 2022).

**# 61-03-2022**

**OFFICE FURNITURE PURCHASE AUTHORIZATION - 13**

**WHEREAS** the need to replace and purchase additional office equipment to accommodate new staff.

**CONSEQUENTLY**, it is

**Proposed** by Councilor Ghyslain Robert

**Supported** by Councilor Maureen Rice

**AND RESOLVED** by the present members of Council, the purchase of a sit-stand desk (approximately \$420 Office) and 5 adjustable ergonomic chairs (approximately \$280 each).

Line: 02 61000 670 for Urban planning

Line 02 13000 670 for administration

		Yes	No	Abstain	Absent
<b>Carole Robert</b>	Mayor	X			
<b>Joanne Mayer</b>	Seat # 1	X			
<b>Maureen Rice</b>	Seat # 2	X			
<b>Maureen McEvoy</b>	Seat # 3	X			
<b>Luc Thivierge</b>	Seat # 4	X			
<b>Lee Angus</b>	Seat # 5	X			
<b>Ghyslain Robert</b>	Seat # 6	x			

**Adopted**

**# 62-03-2022**

**CALL FOR APPLICATIONS – POSITION OF DIRECTOR GENERAL AND CLERK TREASURER - 14**

**WHEREAS** the permanent position of Director General and Clerk Treasurer will be vacant as of March 11, 2022, following the resignation of Ms. Joanne Owens, Director General and Clerk Treasurer.

**THEREFORE**, it is

**Proposed** by Councilor Joanne Mayer  
**Supported** by Councilor Maureen Rice

**AND RESOLVED** by the present members of Council to request nominations for the position of Director General and Clerk Treasurer to be posted in the places designated by Council. Applications will be accepted until the position is filled.

**AND THAT** Publication costs are charged to budget item: 02-13000-341

		Yes	No	Abstain	Absent
<b>Carole Robert</b>	Mayor				
<b>Joanne Mayer</b>	Seat # 1				
<b>Maureen Rice</b>	Seat # 2				
<b>Maureen McEvoy</b>	Seat # 3				
<b>Luc Thivierge</b>	Seat # 4				
<b>Lee Angus</b>	Seat # 5				
<b>Ghyslain Robert</b>	Seat # 6				

**Adopted**

# 63-03-2022

**INTERIM SUPPORT – DIRECTOR GENERAL - 15**

**WHEREAS** the resignation of the Director General and Clerk Treasurer.

**WHEREAS** the need for support during the recruitment of the position of Director General and Clerk Treasurer.

**WHEREAS** the offer and experience of Mr. Pierre Vaillancourt, Director General of the Municipality of Kazabazua.

**CONSEQUENTLY**, it is

**Proposed** by Councilor Joanne Mayer  
**Supported** by Councilor Ghyslain Robert

**AND RESOLVED** by the present members of council to accept the offer of Mr. Pierre Vaillancourt for 150 hours of support (1-2 days per week) at \$50.00 / h all inclusive. upon presentation of an invoice.

		Yes	No	Abstain	Absent
<b>Carole Robert</b>	Mayor	X			
<b>Joanne Mayer</b>	Seat # 1	X			
<b>Maureen Rice</b>	Seat # 2	X			
<b>Maureen McEvoy</b>	Seat # 3	X			
<b>Luc Thivierge</b>	Seat # 4	X			
<b>Lee Angus</b>	Seat # 5	X			
<b>Ghyslain Robert</b>	Seat # 6	x			

**Adopted**

# 64-03-2022

**SALARY INCREASE – EMPLOYEE # 13-0023 - 16**

**WHEREAS** employee # 13-0023 continued to take on additional duties and an increased level of effort in her role.

**CONSEQUENTLY**, it is

**Proposed** by Councilor Ghyslain Robert  
**Supported** by Councilor Maureen McEvoy

**AND IT IS RESOLVED** by the present members of Council to authorize a salary increase of \$0.94 by the Finance and Administration Committee, retroactive to January 1, 2022.

		Yes	No	Abstain	Absent
<b>Carole Robert</b>	Mayor	X			

<b>Joanne Mayer</b>	Seat # 1	X			
<b>Maureen Rice</b>	Seat # 2	X			
<b>Maureen McEvoy</b>	Seat # 3	X			
<b>Luc Thivierge</b>	Seat # 4	X			
<b>Lee Angus</b>	Seat # 5	X			
<b>Ghyslain Robert</b>	Seat # 6	x			

**Adopted**

**# 65-03-2022**

**SUBMISSION - APPOINTMENT OF AUDITOR 2021-2022-2023 - 17**

**WHEREAS** the Municipality had to proceed with the request for submission for the financial statements for 2021 and 2022 with an additional year as authorized with resolution 175-08-2021.

**WHEREAS** the council must appoint an external auditor for a maximum of five fiscal years. At the end of his term, the external auditor remains in office until he is replaced or reappointed.

