

CANADA
PROVINCE OF QUÉBEC
MRC VALLÉE-DE-LA-GATINEAU
MUNICIPALITY OF TOWNSHIP OF LOW

Minutes – Monday May 2nd, 2022

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE MUNICIPALITY OF TOWNSHIP OF LOW AT 4C CHEMIN D'AMOUR (HERITAGE HALL), ON MAY 2ND, 2022 AT 7:02 P.M. UNDER THE CHAIRMANSHIP OF MRS. CAROLE ROBERT, MAYOR.

ARE PRESENT, JOANNE MAYER, MAUREEN RICE, MAUREEN MCEVOY, LUC THIVIERGE, LEE ANGUS, GHYSLAIN ROBERT AND THE DIRECTOR GENERAL AND CLERK-TREASURER BY INTERIM, PIERRE VAILLANCOURT.

GENERAL ADMINISTRATION

1.1 OPENING OF THE MEETING

The President welcomes those present, after establishing a quorum opens the session.

1.2 MAYOR'S REPORT

1. GENERAL ADMINISTRATION

- 1.1 Opening of the meeting
- 1.2 Mayor's report
- 1.3 Agenda
- 1.4 Minutes of the regular sitting of April 4th, 2022
- 1.5 Adoption of bank withdrawals
- 1.6 Adoption of the Cheque Register
- 1.7 Adoption of the list of accounts payable
- 1.8 Report of the director general expenditures
- 1.9 Report of the director of fire service expenditures
- 1.10 Report of the road department expenditures
- 1.11 Administration committee report
- 1.12 Adoption of By-law number 2022-008 Code of ethics and professional conduct of elected officials
- 1.13 Publication of the job offer under the Canada 2022 Summer Employment Program
- 1.14 Appointment of the Acting Director General
- 1.15 Signing authorization on behalf of the municipality
- 1.16 Support to resolution number 220406 Côte Saint-Luc Bill 96
- 1.17 Modification resolution 46-02-2022

2. PUBLIC SECURITY

- 2.1 Public security committee report
- 2.2 Award of the public tender contract – Isolated breathing apparatus
- 2.3 Tender Submission – Disposition of Assets

3. TRANSPORT

- 3.1 Transport committee report
- 3.2 Invitation to Tender Award – Burrough Road
- 3.3 Invitation to Tender Award – Cahill Road
- 3.4 Application for financial assistance – Local Road Assistance Program – Special Improvement Projects Component (PPA-CE, PPA-ES)

4. ENVIRONMENTAL HYGIENE & SANITATION

- 4.1 Environmental Hygiene & sanitation committee report

5. HEALTH AND WELFARE

- 5.1 Health and Welfare committee report

6. LAND USE PLANNING AND DEVELOPMENT

- 6.1 Land use planning and development committee report
- 6.2 Filing of permit statistics report

7. RECREATION AND CULTURAL

- 7.1 Recreation and cultural committee report

8. MISCELLANEOUS

- 8.1

9. QUESTION PERIOD

10. CLOSING OF THE MEETING

2022-05-108

1.3

AGENDA

WHEREAS Council members renounce the reading of the agenda and the availability of documents no later than 72 hours before the time set for the beginning of the meeting;

IT IS PROPOSED by _____, **SECONDED** by _____
and resolved to adopt the agenda by adding the following topics:

- 1.18 **PERSON RESPONSIBLE FOR ACCESS TO DOCUMENTS**
- 3.5 **AWARDING CONTRACT PURCHASE OF CALCIUM**

CARRIED

2022-05-109
1.4

MINUTES OF THE REGULAR SITTING OF APRIL 4th, 2022.

WHEREAS Council members have individually reviewed the minutes of the regular sitting of April 4th, 2022;

WHEREAS Council members renounce to the reading of the minutes;

IT IS PROPOSED by Ghyslain Robert, **SECONDED** by Luc Thivierge and resolved to adopt the minutes of the regular sitting of April 4th, 2022, as presented.

