

**PROVINCE OF QUÉBEC
MUNICIPALITY OF TOWNSHIP OF LOW**

Minutes of a Regular Meeting of the council of the Municipality of the township of Low held at 4C D'Amour Road (Heritage Hall) on **July 3, 2023**, at 7:00 p.m.

Chaired by the Mayor Carole Robert

Are present.
Maureen Rice
Maureen McEvoy
Luc Thivierge
Lee Angus

Are absent
Joanne Mayer
Ghyslain Robert

Also present
Valérie Lemieux, Assistant Director General and Assistant Clerk-Treasurer

	<p><u>Opening of the meeting</u></p> <p>The Mayor, Carole Robert, president of the meeting, having noted that there is a quorum, declares the meeting open; it is 7:00 p.m.</p>
<p>2023-110</p>	<p><u>Adoption of the agenda</u></p> <p>Meeting agenda:</p> <ol style="list-style-type: none"> 1. Adoption of the agenda 2. 1st Question period 3. Approval of the minutes 4. Administration <ol style="list-style-type: none"> 4.a) List of bills to be paid 4.b) Amendment to Annex A of Parking By-Law 2023-008 4.c) Donation - Fondation Santé Vallée-de-la-Gatineau - Golf tournament 5. Public Security N/A 6. Public Works <ol style="list-style-type: none"> 6.a) Amendment 001 – Drainage plan for chemin McDonald 6.b) Snow removal contract 2023-320-007 6.c) Winter sand season 2023-2024 6.d) Municipal garage alarm system 7. Environmental Health N/A 8. Urbanism N/A 9. Recreation, culture, and communication N/A 10. Correspondence, documents and information <ul style="list-style-type: none"> • Deposit of financial statement • Mayor's Report on the Highlights of the 2022 Financial Report 11. 2nd question period 12. Closing of the meeting <p>IT IS PROPOSED BY Luc Thivierge SECONDED BY Maureen Rice</p> <p>AND resolved that this municipal council adopt the agenda.</p> <p style="text-align: right;">Adopted unanimously</p>
	<p><u>1st Questions period</u></p> <p>Questions on the topics on the agenda</p> <p>Question period started at 7:01 p.m. and ended at 7:38 p.m.</p>

<p>2023-111</p>	<p><u>Adoption of the Minutes</u></p> <p>Whereas each member of Council was provided with a copy of the minutes of the regular meeting of June 5, 2023, at least twenty-four (24) hours prior to this meeting for their review, the mayor is excused from reading them.</p> <p>IT IS PROPOSED BY Luc Thivierge SECONDED BY Maureen Rice</p> <p>AND RESOLVED that Council adopt the minutes of the regular meeting held on June 5, 2023.</p> <p>The vote is requested:</p> <table border="0"> <tr> <td><u>For</u></td> <td><u>Against</u></td> </tr> <tr> <td>Luc Thivierge</td> <td>Lee Angus</td> </tr> <tr> <td>Maureen McEvoy</td> <td></td> </tr> <tr> <td>Maureen Rice</td> <td></td> </tr> </table> <p style="text-align: right;">Adopted on division</p>	<u>For</u>	<u>Against</u>	Luc Thivierge	Lee Angus	Maureen McEvoy		Maureen Rice	
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Luc Thivierge	Lee Angus								
Maureen McEvoy									
Maureen Rice									
	<p>ADMINISTRATION</p>								
<p>2023-112</p>	<p><u>List of bills to be paid</u></p> <p>Whereas the Mayor has analyzed the list of invoices for the month of June 2023, in the amount of \$368,971.05 and declares to be satisfied;</p> <p>Whereas it is necessary to authorize the payment of all the invoices on the list of accounts payable;</p> <p>IT IS PROPOSED BY Luc Thivierge SECONDED BY Maureen McEvoy</p> <p>AND RESOLVED that Council approve the list of invoices number 2023-06 in the amount of \$368,971.05.</p> <p>Authorizes that the invoices be paid and credited to the concerned departments.</p> <p>Authorizes the Director General and Clerk-Treasurer to make the payments mentioned on the list.</p> <p>The vote is requested:</p> <table border="0"> <tr> <td><u>For</u></td> <td><u>Against</u></td> </tr> <tr> <td>Luc Thivierge</td> <td>Lee Angus</td> </tr> <tr> <td>Maureen McEvoy</td> <td></td> </tr> <tr> <td>Maureen Rice</td> <td></td> </tr> </table> <p style="text-align: right;">Adopted on division</p>	<u>For</u>	<u>Against</u>	Luc Thivierge	Lee Angus	Maureen McEvoy		Maureen Rice	
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<p>2023-113</p>	<p><u>Amendment to Annex A of Parking By-Law 2023-008</u></p> <p>Whereas Annex A of Parking By-law 2023-008 must be amended in order to modify the addresses of the parking prohibitions on Martindale Road;</p> <p>Whereas it is necessary to modify the gap between the addresses to be from 6 to 152 instead of 6 to 87 and to remove the Station Road;</p> <p>IT IS PROPOSED BY Maureen McEvoy SECONDED BY Luc Thivierge</p> <p>AND RESOLVED that Council modify Annex A of By-law 2023-008, chemin Martindale from #6 to #152 and to remove the Station Road.</p> <p>The vote is requested:</p> <table border="0"> <tr> <td><u>For</u></td> <td><u>Against</u></td> </tr> <tr> <td>Luc Thivierge</td> <td>Maureen Rice</td> </tr> <tr> <td>Lee Angus</td> <td></td> </tr> <tr> <td>Maureen McEvoy</td> <td></td> </tr> </table>	<u>For</u>	<u>Against</u>	Luc Thivierge	Maureen Rice	Lee Angus		Maureen McEvoy	
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	Adopted on division
2023-114	<p><u>Donation - Fondation Santé Vallée-de-la-Gatineau - Golf tournament</u></p> <p>Whereas the Fondation Santé Vallée-de-la-Gatineau is organizing its 9th golf tournament on Saturday, July 8;</p> <p>Whereas the Municipality wishes to donate to the Foundation as part of its golf tournament in order to support the specific needs and equipment purchases for all healthcare facilities in the Vallée-de-la-Gatineau territory;</p> <p>IT IS PROPOSED BY Luc Thivierge SECONDED BY Maureen Rice</p> <p>AND resolved that Council authorize a donation of \$250 to the Fondation Santé Vallée-de-la-Gatineau as part of the 2nd Golf Tournament.</p> <p>The funds will be taken from the budget item 02-701-90-970, contribution to organism.</p> <p style="text-align: right;">Adopted unanimously</p>
	PUBLIC SAFETY
	N/A
	PUBLIC WORKS
2023-115	<p><u>Amendment 001 – Drainage plan for chemin McDonald</u></p> <p>Whereas resolution 2022-12-312 awarded a contract to the firm WSP for the preparation of plans and specifications for road repairs on chemin McDonald;</p> <p>Whereas the planned work begins at the intersection with route 105, and the Ministère des Transport et de la Mobilité durable has requested that a drainage study be carried out;</p> <p>Whereas WSP has submitted amendment 01 for the preparation of a survey, processing of the survey and analysis of drainage solutions and integration of drainage elements into the plans and specifications in the amount of \$11,200 plus taxes;</p> <p>IT IS PROPOSED BY Luc Thivierge SECONDED BY Maureen Rice</p> <p>AND RESOLVED that Council award Amendment 01 to WSP for the addition of the drainage study to meet the requirements of the Ministère des Transport et de la Mobilité durable in the amount of \$11,200 plus taxes;</p> <p>The funds will be taken from the budget item 23-040-12-721, Roads works -TECQ.</p> <p style="text-align: right;">Adopted unanimously</p>
2023-116	<p><u>Snow removal contract 2023-320-007 - Jean and Éric Legros</u></p> <p>Whereas the snow removal contract 2019-122 ended following the 2022-2023 winter season as per resolution 276-11-2019;</p> <p>Whereas the Municipality requested a price from the contractor for snow removal on Monette, Kelly, Driscoll and Lilly roads for the 2023-2024 winter season;</p> <p>Whereas the contractor has submitted a bid of \$12,496 plus taxes for the snow removal of the above-mentioned roads;</p> <p>IT IS PROPOSED BY Maureen McEvoy SECONDED BY Maureen Rice</p> <p>AND RESOLVED that Council award the snow removal contract 2023-320-007 to</p>