**WHEREAS** the Municipality has received (1) submission:

<b>Daniel Tétreault – CPA, auditor CA – A114816</b>				
Mandate	2021	2022	Additional	Total
	10 000.00	10 200.00	12 275.00	32 475.00

**WHEREAS** the firm Daniel Tétreault – CPA, CA auditor submitted a compliant and competitive bid.

**THEREFORE**, it is

**Proposed** by Councilor Joanne Mayer  
**Supported** by Councilor Maureen Rice

**AND RESOLVED** by the present members of council to accept the offer of the firm Daniel Tétreault – CPA, CA auditor, all in accordance with call for tenders no. LOW-01-2022.

**THAT** the Assistant Director General, Louise Harper and the Mayor, Carole Robert be authorized to sign for and on behalf of the Municipality of the Township of Low all documents relating to the offer of the firm Daniel Tétreault – CPA, CA auditor.

		Yes	No	Abstain	Absent
<b>Carole Robert</b>	Mayor	X			
<b>Joanne Mayer</b>	Seat # 1	X			
<b>Maureen Rice</b>	Seat # 2	X			
<b>Maureen McEvoy</b>	Seat # 3	X			
<b>Luc Thivierge</b>	Seat # 4	X			
<b>Lee Angus</b>	Seat # 5	X			
<b>Ghyslain Robert</b>	Seat # 6	x			

**Adopted**

**# 66-03-2022**

**AUTHORIZATIONS AND PROXIES FOR THE ASSISTANT DIRECTOR GENERAL - ASSISTANT CLERK TREASURER -18**

**WHEREAS** to carry out her duties, as well as to ensure the continuity of operations in the absence of a director general and clerk-treasurer, the assistant Director general and assistant clerk-treasurer requires access to banking services and government used by the municipality.

**CONSEQUENTLY**, it is

**Proposed** by Councilor Luc Thivierge  
**Supported** by Councilor Ghyslain Robert

**AND RESOLVED** by the present members of Council, to authorize the Assistant Director General and Assistant Clerk-Treasurer:

- To be authorized for a Desjardins credit card (Visa) of a maximum of \$3000.00.
- To have power of attorney for Hydro Quebec as described in the form that will allow Mrs. Louise Harper to manage the accounts of Hydro Quebec.
- To be authorized to sign all the necessary documents on behalf of the municipality Township of Low for the management of the vehicle fleet, including SAAQ documents

		Yes	No	Abstain	Absent
<b>Carole Robert</b>	Mayor	X			
<b>Joanne Mayer</b>	Seat # 1	X			
<b>Maureen Rice</b>	Seat # 2	X			
<b>Maureen McEvoy</b>	Seat # 3	X			
<b>Luc Thivierge</b>	Seat # 4	X			
<b>Lee Angus</b>	Seat # 5	X			
<b>Ghyslain Robert</b>	Seat # 6	x			

**Adopted**

# 67-03-2022

**ADOPTION OF THE BY-LAW ESTABLISHING THE TAX RATES FOR THE 2022 FINANCIAL YEAR AS WELL AS THE RATE OF INTEREST AND PENALTY, WITH EXEMPTION FROM READING-19**

**CANADA  
PROVINCE OF QUÉBEC  
MRC LA VALLÉE-DE-LA-GATINEAU  
MUNICIPALITY TOWNSHIP OF LOW**

**BY-LAW # 05-2022**

**WHEREAS** the Township of Low municipal council adopted the budget for fiscal year 2022 on February 28, 2022.

**WHEREAS** there is reason to tax and deduct, within the limits set by law, by way of direct taxation on taxable property in the territory of the Municipality of the Township of Low, any amount of money necessary to pay the operating and investment expenses or for any special purpose within the limits of its attributions.

**WHEREAS** a notice of motion was previously given, in accordance with the Law, during the special meeting held on February 28, 2022, and a draft by-law was tabled by the council member who gave the notice of motion, that a request for exemption from reading has been requested and that each member of the council present acknowledges having received a copy of the draft by-law and declares having read it and renounces reading it;

**WHEREAS** council takes into account by-law number 05-2022 imposing the tax rate for the 2022 fiscal year.

**THEREFORE**, it is

**APPROVED** by Councilor Ghyslain Robert  
**SUPPORTED** by Councilor Maureen McEvoy

**AND RESOLVED** that the present members of Council decree the following:

**Article 1 – Preamble**

That the preamble be an integral part of this by-law.

**Article 2 -The general tax rate includes:**



That the general tax rate, for the 2022 fiscal year, be set at \$0.8541/\$100 of assessment, for all properties listed on the property assessment roll in force, for the 2022 fiscal year.

The general tax rate includes:

2.1 Property tax rate

That the property tax rate, for the 2022 fiscal year, be set at \$0.6675/\$100 of assessment, for all properties listed on the property assessment roll in force, for the 2022 fiscal year.

2.2 Tax rates – Sûreté du Québec 2022

That a tax rate be \$0.0855/\$100 of assessment for the 2022 fiscal year.

Building owners are responsible for paying this tax.

2.3 Fire tax rates 2022 – pumper (by-law 002-2012)

That a tax rate be \$0.0123/\$100 of evaluation for the 2022 fiscal year for loan by-law number 002-2012.