CARRIED

2022-05-110
1.5

ADOPTION OF BANK WITHDRAWALS

IT IS PROPOSED by Ghyslain Robert
SECONDED by Luc Thivierge
And resolved

TO adopt, as presented, the list of direct debits for the month of April 2022 for a total of the following amounts:

Net Salaries	\$ 31,679.42
Provincial Remittances	\$ 12,183.83.
Federal Remittances	\$ 3,976.21
Retirement Pension Remittances	\$ 2,562.60

CARRIED

2022-05-111
1.6

ADOPTION OF THE CHEQUE REGISTER

WHEREAS the accounts have been verified by Carole Robert;

IT IS PROPOSED by Luc Thivierge
SECONDED by Maureen McEvoy
And resolved

TO adopt, as presented, the Cheque Register for the month of April 2022 for a total amount of \$ 1,745.01.

CARRIED

2022-05-112
1.7

ADOPTION OF THE LIST OF ACCOUNTS PAYABLE

WHEREAS the accounts have been verified by Carole Robert;

IT IS PROPOSED by Ghyslain Robert
SECONDED by Luc Thivierge
And resolved

TO adopt, as presented, the payment of the list of accounts payable for the month of April 2022 for a total amount of \$ 122,174.57 including Provincial and Federal Remittances.

CARRIED

2022-05-113
1.8

DIRECTOR GENERAL EXPENDITURES – DGE (\$ 0.00)

2022-05-114
1.9

DIRECTOR OF FIRE SERVICE EXPENDITURES – DCP (\$ 0.00)

2022-05-115
1.10

REPORT OF THE ROAD DEPARTMENT EXPENDITURES – DCV (\$ 0.00)

Certificate of availability of funds

I, Pierre Vaillancourt, Director General of the Municipality of Township of Low certify that there are budgetary and/or extra budget available from surplus income, accumulated surplus, financial reserves, reserve funds or other sources for which the above listed expenses are incurred.



Pierre Vaillancourt, DMA
Director general by interim

2022-05-116
1.11

ADMINISTRATION COMMITTEE REPORT.

2022-05-117
1.12

ADOPTION OF BY-LAW NUMBER 2022-008
CODE OF ETHICS AND PROFESSIONAL CONDUCT OF ELECTED OFFICIALS

CANADA
PROVINCE OF QUEBEC
MRC VALLÉE-DE-LA-GATINEAU
MUNICIPALITY OF TOWNSHIP OF LOW

BY-LAW NUMBER 2022-008
CODE OF ETHICS AND PROFESSIONAL CONDUCT OF ELECTED OFFICIALS

WHEREAS the council of the Municipality adopted, on February 10, 2022, By-law number 01-2022 enacting a Code of Ethics and Professional Conduct for Elected Officials;

WHEREAS, pursuant to section 13 of the Act respecting ethics and professional conduct in municipal matters (CQLR, c. E-15.1.0.1, hereinafter: the "LEDMM"), every municipality must, before March 1 following any general election, adopt a revised code of ethics and professional conduct that replaces the one in force, with or without amendment;

WHEREAS a general election was held on November 7, 2021;

WHEREAS the coming into force, on November 5, 2021, of an Act to amend the Act respecting elections and referendums in municipalities, the Act respecting ethics and professional conduct in municipal matters and various legislative provisions (SQ, 2021, c. 31), which amends the mandatory content of the Code of Ethics and Professional Conduct of Elected Officials;

WHEREAS it is therefore necessary to adopt a revised code of ethics and professional conduct for elected officials;

WHEREAS the formalities provided for in the LEDMM for the adoption of such a revised code have been complied with;

WHEREAS the Mayor mentions that the purpose of this by-law is to set out the principal ethical values of the Municipality and the rules of ethics that must guide the conduct of a person as a member of council, a committee or commission of the Municipality or, in his capacity as a member of the council of the Municipality, of another body;

WHEREAS the Municipality, which includes the members of its council, explicitly adheres to the ethical values and ethical rules provided for in the LEDMM and in this Code;

WHEREAS ethics and professional conduct in municipal matters are essential in order to maintain the bond of trust between the Municipality and the citizens;

WHEREAS conduct consistent with municipal ethics and professional conduct must remain a constant concern of council members in order to ensure that citizens are managed transparently, prudently, diligently and with integrity of the Municipality, including its public funds;

WHEREAS by applying the ethical values and respecting the ethical rules provided for in this Code, each member of the council is able to fulfill his or her role as an elected municipal official, to assume the responsibilities inherent in this function and to meet the expectations of citizens;

WHEREAS this Code contains the obligations and guidelines to guide the conduct of each member of the Council, while leaving it to the latter to use his judgment according to the values provided for therein.