	<p>Jean and Éric Legros at a cost of \$12,496 plus taxes;</p> <p>Funds will be taken from the budget item 02-320-00-443, snow removal contract.</p> <p style="text-align: right;">Adopted unanimously</p>
2023-117	<p><u>Winter sand - Season 2023-2024</u></p> <p>Whereas the Municipality must proceed with the acquisition of sand for the 2023-2024 winter season;</p> <p>Whereas an offer was received from Dale Ramsay for 2,500 MT of sand at a cost of \$7.64/MT plus taxes for a total amount of \$19,100 plus taxes;</p> <p>IT IS PROPOSED BY Maureen Rice SECONDED BY Maureen McEvoy</p> <p>AND RESOLVED that Council accept Dale Ramsay's offer in the amount of \$19,100 plus taxes;</p> <p>That the funds be taken from budget item 02-330-00-622, winter sand.</p> <p style="text-align: right;">Adopted unanimously</p>
2023-118	<p><u>Municipal garage alarm system</u></p> <p>Whereas the insurer has made recommendations following an inspection made on November 23, 2022, to replace the municipal garage alarm system;</p> <p>Whereas an offer has been received from Protection Insecco to supply and replace an intrusion alarm system including a 16-zone HS2016 control panel, one (1) keypad, two (2) motion detectors and the addition of one (1) wireless door contact and one (1) motion detector. Includes connection of existing detection zones (door contact, garage door (x4) and heat detectors (2) at a cost of \$1,650 plus taxes;</p> <p>Whereas the monthly monitoring contract is at a cost of \$24.95 per month plus taxes;</p> <p>IT IS PROPOSED BY Luc Thivierge SECONDED BY Maureen Rice</p> <p>AND RESOLVED that Council award the contract for the installation of an alarm system at the garage at a cost of \$1,650 plus taxes and for surveillance at a cost of \$24.95 per month plus taxes.</p> <p>That the funds will be taken from item 02-320-00-451 alarm system and 02-320-00-522, building maintenance.</p> <p style="text-align: right;">Adopted unanimously</p>
	ENVIRONMENTAL HYGIENE
	N/A
	URBAN PLANNING
	N/A
	RECREATION, CULTURE AND COMMUNICATIONS
	N/A
	CORRESPONDANCE
	<p><u>DOCUMENTS, CORRESPONDANCE AND INFORMATION</u></p> <ul style="list-style-type: none"> Filing of financial report and auditor's report

	<ul style="list-style-type: none"> • Mayor's Report on the Highlights of the 2021 Financial Report
	<p><u>2nd question period</u></p> <p>Question period starts at 7:53 pm and end at 8:08 pm</p>
	<p><u>Adjournment</u></p> <p>There being no further business, the meeting adjourned at 8:08 p.m.</p>

Carole Robert
Mayor

Valérie Lemieux
Assistant Director General and
Assistant Clerk-Treasurer

"I, Carole Robert, certify that the signing of these minutes is equivalent to the signing by me of all the resolutions contained herein within the meaning of Section 142 (2) of the Quebec Municipal Code.