Building owners are responsible for paying this tax.

2.4 Tax rate 2022 - Martindale Road (by-law 07-2020)

That a tax rate be \$0.0034/\$100 of evaluation for the 2022 fiscal year for loan by-law number 07-2020.

Building owners are responsible for paying this tax.

2.5 Road tax rates - Western 2018

That a tax rate be \$0.0217/\$100 of assessment for the 2022 fiscal year.

Building owners are responsible for paying this tax.

2.6 Road tax rates - John Deere Motor Grader

That a tax rate be \$0.0318/\$100 of assessment for the 2022 fiscal year.

Building owners are responsible for paying this tax.

2.7 Fire tax rates 2022 - van 2022

That a tax rate be \$0.0055/\$100 of assessment for the 2022 fiscal year.

Building owners are responsible for paying this tax.

2.8 Road tax rates – van 2022

That a tax rate be \$0.0055/\$100 of evaluation for the 2022 fiscal year.

Building owners are responsible for paying this tax.

2.9 Road tax rates - backhoe

That a tax rate be \$0.0210/\$100 of evaluation for the 2022 fiscal year.

Building owners are responsible for paying this tax.

**Article 3 - Sectoral tax 2022**

3.1 Chemin de la Rive sectoral tax (by-law 005-2014)

That a sectoral tax in the amount of \$1,084.03 for the 2022 fiscal year for loan by-law number 005-2014.

The owners of the buildings specified on the chemin de la Rive are responsible for the payment of this tax.

**Article 4 - Total tax rate**

That the total tax rate be \$1,057/\$100 of assessment for the 2022 fiscal year.

Building owners are responsible for paying this tax.

**Article 5 – Residual materials (garbage, recovery)**

That the tax for the collection, transportation and disposal of residual materials (garbage, recovery), for the 2022 fiscal year, be established, as listed below:

<b>Catégories</b>	<b>Taux 2022 (\$)</b>
Résidentiel	251.13
Commerce 1	251.13
Commerce 2	502.27

Commerce 3	753.40
Commerce 4	1004.54
Commerce 5	1225.67
Commerce 6	1506.80
Commerce 7	1757.94
Commerce 8	2009.07

The owners of the buildings are responsible for the payment of this tax.

**Article 6 – Organic materials (composting)**

That the tax for organic materials, for the 2022 fiscal year, be established, as listed below:

<b>Catégories</b>	<b>Taux 2022 (\$)</b>
Résidentiel	6.09
Commerce 1	6.09
Commerce 2	-
Commerce 3	-
Commerce 4	-
Commerce 5	6.09
Commerce 6	-
Commerce 7	6.09
Commerce 8	6.09

The owners of the buildings are responsible for the payment of this tax.

**Article 7 - Rates for aqueduct 2022**

That the tax rate for the aqueduct for the fiscal year 2022, be established, as shown below:

<b>Categories</b>	<b>Taux 2022 (\$)</b>
Residential	500.80
Agriculture	321.65
Business	666.10
Resident and business	1166.90
<b>EA12</b>	886.81
Business plus additional toilet	850.54
Arena	3037.50
Stop valve	240.58
Paugan Residence	2301.80
Rate per apartment	477.72

The owners of the buildings are responsible for the payment of this tax.

**Article 8 - Rate - Treatment of septic sludge 2022**

That a tax of \$ 37.24 per unit built for the administration and the costs related to the septic sludge treatment site for fiscal year 2022.

The owners of the buildings are responsible for the payment of this tax.

**Article 9 – Method of payment of municipal taxes and compensations**

9.1 Property taxes, rates for municipal services, special taxes and compensation from the Municipality are included in the tax bill as of the 2022 taxation year.

9.2 The debtor and co-debtors are subject to the payment of taxes due to the Municipality of the Township of Low. For the purposes of this by-law, the debtor is defined as being the owner within the meaning of the Act respecting municipal

taxation in whose name a unit of assessment is entered on the property assessment roll or, in the case of immovables covered by the Act respecting municipal taxation, the person required to pay the property taxes imposed on this immovable or the amount in lieu thereof.

9.3 Property taxes must be paid in one lump sum. However, when the total of property taxes, rates and compensation from the Municipality is equal to or greater than \$300, these may be paid, at the debtor's choice, in a single payment or in four installments:

- 1st installment: April 20, 2022
- 2nd installment: June 22, 2022
- 3rd installment: September 21, 2022
- 4th installment: November 23, 2022

9.4 When a payment is not made within the stipulated time, the entire balance of the account then becomes immediately due.

9.5. The unpaid balances of municipal taxes, rates and compensations and compensations for municipal services bear interest at the annual rate of 15% from the time they become due.

9.6. A penalty of 0.5% of the unpaid principal per full month of delay, up to 5% per year, is added to the amount of taxes payable.

**Article 10 - Provisions applicable to all sections**

10.1 An administration fee in the amount of \$25 will be charged to the drawer of a cheque or other order of payment when the cheque or order of payment given to the Municipality is refused by the drawer.