WHEREAS this Code aims to identify, prevent and avoid situations of conflict of interest.

WHEREAS any breach of the Code may result in serious consequences for the Municipality and the members of council;

WHEREAS it is the responsibility of each member of council to comply with this Code to ensure that they meet high standards of ethics and professional conduct in municipal matters.

IT IS PROPOSED by Ghyslain Robert, **SECONDED** by Joanne Mayer and resolved:

TO ADOPT THE FOLLOWING BY-LAWS:

BY-LAW NUMBER 2022-008 ENACTING THE CODE OF ETHICS AND PROFESSIONAL CONDUCT OF ELECTED OFFICIALS

ARTICLE 1: DECLARATORY AND INTERPRETATIVE PROVISIONS

- 1.1 The title of this By-law is: By-law number 2022-040 enacting the Code of Ethics and Professional Conduct of Elected Officials.
- 1.2 The preamble is an integral part of this Code.
- 1.3 The Code does not replace the laws and By-laws in force that govern the Municipality and, more generally, the municipal domain. Rather, it is suppletive and complements the various obligations and general duties applicable to elected municipal officials that are provided for in the laws and other applicable By-laws.

Thus, the Code should not be interpreted as allowing derogation from the provisions contained in the laws and By-laws in force that govern the Municipality, elected municipal officials and, more generally, the municipal domain.

ARTICLE 2: INTERPRETATION

- 2.1 This Code shall be interpreted in accordance with the principles and objectives contained in the MMDSA. The rules set out in this Act shall be deemed to form an integral part of this Code and shall prevail over any inconsistent rules set forth in this Code.
- 2.2 In this Code, unless the context indicates otherwise, the following terms mean:

Advantage:	Whether pecuniary or not, any gift, gift, favour, reward, service, gratuity, hospitality, remuneration, remuneration, reward, gain, indemnity, privilege, preference, compensation, profit, profit, advance, loan, reduction, discount, etc. constitutes an advantage.
Code:	By-law number 2022-040 enacting the Code of Ethics and Professional Conduct of Elected Municipal Officials.
Council:	The Municipal Council of the Municipality of Township of Low.
Deontology:	Refers to the set of rules and duties that govern the function of the members of council, their conduct, the relationship between them and the relations with municipal employees and the public in general.
Ethics:	Refers to the set of moral principles that are the basis of the conduct of council members. Ethics takes into account the values of the Municipality.
Personal interest:	Such an interest is linked to the person of the elected official and is distinct from that of the community he represents.

Member of council:	Elected member of the Municipality, a member of a committee or commission of the Municipality or a member of the council of another municipal body, when he sits on it in his capacity as a member of the council of the Municipality.
Municipality:	The Municipality of Township of Low.
Municipal body:	The council, all committee or all commission: <ul style="list-style-type: none"> 1° A body that the law declares to be an agent or agent of the Municipality. 2° A body whose council is composed mainly of the members of the council, whose budget is adopted by the Municipality or whose financing is provided for more than half by the latter. 3° A public body whose council is composed mainly of members of the council of several municipalities. 4° Any other body determined by the Minister of Municipal Affairs and Housing.

ARTICLE 3: APPLICATION OF THE CODE

- 3.1** This Code and more specifically the rules set out in it guide the conduct of any member of the Council.
- 3.2** Certain rules in this Code also apply after the term of office of any person who has been a member of the Council.

ARTICLE 4: VALUES

4.1 The Municipality's main ethical values:

4.1.1 Integrity of Council Members

Integrity means showing probity and honesty above suspicion.

4.1.2 Honor attached to the duties of a member of the Council

Honor requires remaining worthy of the functions entrusted to it by the citizens.

4.1.3 Prudence in pursuing the public interest

Prudence requires all council members to assume their responsibilities in the face of their public interest mission objectively and with discernment. Caution implies to inform oneself enough, to reflect on the consequences of its actions and to examine alternative solutions.

The public interest involves making decisions for the greater good of the community and not for the benefit of private or personal interests to the detriment of the public interest.

4.1.4 Respect and civility towards other members of the council of the municipality, its employees, and citizens

In general, respect requires treating all people with consideration and respect. Civility implies courtesy, politeness and know how.

4.1.5 Loyalty to the Municipality

Loyalty requires the performance of one's duties in the best interest of the Municipality, with objectivity and independence of mind. It involves disregarding one's personal interests and disclosing them in full transparency, in accordance with the applicable rules. In addition, loyalty means respecting the decisions made by the council.

4.1.6 Search for equity

Fairness means impartiality, i.e., objective, and independent conduct, and

considering the rights of everyone. Fairness requires no discrimination.

- 4.2 These values must guide the members of the council of the Municipality in assessing the ethical rules applicable to them.
- 4.3 Where values are incorporated into section 5 of this Code, they must, in addition to guiding the conduct of the council member, be respected and applied by the council member.

ARTICLE 5: RULES OF CONDUCT AND PROHIBITIONS

5.1 The rules of conduct are intended to prevent:

- 5.1.1 Any situation where the personal interest of the council member may influence his or her independence of judgment in the performance of his or her duties.
- 5.1.2 Favoritism, embezzlement, breach of trust or other misconduct.
- 5.1.3 Any misconduct that violates the honor and dignity of the office of elected municipal official.

5.2 Rules of conduct and prohibitions

5.2.1 The council member must conduct himself with respect and civility.

No member of council shall behave disrespectfully or uncivilly towards other members of municipal council, municipal employees, or citizens through the use of vexatious, denigrating or intimidating words, writings or gestures or any form of incivility of a vexatious nature.

In particular, every member of the council must:

- a) Demonstrate civility and courtesy in exchanges and communications, including those on the Web and social media.
- b) Respect the dignity and honor of other council members, municipal employees, and citizens.

Every council member must engage in a frank and honest dialogue with other council members to arrive at an informed decision.

Every member of the council must respect the decorum at a public or private meeting of the municipal council. In particular, the member of the council must comply with the directives of the chair of the meeting.

In his communications with municipal employees, partners of the Municipality, citizens, the media, and the public in general, the member of council may not use his function or title to suggest that he is acting on behalf of the Municipality, except where a resolution has been duly adopted to that effect by the municipal council.

However, this prohibition does not apply to the mayor who acts within the framework of the specific powers conferred on him by law.

5.2.2 The member of the council must conduct himself with honor.

It is forbidden for any member of the council to conduct that offends the honor and dignity of the office of elected municipal official.

Every member of council must take reasonable steps to attend public and private meetings of council. The same is true when he presents the Municipality at various meetings or events.

No member of council shall make an expenditure in contravention of the Act respecting the salary of elected municipal officers (CQLR, c. T-11.001) or attempt to be reimbursed for such an expense.

In the context of travel and expenses involving reimbursement by the Municipality, every member of council shall, as far as possible, limit the costs to what is reasonable in the circumstances.

5.2.3 Conflicts of interest

- 5.2.3.1** No member of the council shall act, attempt to act or omit to act in such a way as to further, in the performance of his or her duties, his or her personal interests or, in an abusive manner, those of any other person.
- 5.2.3.2** No member of the council shall use his or her office to influence or attempt to influence the decision of another person in such a way as to further his or her personal interests or, in an abusive manner, those of any other person.
- 5.2.3.3** No member of council may contravene sections 304 and 361 of the Act respecting elections and referendums in municipalities (CQLR, c. E-2.2), subject to the exceptions set out in sections 305 and 362 of that Act.
- 5.2.3.4** Every member of the council must avoid knowingly placing himself in a situation where he is likely to have to make a choice between, on the one hand, his personal interest or of another person and, on the other hand, that of the Municipality or another body, when he sits on it in his capacity as a member of the council.
- 5.2.3.5** All council members must be impartial and fair. He may not show favoritism, regarding the Municipality's suppliers.
- 5.2.3.6** Every member of the council must be independent-minded and have objective judgment without personal interest to make the best decisions for the Municipality.
- 5.2.3.7** A member of the council who becomes aware of or is notified of a conflict of interest must take steps to put an end to it as soon as possible from the time he becomes aware of it.
- 5.2.3.8** Every member of the council must prevent and avoid situations in which he is likely to be unduly influenced as to a decision that is likely to further his personal interest or, in an abusive manner, those of any other person.
- 5.2.3.9** Every member of the council must ensure, always, that his activities other than those related to his function as an elected official do not conflict with the exercise of his functions as an elected municipal official.