10.2 At the time of making an update to the assessment roll, where the total of the supplementary invoice is less than \$5.00, there will be no billing or refund on that file.

10.3 Refunds due to overpayments shall be issued after an analysis of credit balances and at the request of the owner. The fee for issuing an overpayment refund cheque is \$10 per cheque issued.

**Article 11 - Miscellaneous Provisions**

11.1 The taxes mentioned in the present by-law do not have the effect of restricting the levying or imposition of any other taxes provided for or decreed by any other municipal by-law.

11.2 The present by-law replaces the previous by-laws relating to tax rates and rates or compensation.

11.3 Council enacts this by-law as a whole and also paragraph by paragraph and section by section, so that if any paragraph or section should be declared invalid, the remaining provisions of the by-law shall continue to apply.

**Article 12 - Coming into Force**

12.1 This by-law shall come into force in accordance with the law.

Notice of motion:	February 28, 2022
Filing of the draft by-law:	February 28, 2022
Adoption of the by-law:	March 7, 2022
Publication of the by-laws:	March 9, 2022
Coming into force:	March 9, 2022

		Yes	No	Abstain	Absent
<b>Carole Robert</b>	Mayor	X			
<b>Joanne Mayer</b>	Seat # 1	X			
<b>Maureen Rice</b>	Seat # 2	X			
<b>Maureen McEvoy</b>	Seat # 3	X			

Luc Thivierge	Seat # 4		X		
Lee Angus	Seat # 5		X		
Ghyslain Robert	Seat # 6	x			

**Adopted**

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\_\_\_\_\_  
Louise Harper  
Assistant Director General and  
Assistant Clerk-Treasurer

\_\_\_\_\_  
Carole Robert  
Mayor

**# 68-03-2022**

**TRANSACTION-RECEIPT – FILE # 550-020630-214 - 20**

**WHEREAS** we have a file at the Court of Quebec, file # 550-020630-214.

**WHEREAS** the Complaint was referred to the Administrative Labor Tribunal for investigation and hearing.

**WHEREAS** the parties hereto have reached an agreement, which is made without admission or acknowledgment of liability and for the sole purpose of reaching an agreement and ending their litigation by means of mediation.

**THEREFORE**, it is

**Proposed** by Councilor Joanne Mayer  
**Supported** by Councilor Maureen McEvoy

**AND RESOLVED** by the present members of council to accept the agreement reached during the mediation process.

		Yes	No	Abstain	Absent
Carole Robert	Mayor	X			
Joanne Mayer	Seat # 1	X			
Maureen Rice	Seat # 2	X			
Maureen McEvoy	Seat # 3	X			
Luc Thivierge	Seat # 4	X			
Lee Angus	Seat # 5	X			
Ghyslain Robert	Seat # 6	x			

**Adopted**

**# 69-03-2022**

**LISE LEGROS AS RECEPTIONIST FOR A TEMPORARY PERIOD OF ONE DAY A WEEK –21**

**WHEREAS** the need to reallocate human resources to manage the workload during the recruitment of a new Director General/Secretary-Treasurer.

**CONSEQUENTLY**, it is

**Proposed** by Councilor Maureen McEvoy  
**Supported** by Councilor Joanne Mayer

**AND RESOLVED** by the present members of Council that as of March 9, Mrs. Lise Legros will assume the position of receptionist at the office of the municipality, every Wednesday, from 8:00 a.m. to 4:00 p.m. for an indefinite period.

		Yes	No	Abstain	Absent
<b>Carole Robert</b>	Mayor	X			
<b>Joanne Mayer</b>	Seat # 1	X			
<b>Maureen Rice</b>	Seat # 2	X			
<b>Maureen McEvoy</b>	Seat # 3	X			
<b>Luc Thivierge</b>	Seat # 4	X			
<b>Lee Angus</b>	Seat # 5	X			
<b>Ghyslain Robert</b>	Seat # 6	x			

**Adopted**

**# 70-03-2022**

**NATIONAL DAY FOR THE PROMOTION OF POSITIVE MENTAL HEALTH-22**

**WHEREAS** March 13, 2022, is the first National Day to Promote Positive Mental Health;

**WHEREAS** March 13, 2020 – the date of the declaration of a state of health emergency in Quebec due to the serious threat to the health of the population posed by the COVID-19 pandemic – represents a key moment in the awareness of Quebec society of the importance of positive mental health and its ongoing support.

**WHEREAS** the promotion of positive mental health aims to increase and maintain the individual and collective well-being of the population and to foster resilience.