5.2.4 Receipt or solicitation of benefits

- 5.2.4.1** No member of the council shall solicit, arouse, accept, or receive, for himself or for any other person, any advantage whatsoever in exchange for a position on a matter of which he or she is a member may be seized.
- 5.2.4.2** No member of the Council shall accept any gift, hospitality, or other benefit, regardless of its value, that is offered by a supplier of goods or services or that may influence his or her independence of judgment in the performance of his or her duties or that may compromise his or her integrity.
- 5.2.4.3** Every gift, mark of hospitality or other benefit received by a member of the municipal council, and which is not of a purely private nature or referred to in section 5.2.4.2 must, where its value exceeds \$200, be the subject, within 30 days of its receipt of a written declaration by that member to the clerk-treasurer of the Municipality.

This declaration must contain an adequate description of the gift, hospitality or benefit received, and specify the name of the donor and the date and circumstances of its receipt.

When a member of council represents the Municipality at an event and receives a prize of presence or any benefit, without the member of council having to pay personally for participation to receive it, the latter must give it to the Municipality, which will decide how to benefit or dispose of it.

5.2.5 The council member must not use the resources of the Municipality

5.2.5.1 No member of council shall use the resources of the Municipality or any other municipal body within the meaning of this Code for personal purposes or for purposes other than activities related to the performance of his or her duties. However, this prohibition does not apply when a member of the council uses, on non-preferential terms, a resource generally made available to citizens.

A member of council may not permit a municipal employee or a third party to use the resources of the Municipality or any other municipal body related to the Municipality for personal purposes unless the service or activity is generally offered by the Municipality.

It is forbidden for a member to divert for his own benefit or for the benefit of a third party, property or a sum of money belonging to the Municipality.

5.2.6 Privileged information

5.2.6.1 No member of the council shall use, communicate, or attempt to use or communicate, both during and after his or her term of office, information obtained in the exercise or in connection with the performance of his or her duties and which is not generally available to the public to further his or her personal interests or those of any other person.

No member of council shall use or disclose, for his or her own benefit or for the benefit of a third party, any inside information or information held by him or her that would not otherwise be available or that council has not yet disclosed.

A member of the council may not disclose in any way whatsoever, directly or indirectly, the opinion expressed in private session by another member of the council or any other person participating there in it.

All council members should exercise caution in their communications, including on the web and social media, to avoid directly or indirectly disclosing inside or non-public information.

For the purposes of this section, and without limiting the generality of the foregoing, documents and information that cannot be disclosed or whose confidentiality must be ensured under the Act respecting Access to documents held by public bodies and the Protection of personal information (CQLR, c. A-2.1), discussions held during private meetings and everything that is protected by professional secrecy, as long as the Municipality has not waived it in the latter case.

5.2.7 After mandate

5.2.7.1 No member of the council, within twelve (12) months after the end of his or her term, shall hold any position as a director or officer of a corporation, employment, or any other function, so that he or any other person derives an undue advantage from his or her previous duties as a member of the council of the Municipality.

5.2.8 Announcement at a political fundraiser

5.2.8.1 No member of the council shall make an announcement, during a political fundraising event, of the carrying out of a project, the conclusion of a contract or the awarding of a subsidy by the Municipality, unless a final decision on the project, contract or subsidy has already been made by the competent authority of the municipality.