**WHEREAS** it has been demonstrated that through their diverse initiative’s municipalities can play a leading role in promoting the positive mental health of their fellow citizens;

**WHEREAS** the Mouvement Santé mentale Québec and its member organizations, including CAP Santé Outaouais in our region, are launching their **Mental Health Promotion Campaign** on March 13, 2022, under the theme **CHOOSING, IT’S OPENING A DOOR;**

**WHEREAS** the Mouvement Santé mentale Québec and CAP Santé Outaouais offer during the Campaign many tools and workshops promoting the strengthening of the mental health of the population of Quebec and usable throughout the year;

**WHEREAS** in the context of the pandemic, individuals, organizations and communities need, more than ever, to equip themselves to promote mental health;

**Proposed** by Councilor

**Supported** by Councilor

**THAT** the municipal council of March 1, 2022 of the municipality Township of Low proclaims the National Day of the Promotion of Positive Mental Health and invites all citizens and all organizations and institutions of the municipality to make known the tools of the Mental Health Promotion Campaign in the Outaouais under the theme **CHOOSING, IT’S OPENING A DOOR** – [www.capsante-outaouais.org](http://www.capsante-outaouais.org)

		Yes	No	Abstain	Absent
<b>Carole Robert</b>	Mayor	X			
<b>Joanne Mayer</b>	Seat # 1	X			
<b>Maureen Rice</b>	Seat # 2	X			
<b>Maureen McEvoy</b>	Seat # 3	X			
<b>Luc Thivierge</b>	Seat # 4	X			
<b>Lee Angus</b>	Seat # 5	X			
<b>Ghyslain Robert</b>	Seat # 6	x			

**Adopted**

**INFORMATION AND QUESTIONS RELATING TO ADMINISTRATION-23**

**2. PUBLIC SECURITY**

**TABLING OF THE REPORT FOR THE PUBLIC SAFETY COMMITTEE -1**

Councilor Maureen Rice deposits the report.

# 71-03-2022

**CALL FOR TENDERS: AIR CONDITIONING SYSTEM AT 400 ROUTE 105 – PRABAM FINANCING – 2**

**WHEREAS** the funding available under the PRABAM program.

**WHEREAS** the need to replace the air conditioning system at 400 route 105;

**CONSEQUENTLY**, it is

**Proposed** by Councilor Joanne Mayer  
**Supported** by Councilor Ghyslain Robert

**AND RESOLVED** by the present members of Council to authorize the Assistant Director General, Louise Harper, to launch a call for tenders by invitation for the installation of an air conditioning system.

		Yes	No	Abstain	Absent
<b>Carole Robert</b>	Mayor	X			
<b>Joanne Mayer</b>	Seat # 1	X			
<b>Maureen Rice</b>	Seat # 2	X			
<b>Maureen McEvoy</b>	Seat # 3	X			
<b>Luc Thivierge</b>	Seat # 4	X			
<b>Lee Angus</b>	Seat # 5	X			
<b>Ghyslain Robert</b>	Seat # 6	x			

**Adopted**

# 72-03-2022

**CALL FOR TENDERS: GARAGE DOOR AT 400 ROUTE 105 – PRABAM FINANCING - 3**

**WHEREAS** the funding available under the PRABAM program.

**WHEREAS** the need to replace the garage door for better insulation and utility at 400 route 105;

**CONSEQUENTLY**, it is

**Proposed** by Councilor Joanne Mayer  
**Supported** by Councilor Maureen Rice

**AND RESOLVED** by the present members of Council to authorize the Assistant Director General, Louise Harper, to launch a call for tenders by invitation to purchase and install a garage door.

		Yes	No	Abstain	Absent
<b>Carole Robert</b>	Mayor	X			
<b>Joanne Mayer</b>	Seat # 1	X			
<b>Maureen Rice</b>	Seat # 2	X			
<b>Maureen McEvoy</b>	Seat # 3	X			
<b>Luc Thivierge</b>	Seat # 4	X			
<b>Lee Angus</b>	Seat # 5	X			
<b>Ghyslain Robert</b>	Seat # 6	x			

**Adopted**

# 73-03-2022

**CALL FOR TENDERS: FURNACE AT 7 PRINCIPALE STREET – PRABAM - 4 FINANCING**

**WHEREAS** the funding available under the PRABAM program;

**WHEREAS** the need to replace the furnace at 7 rue Principale given that it is obsolete;

**CONSEQUENTLY**, it is

**PROPOSED** by Councilor Maureen Rice  
**SUPPORTED** by Councilor Joanne Mayer

**AND RESOLVED** by the present members of Council to authorize the Assistant Director General, Louise Harper, to launch a call for tenders by invitation to purchase and install an oil or electric furnace.

		Yes	No	Abstain	Absent
<b>Carole Robert</b>	Mayor	X			
<b>Joanne Mayer</b>	Seat # 1	X			
<b>Maureen Rice</b>	Seat # 2	X			
<b>Maureen McEvoy</b>	Seat # 3	X			
<b>Luc Thivierge</b>	Seat # 4	X			
<b>Lee Angus</b>	Seat # 5	X			
<b>Ghyslain Robert</b>	Seat # 6	x			

**Adopted**

**INFORMATION AND QUESTIONS RELATED TO THE PUBLIC SAFETY COMMITTEE - 4**

**3. PUBLIC WORKS**

**TABLING OF THE REPORT FOR THE PUBLIC WORKS COMMITTEE – 1**

Councilor Ghyslain Robert deposits the report  
# 74-03-2022

**CALL FOR TENDERS BY INVITATION: ROAD WORKS – TECQ 2022 – 2**

**WHEREAS** the Municipality Township of Low has received approval from the Gas Tax Program and the Quebec contribution for all projects proposed in 2022 in the TECQ 2019-2021 program.

**WHEREAS** the Municipality of the Township of Low wishes to proceed with calls for tenders by invitation for the projects planned for 2022 within the framework of the Gas Tax and Quebec Contribution Program (TECQ);

**CONSEQUENTLY**, it is

**Proposed** by Councilor Ghyslain Robert  
**Supported** by Councilor Maureen Rice

**AND RESOLVED** by the present members of Council to authorize the Assistant Director General, Louise Harper, to launch a call for tenders by invitation for Burrough, Cahill and McDonald roads.

And to launch a call for tenders by invitation for an engineer service for the work planned on Principal Road.

		Yes	No	Abstain	Absent
<b>Carole Robert</b>	Mayor	X			
<b>Joanne Mayer</b>	Seat # 1	X			
<b>Maureen Rice</b>	Seat # 2	X			
<b>Maureen McEvoy</b>	Seat # 3	X			
<b>Luc Thivierge</b>	Seat # 4	X			
<b>Lee Angus</b>	Seat # 5	X			
<b>Ghyslain Robert</b>	Seat # 6	x			

**Adopted**

# 75-03-2022

**CELLULAR EXPENSES – FOREMAN AND PUBLIC WORKS COORDINATOR - 3;**

**WHEREAS** the foreman and the public works coordinator need to use personal cell phones for municipal purposes.

**WHEREAS** the desire to ensure fair reimbursement of costs.

**CONSEQUENTLY**, it is

**Proposed** by Councilor Ghyslain Robert

**Supported** by Councilor Maureen Rice

**AND RESOLVED** by the present members of Council to authorize an allowance of \$50/month as of January 1, 2022, for the foreman and the public works coordinator.

		Yes	No	Abstain	Absent
<b>Carole Robert</b>	Mayor	X			
<b>Joanne Mayer</b>	Seat # 1	X			
<b>Maureen Rice</b>	Seat # 2	X			
<b>Maureen McEvoy</b>	Seat # 3	X			
<b>Luc Thivierge</b>	Seat # 4	X			
<b>Lee Angus</b>	Seat # 5	X			
<b>Ghyslain Robert</b>	Seat # 6	x			

**Adopted**

# 76-03-2022

**POSTINGS OF SEASONAL JOB POSTINGS FOR PUBLIC WORKS - 4**

**WHEREAS** the roads require additional seasonal support.

**THEREFORE**, it is

**Proposed** by Councilor Ghyslain Robert

**Supported** by Councilor Maureen Rice

**AND RESOLVED** by the present members of Council to authorize posting in places designated by Council including the Low Down, L'info de la Vallée, CHGA, municipal bulletin boards and the Municipality of Low's website for a post seasonal grader operator for 22 weeks starting May 9, 2022.

**AND THAT** applications will be accepted until April 1, 2022.

**AND THAT** publication costs are charged to budget item: 02-13000-341

		Yes	No	Abstain	Absent
<b>Carole Robert</b>	Mayor	X			
<b>Joanne Mayer</b>	Seat # 1	X			
<b>Maureen Rice</b>	Seat # 2	X			
<b>Maureen McEvoy</b>	Seat # 3	X			
<b>Luc Thivierge</b>	Seat # 4	X			
<b>Lee Angus</b>	Seat # 5	X			
<b>Ghyslain Robert</b>	Seat # 6	x			

**Adopted**

# 77-03-2022

**FINANCIAL ASSISTANCE AGREEMENT - PAVL LOCAL ROADS AID PROGRAM – ACCELERATION – FILE # TNA89862-5**

**WHEREAS** the local road assistance program, approved by the decision of the Conseil du trésor of February 9, 2021, has the objective of assisting municipalities in



planning, improving and maintaining the infrastructure of the road network they have responsibility.

**WHEREAS** the Local Roads Assistance Program includes an Acceleration component, which aims to accelerate work on the local level 1 and 2 road networks, from the inventory sent to the Municipality of the Township of Low.

**WHEREAS** the project of the Municipality of the Township of Low was selected under this component and the Minister agrees to pay the Municipality of the Township of Low financial assistance to enable it to carry out its project.

**WHEREAS** it is necessary to conclude a financial assistance agreement.

**CONSEQUENTLY**, it is

**Proposed** by Councilor Luc Thivierge  
**Supported** by Councilor Ghyslain Robert

**AND RESOLVED** by the present members of council to authorize the assistant director general, Louise Harper and the mayor Carole Robert to sign on behalf of the Municipality of the Township of Low the financial assistance agreement for the local road assistance program, Acceleration pane # SFP:154217967, File #: TNA89862.