5.2.9 Interference

- 5.2.9.1** A member of the council may not interfere in the day-to-day administration of the Municipality or give instructions to municipal employees, other than when a decision-making in a public meeting of the municipal council. In such a case, the directives are implemented with municipal employees by the branch.

For greater seriousness, a member of council who is a member of a committee, or of a commission formed by the municipal council or who is mandated by the municipal council to represent the Municipality in a particular matter, may, however, must cooperate with the general management and municipal employees. This collaboration is limited to the mandate assigned to him by the municipal council.

Under no circumstances may this provision be applied or interpreted in such a way as to limit the mayor's right of supervision, investigation, and control under the law.

- 5.2.9.2** Every member of the council must forward the complaints he receives to the director general of the Municipality, who will follow up appropriately. If the complaints are directed against the director general, he shall refer them to the mayor.

ARTICLE 6: ENFORCEMENT, MONITORING AND SANCTIONS MECHANISM

- 6.1** The enforcement and control mechanisms of this Code are those provided for in the MDMA;
- 6.2** A breach of a rule provided for in this Code by a member of the council of the Municipality may result in the imposition of the penalties provided for in the LEDMM, namely:
- 6.2.1** the reprimand.
 - 6.2.2** participation in training on ethics and professional conduct in municipal matters, at the expense of the member of council, within the time prescribed by the Commission municipale du Québec;
 - 6.2.3** the delivery to the Municipality, within 30 days of the decision of the Commission municipale du Québec:
 - a) the gift, hospitality or benefit received or the value thereof.
 - b) any profit withdrawn in contravention of a rule set out in this Code.
 - 6.2.4** the reimbursement of any remuneration, allowance or other sum received, for the period determined by the Commission, as a member of a council, committee or commission of the Municipality or of a body.
 - 6.2.5** a penalty, up to a maximum of \$4,000, to be paid to the Municipality.
 - 6.2.6** the suspension of the member of the council for a period not exceeding 90 days, the suspension of which may have effect beyond the day on which his term ends if he is re-elected in an election held during his suspension and the suspension is not terminated on the day on which his new term begins.

When a member of the council is suspended, he may not exercise any function related to his office as mayor or councillor and he may not sit on any council, committee or commission of the Municipality or, as a member of the council of the Municipality, of another body, nor may he receive any remuneration, allowance or any other sum from the Municipality or such a body.

ARTICLE 7: REPLACEMENT

- 7.1** This by-law replaces By-law number 01-2022 enacting a code of ethics and professional conduct for elected officials, adopted on February 10, 2022.
- 7.2** Any mention or reference to a code of ethics and professional conduct of elected officials, whether in a by-law, resolution, policy, contract, etc., is deemed to refer to this by-law.

ARTICLE 8: ENTRY INTO FORCE

8.1 This By-law shall enter into force in accordance with the Law.

CARRIED

2022-05-118

1.13

PUBLICATION OF THE JOB OFFER UNDER THE CANADA 2022 SUMMER EMPLOYMENT PROGRAM

IT IS PROPOSED by Maureen McEvoy
SECONDED by Joanne Mayer
and resolved

THAT council mandates the director general advertise two job offers one as an Librarian and Office Administrative Clerk under the Canada 2022 Summer Employment Program, must be between the ages of 15 and 30 (inclusive) at the start of employment;

Is a Canadian citizen, permanent resident or person who has been granted refugee protection under the Immigration and Refugee Protection Act (International students are not eligible. Recent immigrants are eligible if they are Canadian citizens or permanent residents of Canada).

Has the legal right to work under relevant provincial and territorial laws and regulations

CARRIED

2022-05-119

1.14

APPOINTMENT OF THE ACTING DIRECTOR GENERAL

IT IS PROPOSED by Ghyslain Robert
SECONDED by Maureen Rice
and resolved

THAT the council appoint Mr. Pierre Vaillancourt as Acting Director General for an indefinite period.

CARRIED

2022-05-120

1.15

SIGNING AUTHORIZATION ON BEHALF OF THE MUNICIPALITY

IT IS PROPOSED by Maureen Rice
SECONDED by Luc Thivierge
and resolved

THAT Council authorizes the following signatories on behalf of the Municipality of Caisses Desjardins bank accounts:

The Acting Director General Mr. Pierre Vaillancourt,
Mélissa Lacaille Weiss in the absence of the General Manager Mr. Pierre Vaillancourt
Joanne Mayer - pro rt mayor to remove the names of Joanne Owens and Louise Harper.

CARRIED

2022-05-121

1.16

SUPPORT TO RESOLUTION NUMBER 220406 CÔTE SAINT-LUC BILL 96

WHEREAS when the Charter of the French Language, (C.Q.L.R. chapter C-11) ("Charter") was adopted by the Quebec National Assembly in 1977, it specifically included a preamble which states that the Charter be adopted "in a spirit of fairness and open-mindedness, respectful of the institutions of the English- speaking community of Québec, and respectful of the ethnic minorities, whose valuable contribution to the development of Québec it readily acknowledges;"

WHEREAS the Council of the Municipality of Township of Low ("Council") represents a community where residents preferring to use either the French language or the English language have lived together in peace and harmony;

WHEREAS a resolution received from the City of Côte Saint-Luc by its resolution number 220406 on Bill 96 and the members of council have individually reviewed;

IT IS PROPOSED by Maureen Rice
SECONDED by Ghyslain Robert
and unanimously resolved

THAT the council of the municipality of Township of Low support resolution number 220406 on Bill 96 and that the municipality of Township of Low order its municipal clerk to send a copy of this resolution in support of resolution 220406 of Côte Saint-Luc on Bill 96 to the City of Côte Saint-Luc.

CARRIED

2022-05-122
1.17

MODIFICATION RESOLUTION 46-02-2022

IT IS PROPOSED by Joanne Mayer
SECONDED by Maureen McEvoy
and resolved

THAT the council amend Resolution No. 46-02-2022 to amend the amount from 5 to 2.

Luc Thivierge registers his dissent

CARRIED

2022-05-123
1.18

PERSON RESPONSIBLE FOR ACCESS TO DOCUMENTS

IT IS PROPOSED by Ghyslain Robert
SECONDED by Maureen Rice
and resolved

THAT council appoint Mr. Pierre Vaillancourt, Acting Chief Executive Officer, who is responsible for access to information requests for the Municipality of the Township of Low.

CARRIED

2. PUBLIC SECURITY

2022-05-124
2.1

PUBLIC SECURITY COMMITTEE REPORT

2022-05-125
2.2

AWARD OF THE PUBLIC TENDER CONTRACT – ISOLATED BREATHING APPARATUS

WHEREAS a public call for tenders # INC-2022-01 has been published in the electronic tendering system approved by the Government for the purposes of the Act respecting contracting by public bodies (chapter C-65.1);

WHEREAS the Board has taken note of the bids received on April 4, 2022, and opened that same day and is compliant.

THEREFORE, IT IS PROPOSED by Luc Thivierge, **SECONDED** by Joanne Mayer and resolved;

THAT the council grants the purchase of self-contained isolated breathing apparatus to Boivin and Gauvin Inc., located at 4655, . Charles Malhiot, Trois-Rivières, Quebec G9B 0V4 at a total cost of \$196,590.00 including applicable taxes

THAT the financing proposal dated April 12, 2022, received from Crédit municipal & Manufacturier REXCAP Inc. that the Royal Bank will be the contractual lessor and owner of the capital goods for a period of 60 months plus the application fee of \$500 be retained;

THAT the council mandate the acting director general to sign for and on behalf of the municipality all documents necessary for this transaction as well as the financing with Crédit municipal & Manufacturier REXCAP inc..

Lee Angus registers his dissent

CARRIED

2022-05-126
2.3

TENDER SUBMISSION – DISPOSITION OF ASSETS

IL EST PROPOSÉ par Luc Thivierge
APPUYÉ par Maureen Rice
Et résolu

QUE le conseil autorise et mandate le Michel Lemieux de soumissionner pour l'achat de biens incendies et de signer tous documents pertinents si la soumission acceptée.