		Yes	No	Abstain	Absent
<b>Carole Robert</b>	Mayor	X			
<b>Joanne Mayer</b>	Seat # 1	X			
<b>Maureen Rice</b>	Seat # 2	X			
<b>Maureen McEvoy</b>	Seat # 3	X			
<b>Luc Thivierge</b>	Seat # 4	X			
<b>Lee Angus</b>	Seat # 5	X			
<b>Ghyslain Robert</b>	Seat # 6	x			

**Adopted**

**#78-03-2022**

**ONE (1) ATTENTION OUR CHILDREN SIGN ON FIELDVILLE ROAD AND FIVE (5) DITCH SIGNS ON MARTINDALE-6 ROAD**

**WHEREAS** there is a risk of danger for children at the games on Fieldville Road;

**WHEREAS** there is a risk of danger in places where there are hollow ditches without guardrails for motorists traveling on Martindale Road;

**THEREFORE** it is

**PROPOSED** by Councilor Ghyslain Robert  
**SECONDED** by Councilor Maureen Rice

**AND RESOLVED** by the present members of Council to authorize the purchase of six (6) signs and six (6) posts to be installed along Fieldville and Martindale roads;

		Yes	No	Abstain	Absent
<b>Carole Robert</b>	Mayor	X			
<b>Joanne Mayer</b>	Seat # 1	X			
<b>Maureen Rice</b>	Seat # 2	X			
<b>Maureen McEvoy</b>	Seat # 3	X			
<b>Luc Thivierge</b>	Seat # 4	X			
<b>Lee Angus</b>	Seat # 5	X			
<b>Ghyslain Robert</b>	Seat # 6	x			

**Adopted**

**4- ENVIRONMENT (Environmental Health)**

**TABLING OF THE ENVIRONMENT COMMITTEE REPORT -1**

The report is tabled by Councilor Luc Thivierge

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**# 79-03-2022**

**GAS TAX AND QUEBEC CONTRIBUTION PROGRAM (TECQ) 2019-2023 - 2**

**WHEREAS** the municipality has taken note of the Guide relating to the terms and conditions of payment of the government contribution under the Gas Tax and Quebec Contribution Program (TECQ) for the years 2019 to 2023.

**WHEREAS** the municipality must comply with the terms of this guide that apply to it to receive the government contribution which was confirmed to it in a letter from the Minister of Municipal Affairs and Housing.

**CONSEQUENTLY**, it is

**Proposed** by Councilor Luc Thivierge

**Supported** by Councilor Ghyslain Robert

**AND RESOLVED** by the present members of council that:

- The municipality agrees to respect the terms of the guide that apply to it.
- The municipality undertakes to be solely responsible and to release the Government of Canada and the Government of Quebec as well as their ministers, senior officials, employees and agents from any liability with respect to claims, demands, losses, damages and costs of all kinds based on injury to or death of a person, damage to property or loss of property attributable to a willful or negligent act resulting directly or indirectly from investments made with the assistance funding obtained under the TECQ 2019-2023 program;
- The municipality approves the content and authorizes the sending to the Ministry of Municipal Affairs and Housing of work program No. 3 and all other documents required by the Ministry in order to receive the government contribution which has been provided to it confirmed in a letter from the Minister of Municipal Affairs and Housing;
- The municipality undertakes to reach the minimum fixed assets threshold imposed on it for the entire five years of the program, **a total amount of \$256,750**.
- The municipality agrees to inform the Ministry of Municipal Affairs and Housing of any changes that will be made to the work program approved by this resolution.
- The municipality certifies by this resolution that work programming No. 3 includes true actual costs as well as cost forecasts for eligible work.

		Yes	No	Abstain	Absent
<b>Carole Robert</b>	Mayor	X			
<b>Joanne Mayer</b>	Seat # 1	X			
<b>Maureen Rice</b>	Seat # 2	X			
<b>Maureen McEvoy</b>	Seat # 3	X			
<b>Luc Thivierge</b>	Seat # 4	X			
<b>Lee Angus</b>	Seat # 5	X			
<b>Ghyslain Robert</b>	Seat # 6	x			

**Adopted**

**# 80-03-2022**

**CALL FOR TENDERS - TECQ 2022 PROJECT - WATER SANITATION - FIELDVILLE AQUEDUCT - 3**

**WHEREAS** the Municipality Township of Low has received approval from the Gas Tax Program and the Quebec contribution for all projects proposed in 2022 in the TECQ 2019-2021 program.

**WHEREAS** the Municipality of the Township of Low wishes to proceed with calls for tenders by invitation for the projects planned for 2022 within the framework of the Gas Tax and Quebec Contribution Program (TECQ);

**WHEREAS** the Fieldville aqueduct requires a water purification system;

**CONSEQUENTLY**, it is

**Proposed** by Councilor Joanne Mayer  
**Supported** by Councilor Maureen Rice

**AND RESOLVED** by the present members of Council to authorize the Assistant Director General, Louise Harper, to call for tenders for the acquisition and installation of a water purification system.