CARRIED

3. TRANSPORT

2022-05-127
3.1

TRANSPORT COMMITTEE REPORT

2022-05-128
3.2

INVITATION TO TENDER AWARD – BURROUGH ROAD

WHEREAS the municipality has published on March 22, 2022 a bid solicitation for ditch, culvert replacement and gravel transportation for Burrough Road;

WHEREAS the limit for receiving calls for tenders is 25 April 2022 at 10:00 am;

WHEREAS 2 tenders have been received and that they are compliant;

THEREFORE, IT IS PROPOSED by Maureen Rice, **SECONDED** by Joanne Mayer and resolved;

THAT council awards to the lowest bidder the contract to Mr. Ray Thompson Trucking Ltd. at a cost of \$35,182.35 including applicable taxes.

THAT the council mandate the interim director general, Mr. Pierre Vaillancourt, to sign the contract awarded on behalf of the municipality.

The results of the bids are as follow:

Bidder	Bid price
Ronald O'Connor Construction Inc.	36 420,08 \$
Ray Thompson Trucking Ltd.	35 182,35 \$

Lee Angus and Ghyslain Robert abstain.

CARRIED

2022-05-129
3.3

INVITATION TO TENDER AWARD – CAHILL ROAD

CONSIDERING THAT the municipality has published on March 22, 2022, a bid solicitation for Ditch, culvert replacement and gravel transportation for Cahill Road;

CONSIDERING THAT the limit for receiving calls for tenders is 25 April 2021 at 10:00 am.

CONSIDERING THAT one (1) submission has been received and is compliant;

THEREFORE, IT IS PROPOSED by Joanne Mayer, **SECONDED** by Luc Thivierge and resolved;

THAT council award the contract to Ronald O'Connor Construction Inc. at a cost of \$36,079.15 including applicable taxes.

THAT the council mandate the interim director general, Mr. Pierre Vaillancourt, to sign the contract awarded on behalf of the municipality.

Ghyslain Robert abstain.

CARRIED

2022-05-130
3.4

APPLICATION FOR FINANCIAL ASSISTANCE – LOCAL ROAD ASSISTANCE PROGRAM – SPECIAL IMPROVEMENT PROJECTS COMPONENT (PPA-CE, PPA-ES)

IT IS PROPOSED by Maureen McEvoy

SECONDED by Maureen Rice
and resolved

THAT council mandates the Director general to submit two applications for financial assistance to the Local Highway Assistance Program – Special Improvement Projects Component (PPA-CE, PPA-ES)

CARRIED

2022-05-131
3.5

AWARDING CONTRACT PURCHASE OF CALCIUM

IT IS PROPOSED by Maureen Rice
SECONDED by Luc Thivierge
and resolved

THAT council authorizes and incurs the expense for the purchase of calcium from Sel Warwick for 30 ballot of 1000 kg 83%-87% at a cost of \$ 575 each excluding applicable taxes and including delivery for a grand total of \$ 17,250 excluding applicable taxes, mandates the general administration to place the order and sign all documents for and on behalf of the municipality.

CARRIED

4. ENVIRONMENTAL HYGIENE & SANITATION

2022-05-132
4.1

ENVIRONMENTAL HYGIENE & SANITATION COMMITTEE REPORT

5. HEALTH AND WELFARE

2022-05-133
5.1

HEALTH AND WELFARE COMMITTEE REPORT

6. LAND USE PLANNING AND DEVELOPMENT

2022-05-134
6.1

LAND USE PLANNING AND DEVELOPMENT COMMITTEE REPORT

2022-05-135
6.2

FILING OF PERMIT STATISTICS REPORT

The permit statistics report for the month of April 2022 is tabled by the director general by interim.

7. RECREATION AND CULTURE

2022-05-136
7.1

RECREATION AND CULTURE COMMITTEE REPORT

8. MISCELLANEOUS

8.1

9.

QUESTION PERIOD

10.


CLOSING OF THE MEETING

The agenda being exhausted, the President declares the closing of the meeting at 8:17pm.

President

Clerk

Carole Robert,
Mayor



Pierre Vaillancourt, DMA
Director General by interim

« I, Carole Robert, certify that the signing of these minutes is equivalent to the signature by me of all the resolutions it contains within the meaning of Article 142 (2) of the Municipal Code ».