		Yes	No	Abstain	Absent
<b>Carole Robert</b>	Mayor	X			
<b>Joanne Mayer</b>	Seat # 1	X			
<b>Maureen Rice</b>	Seat # 2	X			
<b>Maureen McEvoy</b>	Seat # 3	X			
<b>Luc Thivierge</b>	Seat # 4	X			
<b>Lee Angus</b>	Seat # 5	X			
<b>Ghyslain Robert</b>	Seat # 6	x			

**Adopted**

**INFORMATION AND QUESTIONS RELATING TO THE ENVIRONMENT - 4**

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**5. URBAN PLANNING**

**DEPOSIT OF THE REPORT FOR URBAN PLANNING COMMITTEE -1**

The report is tabled by Councilor Joanne Mayer

# 81-03-2022

**CPTAQ SUPPORT REQUEST 2022-02 - 2**

**WHEREAS** a request for support has been filed for a request, to the CPTAQ, for the alienation of land located in an agricultural zone of 1.0225 hectares located on lot 5161952 in order to proceed with a transfer of ownership.

**WHEREAS** a transfer of ownership would take place, passing from father to daughter for a total of 1.0225 hectares.

**WHEREAS** the request complies with the planning regulations of the Municipality of the Township of Low

**CONSEQUENTLY**, it is

**Proposed** by Councilor  
**Supported** by Councilor

**AND IT IS RESOLVED** that the Municipal Council give its support for the request to the CPTAQ concerning lot 5161952.

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		Yes	No	Abstain	Absent
<b>Carole Robert</b>	Mayor	X			
<b>Joanne Mayer</b>	Seat # 1	X			
<b>Maureen Rice</b>	Seat # 2	X			
<b>Maureen McEvoy</b>	Seat # 3	X			
<b>Luc Thivierge</b>	Seat # 4	X			
<b>Lee Angus</b>	Seat # 5	X			
<b>Ghyslain Robert</b>	Seat # 6	x			

**Adopted**

**INFORMATION AND QUESTIONS RELATING TO URBAN PLANNING – 3**

**6. RECREATION, CULTURE AND COMMUNICATIONS**

**TABLING OF THE REPORT FOR THE RECREATION, CULTURE AND COMMUNICATIONS COMMITTEE -1**

# 82-03-2022

**SUBSTITUTION OF THE PERSON DESIGNATED RESPONSIBLE FOR FAMILY-SENIOR ISSUES IN CONNECTION WITH PFM-MADA POLICIES AND RELATED ACTION PLANS -2**

**WHEREAS** the Municipality of the Township of Low adopted a family and seniors' policy in 2019 as part of the collective approach Municipality friendly to seniors and Municipal family policy with the MRC de la Vallée-de-la-Gatineau;

**WHEREAS** Anne Belisle had been appointed elected responsible for family-senior issues in connection with this file and for monitoring action plans as responsible for the monitoring committee.

**WHEREAS** in replacement of Anne Belisle, Councilor Maureen McEvoy, is interested in occupying the position of responsible for this file;

**CONSEQUENTLY**, it is

**Proposed** by Councilor Joanne Mayer  
**Supported** by Councilor Maureen Rice

**AND RESOLVED** by the present members of the Council of the Municipality of the Township of Low to appoint Maureen McEvoy councilor to the position of elected person responsible for family-senior issues within the framework of the PFM-MADA program.

		Yes	No	Abstain	Absent
<b>Carole Robert</b>	Mayor	X			
<b>Joanne Mayer</b>	Seat # 1	X			
<b>Maureen Rice</b>	Seat # 2	X			
<b>Maureen McEvoy</b>	Seat # 3	X			
<b>Luc Thivierge</b>	Seat # 4	X			
<b>Lee Angus</b>	Seat # 5	X			
<b>Ghyslain Robert</b>	Seat # 6	x			

**Adopted**

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**CALL FOR TENDERS: INFRASTRUCTURES – PARK – REGIONS AND RURALITY FUND PROJECT (FRR) – PART 2 - 3**

Postponed to next meeting

**INFORMATION AND QUESTIONS REGARDING RECREATION, CULTURE AND COMMUNICATIONS -4**

7- VARIA

8. CORRESPONDANCE

9. QUESTIONS PERIOD

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**10. CLOSURE OF THE REGULAR MEETING OF MARCH 7, 2022**

**Proposed** by Councilor Joanne Mayer  
**Supported** by Councilor Maureen Rice

**AND RESOLVED THAT** Council adjourn the regular meeting of March 7, 2022, at 0:00 pm

		Yes	No	Abstain	Absent

<b>Carole Robert</b>	Mayor	X			
<b>Joanne Mayer</b>	Seat # 1	X			
<b>Maureen Rice</b>	Seat # 2	X			
<b>Maureen McEvoy</b>	Seat # 3	X			
<b>Luc Thivierge</b>	Seat # 4	X			
<b>Lee Angus</b>	Seat # 5	X			
<b>Ghyslain Robert</b>	Seat # 6	x			

**Adopted**

**ADJOURNMENT OF THE REGULAR MEETING OF MARCH 7,2022**

The agenda items being exhausted, the Mayor, Carole Robert, adjourn the ordinary meeting of March 7,2022.

\_\_\_\_\_  
 Louise Harper  
 Assistant Director General and  
 Assistant Clerk-Treasure

\_\_\_\_\_  
 Carole Robert  
 Mayor